

North Peace Housing Foundation

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Phone: (780) 624-2055 Fax (780) 624-2065

The North Peace Housing Foundation is fortunate to have a very high number of long service employees. Over 30% of our staff have been with us for over 5 years, and one person has been with us for 40 years. We are extremely fortunate to have such a dedicated group working together to provide services for our clients and hope many more of our people achieve these milestones.

The celebration was, from all accounts, a success and enjoyed by all who attended. Central Office and Del Air Lodge Staff did an outstanding job organizing and setting up for the event, and the Lodges outdid themselves with the exceptional meal preparation. Many of those who attended reported that they enjoyed the fact that there was no live music, dance or entertainment that followed the awards, as it gave them time to visit and enjoy one another's company in a relaxing atmosphere.

Manning Del-Air Lodge Evacuation:

On Thursday, May 23, 2019 North Peace Housing received word that AHS was evacuating the Manning Hospital due to the poor air quality. Manning Accommodations Manager, Sharon Henitiuk, and Maintenance worker, Richard Hodgins, met with Forestry and Fire Officials to determine our course of action. After all of the information was received, we made the call to order a voluntary evacuation of the Manning Seniors Apartments and the Del Air Lodge. Some of the Tenants and Residents decided to stay in Manning with family, some individuals went to long term care due to medical conditions, 2 residents went to the Harvest Lodge in Fairview and 13 went to the Homesteader Lodge in Hines Creek.

The North Peace Housing staff came together as a team to make this happen with no significant disruption in service.

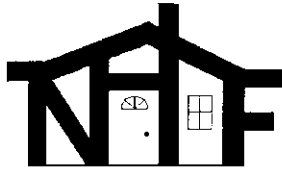
The temporary evacuation lasted a little longer than we had hoped but, as smoke conditions and air quality have improved, residents that were hosted at the Homesteader Lodge in Hines Creek and Harvest Lodge in Fairview have returned to the Manning Lodge. Residents who chose to go with family are returning at their convenience. And, as with all events of this type, we will take the opportunity to debrief and discuss what went well and to learn which processes and procedures can be improved.

The Foundation would like to express our thanks to our staff and all others who assisted in this process. Everyone went above and beyond in caring for our residents and their participation is greatly appreciated.

Resident Survey:

The Foundation will be initiating its annual Meal and Recreation surveys for the current year. Our existing surveys fully comply with Accommodation Standards and are adequate for the purpose of meeting our regulatory commitments and it is the direction of the Board that a more comprehensive survey be held, at a later date, that will more accurately evaluate the results of changes that this board and administration have only recently implemented.

This synopsis is not an official record of the Board Meeting as the minutes of the meeting have not been approved.
Approved minutes will be posted to the appropriate section of www.nphf.ca after approval.



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North Peace Housing Foundation Board Meeting Synopsis June 5, 2019

Resident/Tenant Levels

As of April 30, 2019, we had a total of 189 lodge residents, down 1 resident from the month of March. Our lodge unit occupancy currently equates to 84% occupied of the 224 lodge suites.

We had 122 occupied senior apartment suites at the end of April, which is the same occupancy as the previous month; this equates to a 94% occupancy rate.

Garden Court Seniors Apartments had 56 out of 63 units occupied at the end of April, which is up 4 tenants from the month of March. We still have 6 out of the 8 trailers in Cadotte occupied, with no pending applications.

The Family Housing units had 80 of the 123 Community Housing units occupied, up 1 from the month of March, and 23 of the 40 R&N units occupied, down 2 units from the month of March. Overall, occupancy is at 63%.

IT & Communications

The Board has supported the goal of the Foundation to achieve and maintain full operational redundancy so that operations are not interrupted by error or disaster.

The Foundation is developing a comprehensive risk management plan using risk management tools provided by the Alberta Public Housing Administrators Association and its contract with Non-Profit Risk Management Centre. This will include a complete evaluation of assets under management to determine the appropriate level of insurance. It will evaluate information technology requirements to reduce or eliminate risks associated with data loss or corruption including access to confidential data.

As part of the response to ongoing comments about air-conditioning at the Garden Court Apartments we have instituted a trial project where we have made window inserts available for purchase for All-West Glass that will assist in the proper use of portable air conditioners. This was communicated to the residents with a one-page flyer outlining the project.

Regular Agenda Items

Long Service Awards :

On May 10, 2019, North Peace Housing Foundation held their Long Service Awards celebration, in which we recognized the service and dedication of our long serving staff. Long term service is recognized in intervals of five (5) years of uninterrupted and continuous employment with the Foundation.