

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held
in Council Chambers, November 27, 2018 at 9:00 a.m.**

Present: Mayor Reintjes
Deputy Mayor Zavisha
Councillor Bjornson

Attending: Acting C.A.O Walmsley
Executive Assistant Young

CALL TO ORDER

Mayor Reintjes called the meeting to order at 9:00 a.m.

AGENDA

Additions:

- 5a. (i) Hines Creek Fitness Center Synopsis
(ii) Peace Library System Meeting Synopsis
(iii) Meeting with Marg McCuaig Boyd-November 27, 2018 Synopsis
(iv) Physician Recruitment and Medical Clinic Operating Society Meeting
November 16, 2018 Synopsis

Deletions:

- 3b. Peace Library System Delegation – 9:30 a.m.

C-364-18 MOTION by Councillor Bjornson to adopt the agenda with the additions and deletion to the November 27, 2018 Regular Meeting of Council. CARRIED.

MINUTES

- a. Minutes of the Regular Meeting of Council November 14, 2018

C-365-18 MOTION by Councillor Bjornson to adopt the minutes of the Regular Meeting of Council November 14, 2018 as presented. CARRIED.

DELEGATION

- a. Jean Coppens D'eeckenbrugge – Request for a Community Communications Meeting.

Jean Coppens D'eeckenbrugge was present in Council Chambers at 9:00 a.m. to discuss developing a community communications group for residents to meet and share stories and ideas with regard to misdemeanors within the Village.

C-366-18 MOTION by Councillor Bjornson to table discussions with regard to implementing a Community Communications meeting until the December 11, 2018 Regular Meeting. CARRIED.

REPORTS

- a. Committee Reports
(i) Hines Creek Fitness Center Report
(ii) Peace Library System Meeting November 23, 2018 Synopsis
(iii) Meeting with Marg McCuaig Boyd-November 27, 2018
(iv) Physician Recruitment and Medical Clinic Operating Society Meeting
November 16, 2018 Synopsis

C-367-18 MOTION by Councillor Bjornson that this Council accept the committee reports as presented. CARRIED.

FINANCIAL

- a. 2019 Interim Operating Budget

C-368-18 MOTION by Deputy Mayor Zavisha that this Council adopt the first quarter of the 2018 Operating Budget as the Interim 2019 Operating Budget. CARRIED.

ACCOUNTS PAYABLE

- a. Cheque Listing for Council

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ACCOUNTS PAYABLE Cont.

- C-369-18 **MOTION** by Deputy Mayor Zavisha that this Council receives for information the Accounts Payable report for the Village of Hines Creek for the period of November 15 to November 27, 2018 (Cheques #20180614-#20180630 in the amount of \$12,894.77 (twelve thousand eighty hundred ninety four dollars and seventy seven cents). **CARRIED.**

BYLAWS

- a. Bylaw 581-18 Subdivision and Development Appeal Board Bylaw
- C-370-18 **MOTION** by Councillor Bjornson that this Council table Bylaw 581-18 Subdivision and Development Appeal Bylaw to the January 22, 2019 Regular Meeting of Council. **CARRIED.**
- b. Draft Bylaw – To Control and Regulate Traffic on Streets within the Village of Hines Creek
- C-371-18 **MOTION** by Deputy Mayor Zavisha that this Council authorize administration to obtain legal to review the draft bylaw to control and regulate traffic on streets within the Village of Hines Creek as discussed. **CARRIED.**

NEW BUSINESS

- a. Family and Community Support Services Funding Agreement
- C-372-18 **MOTION** by Councillor Bjornson that this Council authorize payment to the Peace River School Division in the amount of \$17,538.00 for the Family and Community Support Services Family Liaison Program for the 2018 year and further that this Council authorize the Family Liaison Program through Family and Community Support Services for the 2019 Budget year. **CARRIED.**
- b. Jubilee Insurance 2019
- C-373-18 **MOTION** by Deputy Mayor Zavisha that this Council receive the breakdown for the 2019 insurance from Jubilee Insurance as information. **CARRIED.**
- c. Establishment of Chief Administrative Officer
- Councillor Bjornson declared a pecuniary interest and abstained from all voting and discussion by leaving council chambers at 12:57 p.m.
- Acting Chief Administrative Officer Walmsley left Council Chambers at 12:57 p.m.
- C-374-18 **MOTION** by Deputy Mayor Zavisha that this Council appoint Leanne Walmsley as Chief Administrative Officer for the Village of Hines Creek who shall carry out any and all of the executive and administrative duties and powers of Council, or others as Council has power to delegate, as set out in the Act and such other executive and administrative duties as may be conferred prior to this resolution or hereafter from time to time be vested, conferred or delegated in, upon and to the Chief Administrative Officer by Bylaw or resolution of Council. **CARRIED.**
- Councillor Bjornson and Chief Administrative Officer Walmsley returned to Council Chambers at 1:00 p.m.
- Executive Assistant Young left Council Chambers at 1:00 p.m.
- C-375-18 **MOTION** by Councillor Bjornson that this Council appoint Karen Young as Acting Chief Administrative Officer, and prescribe duties, who shall act during illness, absence or other incapacity that may prevent the Chief Administrative Officer from performing the duties of office. **CARRIED.**

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Executive Assistant Young returned to Council Chambers at 1:08 p.m.

ITEMS FOR INFORMATION

- a. Peace River Rotary House
- b. Clear Hills County – Donation to Recreation Boards
- c. Visitor Services Innovation Fund
- d. Hines Creek Minor Hockey Minutes – Minutes October 09, 2018

C-376-18 MOTION by Deputy Mayor Zavisha that this Council forward a thank you letter to Shell Canada Limited for their donation to the Hines Creek and District Recreation Board and forward Visitor Services Innovation Fund correspondence to the End of Steel Heritage Museum and further to receive items a-d for information. CARRIED.

ADJOURNMENT

Mayor Reintjes adjourned the meeting at 1:12 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, C.A.O.