

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held  
in Council Chambers, October 08, 2019 at 7:00 p.m.**

Present: Mayor Reintjes  
Deputy Mayor Zavisha  
Councillor Bjornson

Attending: Chief Administrative Officer Walmsley  
Executive Assistant Young

**CALL TO ORDER**

Mayor Reintjes called the meeting to order at 7:03 p.m.

**AGENDA**

**C-323-19 RESOLUTION by Councillor Bjornson to adopt the agenda for the  
October 08, 2019 Regular Meeting of Council. CARRIED.**

**MINUTES**

a. Minutes of the Regular Meeting of Council September 10, 2019

**C-324-19 RESOLUTION by Councillor Bjornson to adopt the minutes of the Regular  
Meeting of Council September 10, 2019 as presented. CARRIED.**

b. Minutes of the Joint Meeting of the Council of the Village of Hines Creek  
and Clear Hills County September 12, 2019

**C-325-19 RESOLUTION by Councillor Bjornson to adopt the minutes of the Joint  
Meeting of the Council of the Village of Hines Creek and Clear Hills  
County September 12, 2019 as presented. CARRIED.**

Council recessed at 7:10 p.m.  
Council reconvened at 7:15 p.m.

**UNFINISHED BUSINESS**

a. Council Size Bylaw

BYLAW NO. 587-19

BYLAW NO. 587-19 BEING A BYLAW OF THE VILLAGE OF HINES  
CREEK ALBERTA FOR THE PURPOSE OF ESTABLISHING A 3 PERSON  
COUNCIL.

**C-326-19 RESOLUTION by Deputy Mayor Zavisha that this Council set a public  
hearing date for November 12, 2019 for the purpose of establishing a 3  
person Council. CARRIED.**

**DELEGATIONS**

a. Mercer Peace River – 7:15 p.m.

Mercer Peace River Planning Supervisor-West FMA Trina Tosh was present at  
7:15 p.m. in Council Chambers to present Mercers General Development Plan  
for 2019/2020.

Trina Tosh left Council Chambers at 7:30 p.m.

**C-327-19 RESOLUTION by Deputy Mayor Zavisha that this Council receives  
Mercers International General Development Plan for 2019/2020 as  
information. CARRIED.**

**UNFINISHED BUSINESS CONT.**

b. Clear Hills County Conditional Operating Grant

**C-328-19 RESOLUTION by Councillor Bjornson that this Council receive Clear  
Hills County Conditional Operating Grant for information. CARRIED.**

c. ATCO Electric Distribution System Franchise Agreement

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**UNFINISHED BUSINESS CONT.**

**C-329-19 RESOLUTION by Deputy Mayor Zavisha that this Council amend the Electric Distribution System Franchise Agreement by changing the date as follows: THIS AGREEMENT made effective the 12<sup>th</sup> day of February 2019 and sign the Summary of Streetlights for the Village of Hines Creek as presented. CARRIED.**

Council recessed at 8:00 p.m.  
Council reconvened at 8:07 p.m.

**REPORTS**

a. Chief Administrative Officer Report

**C-330-19 RESOLUTION by Deputy Mayor Zavisha that this Council receive Chief Administrative Officer Walmsley's Report for information. CARRIED.**

b. Committee Reports  
(i) Peace Library System-Board Meeting Highlights September 14, 2019

**C-331-19 RESOLUTION by Councillor Bjornson that this Council receive the Peace Library System-Board Meeting Highlights September 14, 2019 for information. CARRIED.**

**FINANCIAL**

a. Fitness Centre and Hines Creek & District Recreation Board Financial Statements for the Months of August 2019

**C-332-19 RESOLUTION by Councillor Bjornson that this Council receive the August 2019 Financial Statement for the Hines Creek & District Recreation Board for information. CARRIED.**

**C-333-19 RESOLUTION by Deputy Mayor Zavisha that this Council receive the August 2019 Financial Statement for the Fitness Center for information. CARRIED.**

b. Bank Reconciliation Month Ending September 30, 2019

**C-334-19 RESOLUTION by Councillor Bjornson that this Council receive the Bank Reconciliation for the Month Ending September 30, 2019 for information. CARRIED.**

**ACCOUNTS PAYABLE**

a. Cheque Listing for Council

**C-335-19 RESOLUTION by Councillor Bjornson that this Council receives for information the Accounts Payable report for the Village of Hines Creek for the period of September 11, 2019 to October 08, 2019 Cheques #2019472 to #2019527, in the amount of \$104,540.59 (one hundred four thousand five hundred forty dollars and fifty nine cents.). CARRIED.**

**NEW BUSINESS**

a. Alberta Emergency Plan Review on September 5, 2019

**C-336-19 RESOLUTION by Deputy Mayor Zavisha that this Council receives the Community Emergency Plan Review conducted on September 5, 2019 as information. CARRIED.**

b. ATCO Electric Tree Removal

**C-337-19 RESOLUTION by Councillor Bjornson that this Council receives the ATCO Electric vegetation management activities to ensure trees and shrubs are kept at a safe distance from power lines as information. CARRIED.**

c. Village of Hines Creek & Clear Hills County Development Officer Services

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NEW BUSINESS CONT.

C-338-19 RESOLUTION by Deputy Mayor Zavisha that this Council appoints Chief Administrative Officer Walmsley as the Development Officer effective October 8<sup>th</sup> 2019 for the Village of Hines Creek. CARRIED.

d. Bulk Water Deposit Reconciliation

C-339-19 RESOLUTION by Deputy Mayor Zavisha that this Council authorize the refund of accounts receivable bulk water deposits in the amount of \$600.00 (six hundred dollars and no cents). CARRIED.

e. Facility and Ice Rental for Country Christmas

C-340-19 RESOLUTION by Councillor Bjornson that this Council donate the hall and ice rental for the Hines Creek & District Agricultural Society Country Christmas event November 30, 2019 from 1:00-10:00 p.m. CARRIED.

f. Peace River School Division-Snow Removal Tenders 2019-2020

Councillor Bjornson declared a pecuniary interest and abstained from all voting and discussion.

C-341-19 RESOLUTION by Deputy Mayor Zavisha that this Council receive the Peace River School Division Request for Snow Removal Tender for 2019-2020 for information. CARRIED.

g. Peace Valley Snow Riders 10 Year Celebration

C-342-19 RESOLUTION by Councillor Bjornson that this Council receive the Peace Valley Snow Riders 10<sup>th</sup> Anniversary Celebration invitation for information. CARRIED.

h. Clean-Up of Properties

C-343-19 RESOLUTION by Councillor Bjornson that this Council receive clean-up of properties for information with the exception of Roll #218.000 Work Order #11322 and has authorized administration to conduct further research and bring it back to the October 22, 2019 Regular Meeting of Council. CARRIED.

ITEMS FOR INFORMATION

- a. RhPAP – Fairview Post Secondary Skills Weekend Evaluation Summary
- b. AUMA/AMSC Digest October 02, 2019

C-344-19 RESOLUTION by Deputy Mayor Zavisha that this Council receive item a-b for information. CARRIED.

CLOSED SESSION

C-345-19 RESOLUTION by Deputy Mayor Zavisha that this Council close the meeting to the public at 9:06 p.m. as per FOIP Section 27 Legal. CARRIED.

Chief Administrative Officer Walmsley and Executive Assistant Young were present during the closed session.

C-346-19 RESOLUTION by Deputy Mayor Zavisha that this Council open the meeting to the public at 9:18 p.m. CARRIED.

C-347-19 RESOLUTION by Councillor Bjornson that this Council authorize Chief Administrative Officer Walmsley to prepare correspondence as discussed in Closed Session. CARRIED.

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C-348-19 RESOLUTION by Deputy Mayor Zavisha that this Council authorize Chief Administrative Officer to attend a meeting with Gurevitch Burnham Law Office in Grande Prairie. CARRIED.

ADJOURNMENT

Mayor Reintjes adjourned the meeting at 9:25 p.m.

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Hazel Reintjes, Mayor

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Leanne Walmsley, Chief Administrative Officer