

BYLAW NO. 585-19

ESTABLISHMENT OF INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT  
APPEAL BOARD

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BYLAW NO.585-19 BEING A BYLAW OF THE VILLAGE OF HINES CREEK,  
ALBERTA, FOR THE PURPOSE OF AUTHORIZING THE MUNICIPALITY TO ENTER  
INTO AN AGREEMENT TO ESTABLISH AN INTERMUNICIPAL SUBDIVISION AND  
DEVELOPMENT APPEAL BOARD

**WHEREAS**, Section 627 of the Act provides that a Council must by bylaw establish a subdivision and development appeal board, or authorize the municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board, or both;

**AND WHEREAS**, Section 628 of the Act provides that a bylaw or agreement under section 627 of the Act must prescribe the functions and duties of the subdivision and development appeal board;

**NOW THEREFORE BE IT RESOLVED** that Council hereby authorizes the Municipality to enter into an agreement to establish the Board as follows:

**A. TITLE**

1. This Bylaw may be referred to as the "Intermunicipal Subdivision and Development Appeal Board Bylaw".

**B. DEFINITIONS**

2. In this Bylaw:
  - (a) "Act" means the *Municipal Government Act*, RSA 2000, c M-26, and amendments thereto;
  - (b) "Board" means the Peace Regional Intermunicipal Subdivision and Development Appeal Board;
  - (c) "Council" means the council of the Village of Hines Creek;
  - (d) "Municipality" means the corporation of the Village of Hines Creek.

**C. ESTABLISHMENT OF BOARD**

3. The Municipality is hereby authorized to enter into an agreement with other municipalities within the area set out on the map attached as Schedule "A" to this Bylaw to establish the Board and provide for the following:
  - (a) the hearing of appeals in accordance with the Act within the boundaries of the municipalities that are parties to the agreement;
  - (b) the powers, duties and functions of the Board and the Clerk, and;
  - (c) the procedure and conduct of the Board and its members and the Clerk.

**D. ESTABLISHMENT OF CLERK AS DESIGNATED OFFICER**

4. The position of Clerk is hereby established as a designated officer of the Municipality.
5. The Clerk shall have all powers, duties and functions:
  - (a) set out in the Act and regulations thereunder;
  - (b) delegated to the Clerk by bylaw or resolution of Council;

- (c) set out in this Agreement; and
- (d) as designated by the Board from time to time.


**E. FEES**

- 6. Appeal fees shall be in accordance with the schedule of fees set out in Schedule "B" to this Bylaw.

**F. ENACTMENT**


- 7. This Bylaw shall come into effect on August 1, 2019.
- 8. Bylaw No. 581-18 Subdivision and Development Appeal Board Bylaw and any amendments thereto are hereby repealed.

Read a first time this 25 day of June, 2019.

  
Hazel Reintjes  
Hazel Reintjes, Mayor


Leanne Walmsley  
Leanne Walmsley, Chief Administrative Officer 


Read a second time this 25 day of June, 2019.

  
Hazel Reintjes  
Hazel Reintjes, Mayor


Leanne Walmsley  
Leanne Walmsley, Chief Administrative Officer 

Given UNANIMOUS consent to go to third reading on this 25 day of June, 2019.

  
Hazel Reintjes  
Hazel Reintjes, Mayor

Leanne Walmsley  
Leanne Walmsley, Chief Administrative Officer 

Read a third time this 25 day of June, 2019.

  
Hazel Reintjes  
Hazel Reintjes, Mayor

Leanne Walmsley  
Leanne Walmsley, Chief Administrative Officer 

**SCHEDULE B**  
**SCHEDULE OF FEES**

1. Each Municipality shall adopt this Schedule of Fees by bylaw.
2. Table 1: Remuneration for Members attending a Hearing:

	Daily Rate (more than 4 hours)	Daily Rate (4 hours or less)
Member	\$200.00	\$125.00

3. Table 2: Remuneration for a Clerk assigned to a Hearing (this includes pre-hearing and post-hearing functions) (Note: the remuneration is payable to the Municipality that employs the Clerk, unless the Clerk is an employee of the Municipality from which the appeal originated, in which case no remuneration is payable):

	Per Appeal
Clerk	\$750.00

6. Table 3: Fee for filing appeal (payable to Municipality):

Type of Appeal	
Subdivision	\$150.00
Development	\$150.00
Stop Order	\$150.00

7. Table 4: Travel Expense Allowance:

Shall align with Provincial Government Rates as established from time to time.

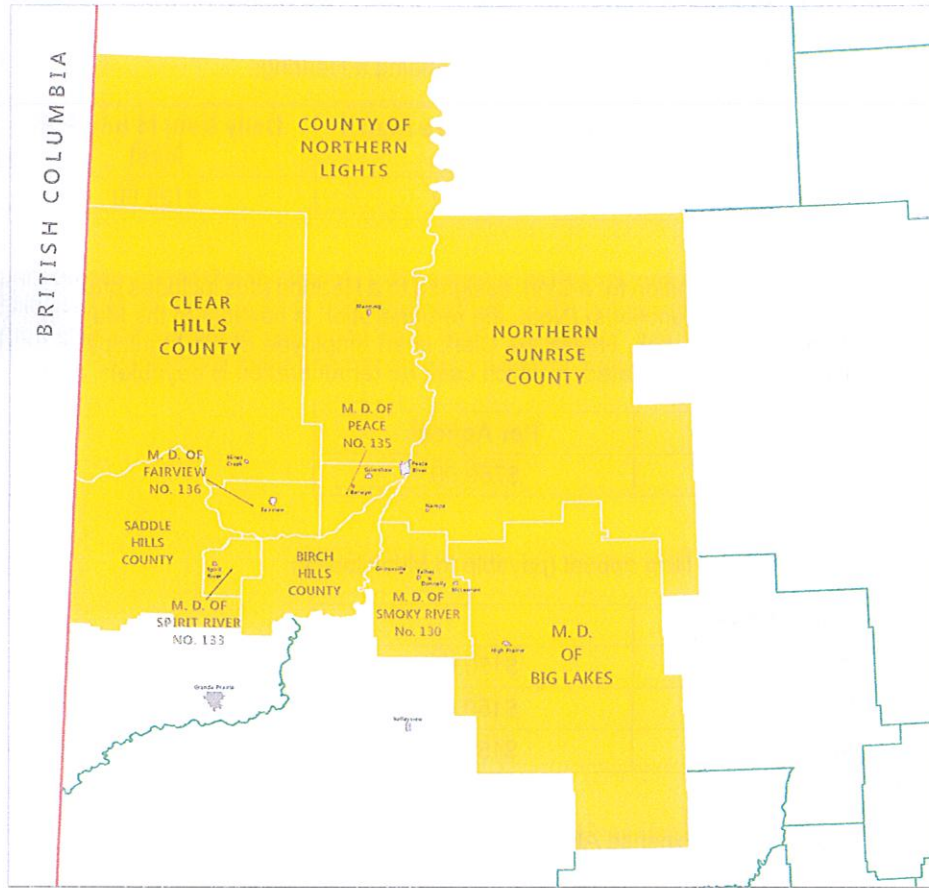
Current rates (March 2019):

Mileage	Breakfast	Lunch	Dinner
\$0.58/km	\$9.20	\$11.60	\$20.75

*HR*

SCHEDULE A

(MAP)



*HR*