

# Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2018
Originated By:	Leanne Walmsley, Acting Chief Administrative Officer
Title:	Delegation – Family & Community Support Services Funding Agreement / PRSD
File:	0608

Time 9:15 am

Representative: Cynthia Scratch MACP  
Reg. Prov Psychologist  
Coordinator for Projects PEACE Success Coaches/YES Workers  
RRSD #10

## BACKGROUND/PROPOSAL:

## DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Cynthia Scratch from PRSD will be here to outline the Community School Liaison Program.

## COSTS/SOURCE OF FUNDING (if applicable)

## RECOMMENDED ACTION:

That this Council receive the delegation of Cynthia Scratch from the PRSD on the Family & Community Support Services Funding Agreement as information.

Initials show support- Reviewed by:	Manager:	C.A.O. <i>aw</i>
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3a



**AWAITING MINISTRY SIGNATURE**

**Family and Community Support  
Services**

**Funding Agreement**

**JANUARY 1 - DECEMBER 31, 2018**

**BETWEEN:**

**HER MAJESTY THE QUEEN in RIGHT OF ALBERTA**

as represented by the Minister of Human Services  
("the Minister")

AND

VILLAGE OF HINES CREEK, whose address is  
Box 421  
Hines Creek, Alberta T0H 2A0  
("the Municipality")

The Minister and Municipality agree as follows:

1. Subject to appropriation by the Legislature of Alberta, the Minister shall pay the Municipality the committed provincial contribution of \$14,030 to establish, administer, and operate the program referred to in paragraph 2 of the Agreement.
2. The Municipality shall:
  - (a) provide for the establishment, administration, and operation of a Family and Community Support Services Program ("the Program") in accordance with the Family and Community Support Services Act and Regulation;
  - (b) use the total amount of \$17,538 including a required municipal contribution of at least \$3,508 to deliver the Program;
  - (c) if approved by the Minister, carry-over to the next year any provincial funds unused when this agreement ends. Deferred surplus must be expended and included in the financial report submitted by the municipality for the year following the year in which the agreement ends;
  - (d) prepare and submit Program and financial information required under the Act, within 120 days of the end of the Municipality's fiscal year, or if the agreement with the Minister is terminated, within a period of time determined by the Minister;
  - (e) ensure that required program and financial information is collected, maintained, used, and disclosed in accordance with the provisions of the Freedom of Information and Protection of Privacy Act; and records identified as necessary under the Act must be kept for a period of five years, in accordance with the retention schedule under which the Ministry operates.
3. The Minister shall pay the Municipality an advance of one-fourth of the total payable

under this Agreement in January, April, July, and October, 2018.

4. If a disagreement arises between the parties regarding the expenditure of funding under the Act, the decision of the Minister to resolve the disagreement shall be final and conclusive.
5. (a) If in the opinion of the Minister, a Municipality's program fails to meet the requirements of the Family and Community Support Services Regulation  
or  
(b) if the financial report of the Municipality
  - (i) has not been submitted to the Minister within 120 days of the end of the Municipality's fiscal year,
  - (ii) does not meet the requirements of the Family and Community Support Services Regulation, or
  - (iii) shows that the Municipality has wrongfully used funds provided to it under the Act,the Minister may withhold amounts of funding under any new agreement or require the Municipality to repay the amounts of funding that in the opinion of the Minister are equivalent to the value of the program components not met or the funds wrongfully used.
6. Where 2 or more municipalities have entered into an agreement to provide joint family and community support services programs, the Municipality represents that pursuant to the agreement with the other municipalities, it has the authority to agree to the terms of this Agreement on their behalf.
7. This Agreement commences on January 1, 2018 and ends on December 31, 2018.
8. This Agreement may be terminated:
  - (a) at any time by mutual agreement of the parties;
  - (b) by either party for any reason by providing 6 months written notice to the other party.
9. If this Agreement is terminated for any reason, the Municipality's obligations under clauses 2(c), (d), and (e) and clauses 5(a) and (b) continue.

The Municipality has signed this Agreement on the 13rd day of December, 2017.

The Minister has signed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Signatures (Affix municipal corporate seal if applicable):

Leanne Walmsley

Municipality's duly authorized signing officer  
(s)  
(Mayor, Reeve as the case may be)

Minister of Human Services

**Participating Municipalities**

**Title of Program:** VILLAGE OF HINES CREEK

For the Period Ending  
December 31, 2018

**Scope of Program:**  Single Municipality  
 Multiple Municipality

List all participating municipalities. All participating municipalities must contribute their 20% share.

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\_\_\_\_\_

**Calculation of Funding:**

<b>\$14,030</b>	<b>\$3,508</b>	<b>\$17,538</b>
Committed Provincial Contribution	Required Municipal Contribution	Total Sum

(\$0.25 per Committed Provincial \$1.00,  
which represents 20% of the Total Sum)



**SUBMITTED**

## 2016 Provincial Progress & Outcomes Report

### Municipal and Metis Settlement Information

**Name of Local FCSS Program: Hines Creek**

**Mailing Address: Village of Hines Creek Box 421 Hines Creek AB T0H 2A0**

### Contact Details (Primary Staff Contact)

**First Name:**

Leanne

**Phone:**

(780) 494-3690

**Last Name:**

Walmsley

**Fax:**

(780) 494-3605

**Title:**

Acting Chief Administrative Officer

**Email:**

walmsley@abnorth.com

### OUTPUTS

Programs

Total # of programs offered directly by your FCSS Program:	0
Total # of programs offered indirectly by agencies that are funded by your FCSS Program:	1
Total # of programs jointly funded with other FCSS Programs or organizations:	0
# of Participants in all programs listed above:	480
# of Volunteers related to FCSS programs offered directly, indirectly or jointly funded by your FCSS Program:	0
# of Volunteer Hours related to FCSS programs offered directly, indirectly or jointly funded by your FCSS Program:	0

### INFORMATION AND REFERRAL SERVICES

**Referral:** connecting people in personal need to appropriate social services and resources.

**Information:** assisting citizens in the community to become aware of FCSS, and available social services and resources.

This section is not mandatory

**Does your FCSS Program provide direct information and/or referral services?** No

**Does your FCSS Program fund information and/or referral services?** No

**Referral Estimated Number**

Phone enquiries 0

Email enquiries 0

Walk in enquiries 0

**Information**

Newsletter 0

Website 0

Articles 0

Community directory(s) 0

Information fair(s)/evening(s) 0

**Social Media**

Facebook 0

Twitter 0

Other 0

Overall, what approximate percentage of time does your FCSS Program spend in providing direct information and referral services?

Overall, what approximate percentage of time do the agencies that your FCSS Program funds spend in providing information and referral services?

**OUTCOMES**

Program Name	Outcome Statement
Family School Liasion	Students develop positive identities
Family School Liasion	Students develop social competencies

**COMMUNITY INITIATIVES**

Community initiatives are ongoing processes of community development, including community engagement, that work to address social issues within a community. The processes themselves are difficult to report on the outcome reports because they are ongoing and aimed at addressing community, not individual, needs. This reporting format is designed to recognize the importance of these initiatives and the time and effort that goes into moving them forward. If you have a single event, such as an information session, that is a part of a community initiative and where the outcome is aimed at individual change, please complete a regular outcome report. If reporting a single measurable project that is part of a community initiative, complete both this report and an Outcomes report.



**Is your FCSS program involved in a community initiative?**

No

**How many community initiatives is your FCSS Program involved in?**

**Initiative**

**CONTINUOUS QUALITY IMPROVEMENT**

**Please select the change(s) you made to improve your FCSS Program and outcomes measurement over the past year:**

Other

**Other:** Previously the contact for the FSL program was with Peace River School Division. With the help of outcome measures trainer, we have made contact with the PRSD and taken control of our program. Reporting by the PRSD has been problematic. Our outcome measures trainer has been able to get the information from the PRSD.

**How has the change(s) had an impact on your FCSS Program and/or outcomes measurement?**

Other

**Other:** The Village of Hines Creek has taken control of its FSL program. We are developing an effective working relationship with the PRSD.

**What type of support would best help you build outcome measures capacity for your FCSS program?**

Other

**Other:** Ongoing mentoring and support in dealing with the PRSD.

**ATTACHMENTS**

**Director or Designate Compliance**

**Date**

**Name Of Director or Designate**

I agree

June 20, 2018

Leanne Walmsley