

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held
in Council Chambers, November 14, 2018 at 9:00 a.m.**

Present: Mayor Reintjes
Deputy Mayor Zavisha
Councillor Bjornson

Attending: Acting C.A.O Walmsley
Executive Assistant Young

CALL TO ORDER

Mayor Reintjes called the meeting to order at 9:00 a.m.

AGENDA

Additions:
5. (VI) North Peace Housing Foundation Synopsis

Deletions:
3a. Jean Coppens D'eeckenbrugge

C-336-18 MOTION by Councillor Bjornson to adopt the agenda with the addition and deletion to the November 14, 2018 Regular Meeting of Council. CARRIED.

MINUTES

a. Minutes of the Regular Meeting of Council October 25, 2018

C-337-18 MOTION by Deputy Mayor Zavisha to adopt the minutes of the Regular Meeting of Council October 25, 2018 by amending the following motions: C-333-18 by deleting "s" to items for information. C-328-18 to read Cheques #20180555 - #20180587 CARRIED.

b. Minutes of the Organizational Meeting of Council October 25, 2018

C-338-18 MOTION by Councillor Bjornson to adopt the minutes of the Organizational Meeting with the following amendment to motion C-311-18:

MOTION by Councillor Bjornson that signing authorities be established for the Village of Hines Creek as Acting Chief Administrative Officer Walmsley, and one of Mayor Reintjes, Deputy Mayor Zavisha or Councillor Bjornson or in the absence of Acting Chief Administrative Officer Walmsley, signing authorities be Executive Assistant Young and one of Mayor Reintjes, Deputy Mayor Zavisha or Councillor Bjornson. CARRIED.

CARRIED.

REPORTS

a. Acting C.A.O Report

C-339-18 MOTION by Deputy Mayor Zavisha that this Council schedule a Policies and Procedures meeting for January 10, 2018 to commence at 4:45 p.m. in Council Chambers. CARRIED.

C-340-18 MOTION by Councillor Bjornson that this Council extend invitation to the Village of Hines Creeks Fire Chief, Ed Walmsley and Deputy Fire Chief, Henry Hoffman to the Policies and Procedures meeting Jan 10, 2018. CARRIED.

C-341-18 MOTION by Deputy Mayor Zavisha that this Council authorize Acting C.A.O. Walmsley to schedule a Inter Collaboration Framework meeting with Clear Hills County for January 2019. CARRIED.

C-342-18 MOTION by Councillor Bjornson that this Council receive Acting C.A.O. Walmsleys' Report to Council for information. CARRIED.

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b. Committee Reports

(I) Clear Creek Fire Committee

C-343-18 MOTION by Councillor Bjornson that this Council receive the Clear Creek Fire Committee Report for information. CARRIED.

(II) 13 Ways to Kill a Community Synopsis

C-344-18 MOTION by Deputy Mayor Zavisha that this Council receive 13 Ways to Kill a Community Synopsis for information. CARRIED.

C-345-18 MOTION by Councillor Bjornson that this Council authorize the purchase of 13 Ways to Kill a Community books and further arrange a Council retreat to discuss. CARRIED.

(III) Hines Creek Fitness Center Report

C-346-18 MOTION by Deputy Mayor Zavisha that this Council approve the recommendation from the Hines Creek Fitness Center Board to implement a corporate membership rate for business owners on all six (6) and twelve (12) month memberships being a 10% discount as discussed. CARRIED.

C-347-18 MOTION by Deputy Mayor Zavisha that this Council receive the Hines Creek Fitness Center Report for information. CARRIED.

(IV) North Peace Medical Staff Recruitment & Retention Committee Report

C-348-18 MOTION by Councillor Bjornson that this Council accept the North Peace Medical Staff Recruitment & Retention Committee Minutes October 25, 2018 for information. CARRIED.

(V) Mighty Peace Tourist Association

C-349-18 MOTION by Councillor Bjornson that this Council accept the Mighty Peace Tourist Association Report for information. CARRIED.

(VI) North Peace Housing Foundation Synopsis

C-350-18 MOTION by Councillor Bjornson that this Council accept the North Peace Housing Foundation Synopsis for information. CARRIED.

FINANCIAL

a. Notice Demand Account

C-351-18 MOTION by Councillor Bjornson that this Council authorize Acting C.A.O. Walmsley to invest \$1,100,000.00 (one million one hundred thousand dollars) from the general account #749-1028200-24 into a Notice Demand Account as discussed. CARRIED.

b. Bank Reconciliation Month Ending October 31, 2018

C-352-18 MOTION by Deputy Mayor Zavisha that this Council accept the bank reconciliation for the month ending October 31, 2018 as presented. CARRIED.

ACCOUNTS PAYABLE

a. Cheque Listing for Council

C-353-18 MOTION by Deputy Mayor Zavisha that this Council receives for information the Accounts Payable report for the Village of Hines Creek for the period of October 26 to November 14, 2018 (Cheques #20180588-#20180613 in the amount of \$31,211.53 (thirty one thousand two hundred and eleven dollars and fifty three cents). CARRIED.

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NEW BUSINESS

- a. Provincial 2019 Equalized Assessment Report
- C-354-18 **MOTION by Deputy Mayor Zavisha that this Council receive the Provincial 2019 Equalized Assessment Report for information. CARRIED.**
- b. Joint Meeting with the Peace River School Division Board of Trustees
- C-355-18 **MOTION by Councillor Bjornson that this Council authorize the attendance of all council and administration at the February 05, 2019 Joint Meeting with the Peace River School Division Board of Trustees. CARRIED.**
- c. Mighty Peace Watershed Alliance
- C-356-18 **MOTION by Councillor Bjornson that this Council appoint Deputy Mayor Zavisha as the council member representation on the Mighty Peace Watershed Alliance and council alternate member representation being that of Mayor Reintjes or Councillor Bjornson. CARRIED.**
- d. Municipal Information Systems Inc. 2019 Software Support Agreement and Software License Agreement
- C-357-18 **MOTION by Councillor Bjornson that this Council enter into an Agreement with Municipal Information Systems Inc. for 2019 Software License and Support in the yearly amount of \$8,605.80. CARRIED.**

ITEMS FOR INFORMATION

- a. Chris Warkentin MP-News Release November 01, 2018
- b. Media Release Peace Valley Snow Riders-Alberta Snowmobile Association Recognizes Local Business & Member
- c. Alberta Municipal Affairs Municipal Sustainability Initiative
- d. Alberta Emergency Management Agency Newsletter Fall Edition October 2018
- e. Fairview Heart of the Peace – 2018 Medical Clinic Operating and Physician Recruitment Appointments
- f. Fairview Heart of the Peace – 2018 North Peace Regional Landfill Appointments
- g. Clear Hills County Organizational Meeting Appointments
- h. AUMA Convention Recap – Small Communities Newsletter October 2018
- C-358-18 **MOTION by Deputy Mayor Zavisha to receive items a-h for information. CARRIED.**

CLOSED SESSION

- C-359-18 **MOTION by Councillor Bjornson that this Council close the meeting to the public at 11:06 a.m. as per FOIP Section 27 of the Municipal Government Act. CARRIED.**

Acting C.A.O. Walmsley and Executive Assistant Young were present during the closed session.

- C-360-18 **MOTION by Councillor Bjornson that this Council open the meeting to the public at 12:22 p.m. CARRIED.**
- C-361-18 **MOTION by Councillor Bjornson that this Council receive Tax Recovery Appraisals and the Tax Recovery Municipal Acquisition breakdowns for information. CARRIED.**
- C-362-18 **MOTION by Deputy Mayor Zavisha that this Council authorize administration to place against tax roll #109,000 costs associated with Stop Order Number ST-01-17 in the amount of \$2,985.00. CARRIED.**

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C-363-18 **MOTION** by Councillor Bjornson that this Council approve the placement/repair of the sidewalk on 1st Avenue in accordance with the opinion of the engineers and further that any damages to the pavement or curb will be at a cost to the contractor. **CARRIED.**

ADJOURNMENT

Mayor Reintjes adjourned the meeting at 12:25 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, Acting C.A.O.