

Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 8, 2018
Originated By:	Leanne Walmsley, Acting Chief Administrative Officer
Title:	Unfinished Business – 2016 Street Improvements 161-11655-00 Engineering Estimate for Phase 8 – Drainage and Curb Assessment
File:	0401

BACKGROUND/PROPOSAL:

WSP Canada was in attendance at the last Council meeting on April 24, 2018. The following request was made for estimates on drainage and curb assessment

Attached is the Phase 8 – Drainage and Curb Assessment provided by WSP Canada.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

COSTS/SOURCE OF FUNDING (if applicable)

Survey field pick up- 2 Man Survey Crew w GPS - \$206.00x24+ \$4,944.00
Process data and assess conditions – Project Manager = \$129.00x4 hours = \$516.00

Total Drainage and Curb Assessment Project \$5,460.00 + GST

RECOMMENDED ACTION:

That Council approve the 2016 Village of Hines Creek Street Improvements -161-11655-00 Phase 8 – Drainage and Curb Assessment and authorize WSP Canada to proceed with the project in the amount of \$5,460.00 + GST.

Initials show support- Reviewed by:	Manager:	C.A.O. <i>rw</i>
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4A

Leanne Walmsley

From: Armstrong, Ryan <Ryan.Armstrong@wsp.com>
Sent: April 25, 2018 10:20 AM
To: Leanne Walmsley
Cc: Karen Young; Buyar, Doug
Subject: 2016- Hines Creek Street Improvements- Council Meeting- April 24, 2018
Attachments: Cover Letter -2016- Village of Hines Creek- Assessment.pdf

Hello Leanne, thanks again for the opportunity to present to Council in regards to the 2016 Hines Creek Street Improvements project. I hope it assisted in better understanding the scope of work, schedule, additional works, and alike.

Please see the highlights below from our meeting this morning:

- 1 ave has the most heavy truck traffic
- Village would like a curb assessment performed including prioritizing repairs
- Village would like a culvert/ drainage assessment performed
- Village leaning towards the Concrete Swale option
- WSP to obtain cost from Ruel to perform culvert removal and replacement
- Once approved, WSP to reassess the full scope of work based on the Village overall budget

I have attached a Cover letter along with the additional costs to perform the above assessments. If acceptable, please sign the Project approval page and return.

Thank you.

Respectfully,

J. Ryan Armstrong, CET, ASCT, PMP
Senior Project Manager



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April 24, 2018

Village of Hines Creek
PO Box 421
212- 10th Street
Hines Creek, AB
T0H 2A0

Attention: Mrs. Leanne Walmsley, CAO

**Re: 2016 Village of Hines Creek Street Improvements- 161-11655-00
Engineering Estimate for Phase 8- Drainage and Curb Assessment**

As per your request, please find attached the engineering cost overview for Phase 8- Drainage and Curb Assessment for the 2016 Village of Hines Creek Street Improvements project.

The estimate outlines the anticipated personnel hours and costs associated with the scope of work consisting of the drainage and curb assessment phase.

For the purposes of this engineering estimate, works will be completed based on our 2017 hourly rates and disbursement charges.

Total: \$ 5460.00 + GST

Please see the project approval attached for a detailed breakdown of costs and tasks to be completed under this estimate.

Please note that all costs are subject to G.S.T. If you are in agreement with the fees outlined in this letter, please sign and return the following Project Approval.

Should there be any questions concerning the attached engineering estimate, please contact our office at your convenience.

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Thank you for the opportunity to provide the cost estimate for these works.

Respectfully,

J. Ryan Armstrong, CET, ASCT, PMP.

Senior Project Manager

WSP Grande Prairie

Cc: Doug Buyar, Area Manager, WSP



PROJECT APPROVAL

2016 Village of Hines Creek Street Improvements- 161-11655-00 Phase 8- Drainage and Curb Assessment

Additional engineering services for Phase 8- Drainage and Curb assessment for the 2016 Village of Hines Creek Street Improvements project within the Village of Hines Creek are as follows:

Survey field pick up-	2 Man Survey Crew w GPS- \$206 x 24 hrs= \$4944
Process data and assess conditions-	Project Manager= \$129 x 4 hrs= \$516
Total:	\$ 5460.00 + GST

J. Ryan Armstrong, CET, ASCT, PMP
Senior Project Manager
WSP Grande Prairie

Leanne Walmsley
CAO
Village of Hines Creek

Date

Date