

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held
in Council Chambers April 14, 2020 at 7:00 p.m.

Present: Mayor Reintjes
Deputy Mayor Zavisha
Councillor Bjornson

Attending: Chief Administrative Officer Walmsley
Executive Assistant Lund

FILE COPY

CALL TO ORDER

Mayor Reintjes called the meeting to order at 7:02 p.m.

AGENDA

Additions to Agenda

- Reports
- b. Council Committee Reports
 - 2. Alta Board
 - 3. Doctor Clinic Meeting

C-109-20 RESOLUTION by Councillor Bjornson to adopt the agenda with the additions for the April 14, 2020 Regular Meeting of Council. CARRIED.

MINUTES

a. Minutes of the Regular Meeting of Council March 24, 2020

C-110-20 RESOLUTION by Councillor Bjornson to adopt minutes with the corrections and additions of the Regular Meeting of Council March 24, 2020 as presented:

Items for Information

b. ~~Exigent~~ Exigent Amendments to the ~~Emergency~~-Emergency Act

C-096-20 RESOLUTION by ~~that~~ Councillor Bjornson

C-101-20 RESOLUTION by Deputy Mayor Zavisha that this Council proceed with third reading of Bylaw No. 592-20 A Bylaw of the Village of Hines Creek, in the Province of Alberta, to Impose an Interest Penalty on Unpaid Accounts Receivable. CARRIED UNANIMOUSLY.

C-098-20 RESOLUTION by Councillor Bjornson that Council receives for information the Accounts Payable Report for the period of March 13, 2020 to March 24, 2020 Cheques ~~2020148~~ 2020137 to 2020____ 2020147, in the amount of \$20,439.29 (Twenty thousand four hundred thirty nine dollars and twenty nine cents). CARRIED

~~C-103-20 RESOLUTION~~ RESOLUTION by Deputy Mayor Zavisha CARRIED.

UNFINISHED BUSINESS

a. Water Treatment Plant Relief Operator

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- C-111-20 RESOLUTION by Deputy Mayor Zavisha to accept the notice of termination of our Relief Water Plant Operator Agreement as of March 27, 2020 and to only bill Berwyn for days our operator attended Berwyn in February plus mileage for those days. CARRIED.**

REPORTS

- a. Chief Administrative Officer Report
- C-112-20 RESOLUTION by Councillor Bjornson that Council receives Chief Administrative Officer Walmsley's Report as information. CARRIED.**
- b. Council Committee Reports
1. North Peace Housing Foundation
 2. Alta Board
 3. Doctor Clinic Meeting
- C-113-20 RESOLUTION by Councillor Bjornson to receive the Council Committee Reports as information. CARRIED.**

FINANCIAL

- a. Hines Creek & District Recreation Board and Fitness Center February and March 2020 Financial Statements
- C-114-20 RESOLUTION by Councillor Bjornson to receive the Hines Creek & District Recreation Board Financial Statements and the Fitness Center Income/Expense Reports for February and March 2020 as information. CARRIED.**
- b. Bank Reconciliation Month Ending March 31, 2020
- C-115-20 RESOLUTION by Councillor Bjornson to receive as information the Bank Reconciliation Month Ending March 31, 2020 as presented. CARRIED.**
- c. Transfer of Funds from Banking Institution
- C-116-20 RESOLUTION by Councillor Bjornson that Council approves the withdrawal of funds from the 749-00386002779 31-day Notice Demand Account to be transferred into the General Mush Account 749-001028200-24 Account effective April 14, 2020. CARRIED.**

ACCOUNTS PAYABLE

- a. Cheque Listing for Council
- C-117-20 RESOLUTION by Deputy Mayor Zavisha that Council receives for information the Accounts Payable report for the period of March 24, 2020 to April 14, 2020 Cheques 2020148 to 2020183, in the amount of \$79,461.79 (Seventy nine thousand four hundred and sixty one dollars and seventy nine cents). CARRIED.**

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BYLAWS

a. Bylaw 593-20 Delegate Authorities During a Provincial Declared Emergency

Bylaw No. 593-20

A Bylaw of the Village of Hines Creek, in The Province of Alberta, to Delegate Authorities
During a Provincially Declared Emergency

- C-118-20 RESOLUTION by Councillor Bjornson that this Council give first reading of Bylaw 593-20 A Bylaw of the Village of Hines Creek, to Delegate Authorities During a Provincially Declared Emergency. CARRIED.**
- C-119-20 RESOLUTION by Deputy Mayor Zavisha that this Council give second reading of Bylaw 593-20 A Bylaw of the Village of Hines Creek, to Delegate Authorities During a Provincially Declared Emergency. CARRIED.**
- C-120-20 RESOLUTION by Councillor Bjornson that this Council proceed with third reading of Bylaw No. 593-20 A Bylaw of the Village of Hines Creek, in the Province of Alberta, to Delegate Authorities During a Provincially Declared Emergency. CARRIED UNANIMOUSLY.**
- C-121-20 RESOLUTION by Deputy Mayor Zavisha that this Council give third reading of Bylaw 593-20 A Bylaw of the Village of Hines Creek, in the Province of Alberta, to Delegate Authorities During a Provincially Declared Emergency. CARRIED.**

b. Bylaw 594-20 Retention and Destruction of Municipal Documents

Bylaw No. 594-20

A Bylaw of the Village of Hines Creek, in the Province Of Alberta, for the Purpose of
Establishing Guidelines for the Retention and Destruction of Records and
Documents of the Municipality.

- C-122-20 RESOLUTION by Deputy Mayor Zavisha that this Council give first reading of Bylaw 594-20 A Bylaw of the Village of Hines Creek, for the Purpose of Establishing Guidelines for the Retention and Destruction of Records and Documents of the Municipality. CARRIED.**
- C-123-20 RESOLUTION by Councillor Bjornson that this Council give second reading of Bylaw 594-20 A Bylaw of the Village of Hines Creek, in the Province of Alberta, for the Purpose of Establishing Guidelines for the Retention and Destruction of Records and Documents of the Municipality. CARRIED.**
- C-124-20 RESOLUTION by Deputy Mayor Zavisha that this Council proceed with third reading of Bylaw No. 594-20 A Bylaw of the Village of Hines Creek, in the Province of Alberta, for the Purpose of Establishing Guidelines for the Retention and Destruction of Records and Documents of the Municipality. CARRIED UNANIMOUSLY.**

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- C-125-20 RESOLUTION by Councillor Bjornson that this Council give third reading of Bylaw 594-20 A Bylaw of the Village of Hines Creek, in the Province of Alberta, for the Purpose of Establishing Guidelines for the Retention and Destruction of Records and Documents of the Municipality. CARRIED.**

Council members recessed at 7:53 p.m.

Council reconvened with all members present at 7:57 p.m.

NEW BUSINESS

- a. Altawest Group Ltd. Maintenance Agreement 2020

- C-126-20 RESOLUTION by Deputy Mayor Zavisha that Council approves the Maintenance Agreement for 2020 with Altawest Group Ltd. in the amount of \$1,500.00/year for Rink Pro System that runs the heating at the Dave Shaw Memorial Complex. CARRIED.**

- b. Clear Hills County Tax Incentive

- C-127-20 RESOLUTION by Councillor Bjornson to proceed with a 25% tax incentive. Totals to be credited to Village of Hines Creek residents by Clear Hills County Funding for only the 2020 tax year, for the following classes:**

- Residential and Farmland
- Commercial
- Vacant Properties
- Machinery and Equipment

Excluding:

- Linear
- Designated Industrial Property

CARRIED.

- c. Ministerial Order 022/20 – Municipal Affairs Extension of Deadlines

- C-128-20 RESOLUTION by Councillor Bjornson to receive as information the Ministerial Order 022/20 – Municipal Affairs Extension of Deadlines. CARRIED.**

ITEMS FOR INFORMATION

- a. Medical First Response Plans
- b. Alberta Municipalities and Council Meetings
- c. Municipal Governance – March 27, 2020
- d. ATCO 2019 Franchise Report
- e. COVID-19 Update
- f. Municipal Governance – April 3, 2020

- C-129-20 RESOLUTION by Deputy Mayor Zavisha that Council receives items a to f as information. CARRIED.**

ADJOURNMENT

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Mayor Reintjes adjourned the meeting at 8:08 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, Chief Administrative Officer