

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK,
held in Council Chambers, October 22, 2019 at 7:00 pm**

Present: Councillors Reintjes, Bjornson, Zavisha

Attending: CAO Walmsley
Executive Assistant Young

CALL TO ORDER

Chief Administrative Officer Walmsley called to order the Organizational Meeting of the Council of the Village of Hines Creek at 7:00 p.m.

AGENDA

C-349-19 RESOLUTION by Councillor Reintjes to adopt the agenda for the October 22, 2019 Organizational Meeting of Council. CARRIED.

METHOD OF VOTING AT ORGANIZATIONAL MEETING

C-350-19 RESOLUTION by Councillor Reintjes that the method of voting will be a show of hands. CARRIED.

ELECTION OF MAYOR

Chief Administrative Officer Walmsley called for nominations for the position of Mayor.

C-351-19 RESOLUTION by Councillor Bjornson to nominate Councillor Reintjes for the position of Mayor. CARRIED.

Chief Administrative Officer Walmsley called for second nominations for the position of Mayor.

Chief Administrative Officer Walmsley called for third nominations for the position of Mayor.

C-352-19 RESOLUTION by Councillor Zavisha that nominations for the position of Mayor cease. CARRIED.

Councillor Reintjes was appointed the position of Mayor.

Mayor Reintjes assumed the Chair.

ELECTION OF DEPUTY MAYOR

Mayor Reintjes called for nominations for the position of Deputy Mayor.

C-353-19 RESOLUTION by Councillor Bjornson to nominate Councillor Zavisha for the position of Deputy Mayor. CARRIED.

Mayor Reintjes called for second nominations for the position of Deputy Mayor.

Mayor Reintjes called for third nominations for the position of Deputy Mayor.

C-354-19 RESOLUTION by Councillor Bjornson that nominations for the position of Deputy Mayor cease. CARRIED.

Councillor Zavisha was appointed the position of Deputy Mayor.

SIGNING AUTHORITIES

C-355-19 RESOLUTION by Deputy Mayor Zavisha that signing authorities be established for the Village of Hines Creek as Chief Administrative Officer Walmsley, Mayor Reintjes, Deputy Mayor Zavisha or Councillor Bjornson or in the absence of Chief Administrative Officer Walmsley, signing authorities be Administrative Assistant Kuntz and one of Mayor Reintjes, Deputy Mayor Zavisha or Councillor Bjornson. CARRIED.

DATE, TIME AND PLACE FOR REGULAR MEETINGS

C-356-19 RESOLUTION by Deputy Mayor Zavisha that Regular Council meetings be held the second and fourth Tuesday of each month at 7:00 p.m. in Council Chambers. CARRIED.

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STANDING COMMITTEE APPOINTMENTS (Chairperson & Members)

- a. General Government and Administrative Services – Mayor & Deputy Mayor
- b. By-law Enforcement – Council as a whole
- c. Streets & Sidewalk's – Council as a whole
- d. Water & Sewer - – Council as a whole
- e. Sanitation - – Council as a whole
- f. Finance - – Council as a whole

JOINT COMMITTEES & ORGANIZATIONS

C-357-19 RESOLUTION by Deputy Mayor Zavisha that appointments to all Joint Committees and Organizations be established with the exception of the Municipal Planning Commission and the Peace Regional Subdivision Development Appeal Board and a revised summary sheet be prepared as discussed. CARRIED.

- a) Rural Crime Watch – Council as a whole
- b) Clear Creek Fire Committee- Two members and one alternate
Member: Megan Bjornson, Camille Zavisha
Alternate: Hazel Reintjes
- c) Hines Creek & District Recreation Board-One member and one alternate
Member: Megan Bjornson
Alternate: Camille Zavisha
- d) Hines Creek Municipal Library Board – One member one alternate
Member: Camille Zavisha
Alternate: Megan Bjornson
- e) Peace Library Systems- Council member on Library Board
Member: Camille Zavisha
- f) North Peace Housing Foundation-One member
Member: Hazel Reintjes
- g) North Peace Regional Landfill Commission-One member and one alternate
Member: Hazel Reintjes
Alternate: Camille Zavisha
- h) Fairview Medical Clinic Management Committee-One member and one alternate
Member: Megan Bjornson
Alternate: Camille Zavisha
- i) Hines Creek & District Agricultural Society- One member and one alternate
Member: Megan Bjornson
Alternate: Camille Zavisha
- j) Youth Enhancement Society-One member and one alternate
Member: Camille Zavisha
Alternate: Hazel Reintjes
- k) Mighty Peace Tourist Association-One member and one alternate
Member: Camille Zavisha
Alternate: Hazel Reintjes
- l) Health Professional Enhancement Committee- One member and one alternate
Member: Megan Bjornson
Alternate: Camille Zavisha
- m) Intermunicipal Protocols-Council as a whole
- n) Hines Creek Volunteer Fire Department – One member and one alternate
Member: Megan Bjornson
Alternate: Camille Zavisha

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- o) Peace Regional Subdivision and Development Appeal Board-One Councillor and one member at large
Member: Camille Zavisha
Member at Large: Vacant
Clerk: Vacant
- p) Municipal Planning Commission-Members Appointment (3) Two Councillors and one member at large.
Members: Hazel Reintjes
Members: Megan Bjornson
Member at Large: Cindy Ostrem
Alternate Member at Large: Vacant
Clerk: Vacant
- q) Hines Creek & District Fitness Center Board- Members Appointment (5) appointments which shall as nearly as possible represent the following agencies or interest groups: One Councillor and alternate, Hines Creek & District Recreation Board, Employee of the Hines Creek Composite, Canadian Forest Product Employee and two members at large.
Member: Megan Bjornson
Alternate: Hazel Reintjes
Employee of the Hines Creek Composite: Dallas Bjornson
Canadian Forest Product Employee: Vacant
Hines Creek & District Recreation Board: Rodney Bjornson
Member at Large: Candice Blake
Member at Large: Vacant

C-358-19 MOTION by Councillor Bjornson that appointments to the Municipal Planning Commission be established as discussed and acknowledge that the alternate member at large and clerk appointments are vacant. CARRIED.

C-359-19 MOTION by Deputy Mayor Zavisha that appointments to the Peace Regional Subdivision and Development Appeal Board be established as discussed and acknowledge that the member at large and clerk appointments are vacant. CARRIED.

APPOINTMENT OF PROFESSIONAL SERVICES

- a.) Auditor
- b.) Legal

C-360-19 RESOLUTION by Councillor Bjornson that this Council appoint Doyle & Company Chartered Accounts as Auditor for the Village of Hines Creek. CARRIED.

C-361-19 RESOLUTION by Deputy Mayor Zavisha that this Council appoint Brownlee LLP and KMSC Law LLP for legal services for the Village of Hines Creek. CARRIED.

ADJOURNMENT

Mayor Rientjes adjourned the meeting at 7:15 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, C.A.O.