

**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held in  
Council Chambers March 13, 2020 at 1:00 p.m.**

Present: Mayor Reintjes  
Deputy Mayor Zavisha  
Councillor Bjornson

Attending: Chief Administrative Officer Walmsley

**CALL TO ORDER**

Mayor Reintjes called the meeting to order at 1:24 p.m.

**AGENDA**

Additions to Agenda

New Business

d) COVID-19 Coronavirus information for Albertans

**C-070-20 RESOLUTION by Councillor Bjornson to adopt the agenda with additions for the March 13, 2020 Special Meeting of Council. CARRIED.**

**MINUTES**

b. Minutes of the Special Meeting of Council February 27, 2020

**C-071-20 RESOLUTION by Councillor Bjornson to adopt the minutes of the Special Meeting of Council February 27, 2020 with corrections as presented.  
C-059-20 by ~~that~~ Deputy Mayor  
C-069-20 add CARRIED.  
CARRIED.**

**REPORTS**

a. Chief Administrative Officer Report

**C-072-20 RESOLUTION by Deputy Mayor Zavisha to authorize administration request clarification from Clear Hills County Council on resolutions C470-19 and C471-19. Municipal Affairs has recommended it would benefit both council's to have a Memorandum of Agreement outlining the terms and conditions for both grants for funding for the 2020 year. CARRIED.**

**C-073-20 RESOLUTION by that Councillor Bjornson that council receives Chief Administrative Officer Walmsley's Report as information. CARRIED.**

b. Council Committee Reports

1. North Peace Housing
2. Alta Board

Deputy Mayor Zavisha left Council Chambers at 1:35 p.m.

Deputy Mayor Zavisha returned Council Chambers at 1:37 p.m.

**C-074-20 RESOLUTION by Councillor Bjornson that Council receives the Council Committee Reports as information. CARRIED.**

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**FINANCIAL**

- a. Bank Reconciliation Month Ending February 29, 2020
- C-075-20 RESOLUTION by Councillor Bjornson to receive the Bank Reconciliation as information, for the month ending February 29, 2020 as presented. CARRIED.**
- b. Assessment Summary for 2020
- C-076-20 RESOLUTION by Councillor Bjornson to receive the 2019 Assessment Summary for the 2020 Year as information. CARRIED.**

**ACCOUNTS PAYABLE**

- a. Cheque Listing for Council
- C-077-20 RESOLUTION by Councillor Bjornson that Council receives for information the Accounts Payable report for the period of February 28, 2020 to March 13, 2020 Cheques 2020101 to 2020136, in the amount of \$55,708.07 (fifty-five thousand seven hundred and eight dollars and seven cents). CARRIED.**

**BYLAWS**

- a. Draft Accounts Receivable Bylaw
- C-078-20 RESOLUTION by Councillor Bjornson to prepare Bylaw as discussed with a 3.5% penalty amount for Accounts Receivable accounts. CARRIED.**

**NEW BUSINESS**

- a. Recreation Board Grant Disbursement
- C-079-20 RESOLUTION by Councillor Bjornson to allocate funds to the Hines Creek Figure Skating Club in the amount of \$6,000 and Hines Creek Composite School in the amount of \$1,000.00 as per recommendation from the Hines Creek and District Recreation Board. CARRIED.**
- b. Village of Hines Creek 2020 Annual Audit on Assessment Year 2019
- C-080-20 RESOLUTION by that Council receives the Village of Hines Creek Assessment 2020 Annual Audit Results as information. CARRIED.**
- c. Penalties for Accounts Receivable
- C-081-20 RESOLUTION by Deputy Mayor Zavisha for Council to write off outstanding penalties in the amount of \$196.83 (one hundred and ninety six dollars and eighty three cents) for the accounts presented. CARRIED.**
- d. COVID-19 Coronavirus Information for Albertans

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**C-082-20 RESOLUTION by Deputy Mayor Zavisha to protect essential services due to COVID-19, at the Dave Shaw Memorial Complex that all building usage is cancelled until further notice and to reimburse Fitness Center fees for active members from March 13, 2020 to re-opening of the Fitness Center, and Arts & Crafts with consideration for days closed on monthly fixed rental fees. CARRIED.**

**C-083-20 RESOLUTION by Councillor Bjornson to authorize Chief Administration Officer any measures deemed to risk mitigation to workers on closure of Municipal Office and Library due to COVID-19. CARRIED**

Public Works Foreman entered Council Chambers at 2:27 p.m.

Public Works Foreman left Council Chambers at 2:46 p.m.

**ITEMS FOR INFORMATION**

- a. Letter from Fire Chief
- b. Intermunicipal Collaborative Frameworks Notification
- c. Novel Coronavirus
- d. Alberta Counsel

**C-084-20 RESOLUTION by Councillor Bjornson that Council receives items a to d as information. CARRIED.**

**CLOSED SESSION**

**C-085-20 RESOLUTION by Councillor Bjornson that this Council close the meeting to the public at 2:54 p.m. as per FOIP Section 27 Legal, and Section 17 Personnel. CARRIED.**

Councillor Bjornson declared pecuniary interest on offer to purchase and abstained from discussion and voting.

Councillor Bjornson left Council Chambers at 2:54 p.m.

Chief Administrator Officer Walmsley was present for Closed Session.

**C-086-20 RESOLUTION by Deputy Mayor Zavisha that this Council open the meeting to the public at 3:03 p.m. CARRIED.**

**C-087-20 RESOLUTION by Deputy Mayor Zavisha to accept the offer to purchase in accordance with the offer to purchase. CARRIED.**

**ADJOURNMENT**

Mayor Reintjes adjourned the meeting at 3:05 p.m.

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Hazel Reintjes, Mayor

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Leanne Walmsley, Chief Administrative Officer