

# Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	May 22, 2018
Originated By:	Leanne Walmsley, Acting Chief Administrative Officer
Title:	Hines Creek Fitness Center Operations
File:	0908

**BACKGROUND/PROPOSAL:**

1. Letter to Hines Creek Composite School: Request for Fitness Center Use
2. Letter from Hines Creek Composite School: Parents Association Letter dated April 27, 2018.
3. Letter to Peace River School Division Re: Contribution to Fitness Center
4. Memorandum of Agreement for Capital Funding dated June 27, 2006.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

**COSTS/SOURCE OF FUNDING (if applicable)**

Income received from Hines Creek Composite from school fees     \$2,588.32

Costs to Peace River School Division for Expenses incurred while Fitness Center was housed in Hines Creek Composite

2005-08-31	Utilities	\$3,661.22
2006-01-25	Insurance	\$ 288.46
2006-08-31	Utilities	\$3,708.11
2006-11-10	Insurance	\$ 260.75
2007-10-04	Utilities	\$3,927.70
2007-11-23	Insurance	\$ 213.25
2008-11-19	Insurance	\$ 168.83
2009-08-31	Utilities	\$3,828.57
2009-10-22	Utilities	\$3,931.64
2010-10-22	Insurance	\$ 232.63
2010-11-23	Utilities	\$4,188.39
2011-08-31	Insurance	\$ 245.79
2011-09-30	Utilities	\$4,186.50
2012-08-31	Insurance	\$ 281.35
2012-10-15	Utilities	\$5,045.15
2013-09-30	Utilities	\$5,118.76
2015-08-31	Utilities	\$1,491.10

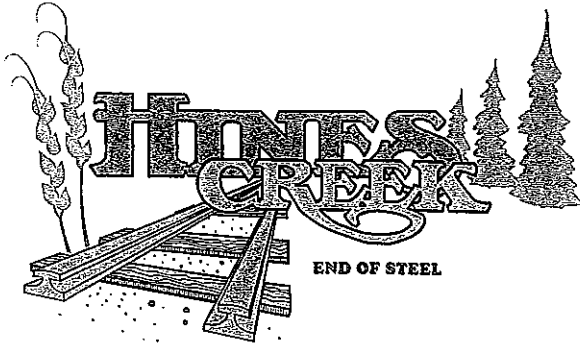
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2015-10-15	Insurance	\$ 140.64
2016-08-30	Utilities	\$1,389.36
2016-09-26	Insurance	\$ 140.64
2017-08-31	Utilities	\$1,563.12
Total charges from Peace River School Division on facility		\$44,244.65

RECOMMENDED ACTION:

That this Council receive the letter from the Hines Creek Composite School on the operation of the Fitness Center Operations as information.

Initials show support- Reviewed by:	Manager:	C.A.O. <i>(CW)</i>
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## VILLAGE OF HINES CREEK

PO Box 421

Hines Creek, Alberta TOH 2A0

780-494-3690 Fax 780-494-3605

Website: [www.hinescreek.com](http://www.hinescreek.com)

Hines Creek Composite School  
Box 450  
Hines Creek, Alberta  
TOH 2A0

March 15, 2018

File No: 0908

Attention: Sherry MacDowell  
Principal

Dear Principal MacDowell:

**Re: Request for Fitness Center Use**

At the February 27, 2018 Regular Meeting of the Hines Creek Fitness Center Board members discussed the schools request for use of the Fitness Center and passed the following motion:

**F-006-18 MOTION** by Member M. Bjornson that this board forward a letter to the Hines Creek Composite School requesting consideration in the amount of \$1,000.00 annually for use of the Fitness Center for physical education classes for grades 9 through 12 one day a week. **CARRIED.**

Yours truly,

Karen Young  
Executive Assistant





# Hines Creek Composite

Box 450  
Hines Creek, Alberta T0H 2A0  
Phone: 780-494-3510  
Fax: 780-494-3616  
Email: HinesCreekHIS@prsd.ab.ca



Office of the Principal

April 27, 2018

Village of Hines Creek Council:

At our regular Parent Association meeting on April 10, 2018 we reviewed the letter sent on behalf of the Fitness Center requesting funds. The Parent Association voted and unanimously decided we will not be able to fulfill your request for \$1000.00 for use of the fitness center. For our students to access the fitness center they have to walk to and from school. This being said, the amount of time that they are actually using the fitness equipment is minimal and the grades that would be using it would be restricted to Gr. 9 -12. We felt that this amount is unreasonable.

In response we would like to propose one of the following two options:

1. In the interest of our community supporting our students education, health and wellbeing we propose that the Fitness Center committee allow our students to have use of the fitness center for free during their physical education classes. We will provide a teacher to supervise the students during the time that they will have access to the fitness facility. We believe that the students having this access will be beneficial to the students as well as the village. The students will receive proper training on all the equipment by their teacher to ensure safe and proper use as well it gives students the opportunity to access the equipment and learn the health benefits of working out in a safe and caring environment. Having this access may also encourage them to buy memberships to continue attending the fitness center outside of their physical education classes and increase revenue for the village.
2. If you don't find this to be a reasonable request we are willing to pay \$5.00 per student in Grades 9-12 to use the facility during scheduled PE classes. This is the amount that we were required to pay when the equipment was housed in our facility.

As we are a small community we feel it is important that we all work together to educate and support our students in every way possible. Educating and encouraging them to have a lifelong love for physical fitness, that is not hindered by monetary restrictions, is a huge step in our endeavour.

Sincerely,

Sherri MacDowall  
Principal  
Hines Creek Composite School

RECEIVED MAY 04 2018





## VILLAGE OF HINES CREEK

Box 421  
Hines Creek, Alberta  
T0H 2A0  
494-3760

494-3690

0113

March 13, 2003

Peace River School Division No. 10  
P.O. Box 6960  
Peace River, Alberta  
T8S 1S7

Attn: Bruce Moltzan  
Secretary-Treasurer

Dear Mr. Moltzan:

RE: Contribution to Fitness Centre

Enclosed is the Village cheque in the amount of \$60,000 representing payment of our contribution to the construction of the Hines Creek Fitness Centre. It is our understanding that Canfor has directly contributed \$20,000 as the remainder of the matching funds for this grant under the Community Facility Enhancement Program.

It is a pleasure to partner with you to provide this facility for the community.

Yours truly,

Faye Kary, CLGM  
Municipal Manager

FK

Enclosure (1)





MEMORANDUM OF AGREEMENT MADE THIS 27 DAY OF June, 2006.

BETWEEN:

CLEAR HILLS COUNTY  
Box 240,  
Worsley, Alberta  
T0H 3W0  
(hereinafter referred to as the "County")  
OF THE FIRST PART

- and -

VILLAGE OF HINES CREEK  
P.O. Box 421  
Hines Creek, Alberta  
T0H 2A0  
(hereinafter referred to as the "Organization")

OF THE SECOND PART

WHEREAS, the County has provided funding to the Organization for the Fitness Centre (hereinafter referred to as the "facility") in the amount of \$5,000; and

WHEREAS, the County and the Organization wish to ensure that public funds retain in the public trust; and

NOW THEREFORE, the parties hereto agree that:

1. The Organization will use the grant funds for the purposes proposed in the original application for the benefit of the general public, and not specific individuals/families.
2. The Organization will provide a financial accounting statement to the County the earlier of 90 days after completion of the project and a year after receiving the funds.
3. The Organization will provide a financial accounting statement to the County two years after receiving the funds and reimburse the County the grant less one half of the total project cost.
4. The Organization in the event dissolution will transfer the facility to a non-profit organization within the County with similar purposes, the area recreation board or the County.
5. The Organization will notify the County if the facility is sold or leased within five years of the grant.

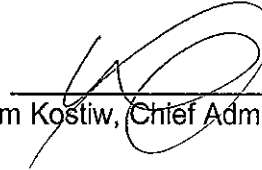
6. The Organization will permit the County to review or audit the financial accounting statement and any supporting records related to the project should the County request to do so.

IN WITNESS THEREOF, the parties hereto have affixed their hands

CLEAR HILLS COUNTY:



Mae Allen, Reeve

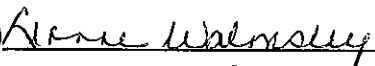


William Kostiw, Chief Administrative Officer

VILLAGE OF HINES CREEK:

(signature) 

(print) Robert Seidler Mayor  
President

(signature) 

(print) Leanne Walmsley C.A.D.  
Secretary/Treasurer