

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK,
held in Council Chambers, October 25, 2018 at 7:00 pm**

Present: Councillors Reintjes, Bjornson, Zavisha

Attending: Acting CAO Walmsley
Executive Assistant Young

CALL TO ORDER

Acting Chief Administrative Officer Walmsley called to order the Organizational Meeting of the Council of the Village of Hines Creek at 7:55 p.m.

AGENDA

C-305-18 MOTION by Councillor Bjornson to adopt the agenda for the October 25, 2018 Organizational Meeting of Council. CARRIED.

METHOD OF VOTING AT ORGANIZATIONAL MEETING

C-306-18 MOTION by Councillor Reintjes that the method of voting will be a show of hands. CARRIED.

ELECTION OF MAYOR

Chief Administrative Officer Walmsley called for nominations for the position of Mayor.

C-307-18 MOTION by Councillor Bjornson to nominate Councillor Reintjes for the position of Mayor. CARRIED.

Acting Chief Administrative Officer Walmsley called for second nominations for the position of Mayor.

Acting Chief Administrative Officer Walmsley called for third nominations for the position of Mayor.

C-308-18 MOTION by Councillor Bjornson that nominations for the position of Mayor cease. CARRIED.

Councillor Reintjes was appointed the position of Mayor.

Mayor Reintjes assumed the Chair.

ELECTION OF DEPUTY MAYOR

Mayor Reintjes called for nominations for the position of Deputy Mayor.

C-309-18 MOTION by Councillor Bjornson to nominate Councillor Zavisha for the position of Deputy Mayor. CARRIED.

Mayor Reintjes called for second nominations for the position of Deputy Mayor.

Mayor Reintjes called for third nominations for the position of Deputy Mayor.

C-310-18 MOTION by Councillor Bjornson that nominations for the position of Deputy Mayor cease. CARRIED.

Councillor Zavisha was appointed the position of Deputy Mayor.

SIGNING AUTHORITIES

C-311-18 MOTION by Councillor Bjornson that signing authorities be established for the Village of Hines Creek as Acting Chief Administrative Officer Walmsley, Mayor Reintjes, Deputy Mayor Zavisha or Councillor Bjornson or in the absence of Acting Chief Administrative Officer Walmsley, signing authorities be Executive Assistant Young and one of Mayor Reintjes, Deputy Mayor Zavisha or Councillor Bjornson. CARRIED.

DATE, TIME AND PLACE FOR REGULAR MEETINGS

C-312-18 MOTION by Councillor Bjornson that Regular Council meetings be held the second and fourth Tuesday of each month at 9:00 a.m. in Council Chambers. CARRIED.

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STANDING COMMITTEE APPOINTMENTS (Chairperson & Members)

C-313-18 MOTION by Deputy Mayor Zavisha that appointments to all Standing and Joint Committees and Organizations be established as discussed and a revised summary sheet be prepared. CARRIED.

- a. General Government and Administrative Services – Mayor & Deputy Mayor
- b. By-law Enforcement – Council as a whole
- c. Streets & Sidewalk's – Council as a whole
- d. Water & Sewer - – Council as a whole
- e. Sanitation - – Council as a whole
- f. Finance - – Council as a whole

JOINT COMMITTEES & ORGANIZATIONS

C-314-18 MOTION by Deputy Mayor Zavisha that appointments to all Joint Committees and Organizations be established as discussed and a revised summary sheet be prepared. CARRIED.

- a) Rural Crime Watch – Council as a whole
- b) Clear Creek Fire Committee – Two members and one alternate
Member: Megan Bjornson, Camille Zavisha
Alternate: Hazel Reintjes
- c) Hines Creek & District Recreation Board – One member and one alternate
Member: Megan Bjornson
Alternate: Camille Zavisha
- d) Hines Creek Municipal Library Board – One member and one alternate
Member: Camille Zavisha
Alternate: Megan Bjornson
- e) Peace Library Systems – Council member on Library Board
Member: Camille Zavisha
- f) North Peace Housing Foundation – One member and one alternate
Member: Hazel Reintjes
Alternate: Camille Zavisha
- g) North Peace Regional Landfill Commission – One member and one alternate
Member: Hazel Reintjes
Alternate: Camille Zavisha
- h) Fairview Medical Clinic Management Committee – One member and one alternate
Member: Megan Bjornson
Alternate: Camille Zavisha
- i) Hines Creek & District Agricultural Society – One member and one alternate
Member: Megan Bjornson
Alternate: Hazel Reintjes
- j) Youth Enhancement Society – One member and one alternate
Member: Camille Zavisha
Alternate: Hazel Reintjes
- k) Mighty Peace Tourism Association – One member and one alternate
Member: Camille Zavisha
Alternate: Hazel Reintjes

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JOINT COMMITTEES & ORGANIZATIONS Cont.

- l) Doctor Recruitment Committee – One member and one alternate
Member: Megan Bjornson
Alternate: Camille Zavisha
- m) Intermunicipal Protocols – Council as a whole
- n) Hines Creek Volunteer Fire Department
Member: Megan Bjornson
Alternate: Camille Zavisha

MUNICIPAL PLANNING COMMISSION

C-315-18 MOTION by Deputy Mayor Zavisha that appointments to the Municipal Planning Commission be established as discussed and a revised summary sheet be prepared. CARRIED.

- i) Member's Appointment (3) – Two Councillors and one member at large
Mayor Reintjes
Councillor Bjornson
Member at Large: Cindy Ostrem
Karen Young - Clerk
- ii) Alternate Member At Large Appointment (1)- Vacant

SUBDIVISION & DEVELOPMENT APPEAL BOARD

C-316-18 MOTION by Deputy Mayor Zavisha that appointments to the Subdivision and Development Appeal Board be established as discussed and a revised summary sheet be prepared. CARRIED.

- i) Member's Appointment (3) – One Councillor & (2) Two members at large and (1) alternate member at large
Member: Camille Zavisha
Members at Large: Ernie Brauer and Orest Luka
Alternate Councillor Appointment: Miron Croy (Clear Hills County)
Alternate Member at Large: Vacant
- ii) Alternate Member's Appointment – One (1) member at large-vacant
- iii) Secretary Appointment
Karen Young- Clerk

FITNESS CENTRE BOARD

C-317-18 MOTION by Deputy Mayor Zavisha that appointments to the Fitness Center Board be established as discussed and further that all other appointments be tabled until the Fitness Center Agreement is reviewed. CARRIED.

- i) Five members – Council representative and one alternate
Member: Megan Bjornson
Alternate: Hazel Reintjes
- ii) Recreation Board – One member and one alternate
Member: Dallas Bjornson
Alternate: Vacant
- iii) Hines Creek Composite School – One member and one alternate
Vacant
- iv) Member at large – (3) three members
Candice Blake
Chance Larsback
Rodney Bjornson
- v) Secretary Appointment
Karen Young- Secretary

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APPOINTMENT OF PROFESSIONAL SERVICES

- a.) Auditor
- b.) Legal

C-318-18 MOTION by Councillor Bjornson that this Council appoint Doyle & Company Chartered Accounts as Auditor for the Village of Hines Creek. CARRIED.

C-319-18 MOTION by Deputy Mayor Zavisha that this Council appoint KMSC Law LLP for legal services for the Village of Hines Creek. CARRIED.

ADJOURNMENT

Mayor Rientjes adjourned the meeting at 8:14 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, Acting C.A.O.