

Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 22, 2020
Originated By:	Leanne Walmsley, Chief Administrative Officer
Title:	Reports – CAO Report to Council
File:	0101

BACKGROUND/PROPOSAL

1. Playground Park has been winterized September 17, 2020.
2. Robin Bower from Stone Mountain Mechanical was here on September 17, 2020 to start up the ice plant. Gauges need to be replaced on the compressor. While Robin was in the Arena starting up the plant he also did his 6 month test on the Critical Leak Detection Monitor. There were people in the Playschool Area as well in the Fitness Center who couldn't hear the sirens and there are no red lights that flash upstairs or on ice surface. Robin estimates \$100. + Installation to install the lights in those areas. We also do not have a light in the hall or arts & crafts areas of the complex. Should we have lights installed as well as signage on evacuation procedures inside the building to tell people inside how to vacate the premise? Public works will start making ice next week as their schedules allow.
3. A scheduled Power Outage will be conducted by ATCO Electric on the substation in Hines Creek to replace some weak relays. Public notification has already been made to Mill, School, Lodge as well as Municipality. ATCO and the Village will notify by phone and facebook closer to Friday October 2nd, 2020 Noon until 4:00 pm for repairs.
4. Council remuneration is due for July, August and September, 2020.

RECOMMENDED ACTION:

That Council receive the CAO Report to Council for September 22, 2020 as information.

Initials show support- Reviewed by:	Manager:	C.A.O. <i>rw</i>
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S.a.



Management Team

Activity Report for September 22, 2020.

LEGEND

Budget Items: Completed Items Items in Waiting

CAO = Chief Administrative Officer
PWF = Public Works Foreman

EA = Executive Assistant
AA = Administrative Assistant

MOTION	DATE	DESCRIPTION	DEPT.	STATUS
C-195-20	June 23, 20	Permission from Canfor To use name/logo for Signage	CAO	Approved: Canfor would We need to Have signs Printed and Approved by Canfor prior to Placement
<p>Permission has been granted for signage from Canfor, signs have been ordered at DMK, one calls going out this week.</p>				
C-214-20	June 23, 20	Research applicator License, etc for the Village	AA	Research ongoing
C-215-20	June 23, 20	University/College Students use of Of municipal complex	CAO	Library already new and are agreeable to Use of internet
<p>Peace Library Board will not grant public access with your own computer on their internet. You may use their computers but not your own.</p>				
C-228-20	July 14, 20	Investigate prices for lawn Mowers and weed spraying Equipment	AA	Ongoing

C-229-20	July 14, 20	Contract Weed spraying For the 2020 year to Municipal buildings, parks And vacant village owned Property	AA	Ongoing
C-230-20	July 14, 20	Contacted Edith Chan from Canfor on the extension of From a 3 year lease to a 10 Year lease	CAO	Waiting to hear back from Edith Chan - Canfor Canfor has Agreed to a 10 Year lease
C-238-20	July 14, 20	Approval to amend the Recreation Board agreement For members at large	CAO	Letter out July 16, 2020.
		Agenda item for the Joint Council's meeting		Completed
C-268-20	Aug 25, 20	Joint Meeting with Clear Hills County September 15, 2020	CAO	Letter to CHC Aug 26, 2020 Completed
C-281-20	Aug 25, 20	Recreation Board Agreement	CAO	On the agenda For the joint Meeting. Completed
C-291-20	Sept 8, 20	Bottle Fill Stations at Arena and Fitness Center	AA	Sept 22, 2020
C-295-20	Sept 8, 20	MAP Review timelines	CAO	Timeline and Actions require To Lucien Cloutier Sept 17
C304-20	Sept 8, 20	Amend Mighty Peace Wireless Agreement To include power	CAO	Letter out to Mighty Peace Sept 17, 20
C-305-20	Sept 8, 20	netting for Fitness Center	AA	Netting ordered Sept 15, 2020
C-306-20	Sept 8, 20	Letter denying increase on Franchise Fees to ATCO Electric	CAO	Sept 9, 2020

C-307-20	Sept 8, 20	Awarding Signature Contracting CAO Sidewalk Rehabilitation project		Sept 8, 20 Contacted WSP on award
C-308-20	Sept 8, 20	Signage for 634-1 st Avenue	CAO	Signage order To DMK Signs Sept 9, 2020
C-309-20	Sept 8, 20	Rental of Old Curling Rink Lounge to Playschool Group usage	CAO	Called Candice Blake Sept 9, 20

