

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held
in Council Chambers, November 12, 2019 at 7:26 p.m.**

Present: Mayor Reintjes
Deputy Mayor Zavisha
Councillor Bjornson

Attending: Chief Administrative Officer Walmsley

CALL TO ORDER

Mayor Reintjes called the meeting to order at 7:26 p.m.

AGENDA

Additions to the agenda:

- 5. Reports
 - b.i. Health Professional Enhancement Committee
 - b.ii. Hines Creek Library Board
 - b.iii. Hines Creek Fire Department Meeting

9. Meeting Dates- Schedule

C-387-19 RESOLUTION by Deputy Mayor Zavisha to adopt the agenda with additions for the November 12, 2019 Regular Meeting of Council. CARRIED.

MINUTES

a. Minutes of the Organizational Meeting of Council October 22, 2019

C-388-19 RESOLUTION by Councillor Bjornson to adopt the minutes of the Organizational Meeting of Council October 22, 2019 with correction to Hines Creek Municipal Library Board appointments to remove the Alternate Board Member. CARRIED.

b. Minutes of the Regular Meeting of Council October 22, 2019.

C-389-19 RESOLUTION by Deputy Mayor Zavisha to adopt the minutes of the Regular Meeting of Council October 22, 2019 with an amendment to the following resolution.

C-376-19 RESOLUTION BY Councillor Bjornson that this Council authorizes administration to advertise the Christmas Office Hours to be closed at noon December 24, 25, 26, 27, 30 and 31st, 2019 and January 1st, 2020 and further that Public Works/Arena Christmas Hours to be closed "at noon December 24, 25, 26, 27 and 31, 2019, open for garbage pickup only on December 30th and closed January 1st, 2020". CARRIED.

REPORTS

a. Chief Administrative Officer Report

C-390-19 RESOLUTION by Deputy Mayor Zavisha that this Council receive Chief Administrative Officer Walmsley's Report for information. CARRIED.

b. Committee Reports

- b.i. Health Professional Enhancement Committee
- b.ii. Hines Creek Municipal Library Board Meeting
- b.iii. Hines Creek Fire Department Meeting

C-391-19 RESOLUTION by Councillor Bjornson that this Council receive the Council Committee verbal Reports for information. CARRIED.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held
in Council Chambers November 12, 2019 at 7:00 p.m.

FINANCIAL

- a. Bank Reconciliation for Month Ending October 31, 2019
- C-392-19 **RESOLUTION by Deputy Mayor Zavisha to receive the Bank Reconciliation for October 2019 as information. CARRIED.**
- b. Fitness Center 2020 Budget and Financial Statement October, 2019
- C-393-19 **RESOLUTION by Deputy Mayor Zavisha to receive the 2020 Fitness Center Budget and October 31, 2019 Monthly Financial Statement as information. CARRIED.**
- c. Hines Creek & District Recreation Board 2020 Budget and Financial Statement October, 2019.
- C-394-19 **RESOLUTION by Councillor Bjornson to receive the 2020 Hines Creek & District Recreation Board Budget and October 31, 2019 Monthly Financial Statement as information. CARRIED.**

ACCOUNTS PAYABLE

- a. Cheque Listing for Council
- C-395-19 **RESOLUTION by Deputy Mayor Zavisha that this Council receives for information the Accounts Payable report for the Village of Hines Creek for the period of October 22, 2019 to November 12, 2019 Cheques #2019571 to #2019612, in the amount of \$78,636.45 (seventy eight thousand, six hundred and thirty six dollars and forty-five cents). CARRIED.**

BYLAWS

- a. Bylaw No. 588-19
- Bylaw No. 588-19
- Being a Bylaw of the Village of Hines Creek, in the Province of Alberta, for the purpose of Amending Bylaw No. 577-18, Providing for the Establishment and Operation of the Hines Creek Snow Riders Trail within the Village of Hines Creek.
- C-396-19 **RESOLUTION by Deputy Mayor Zavisha that this Council give first reading of Bylaw No. 588-19 A Bylaw of the Village of Hines Creek, in the Province of Alberta for the Purpose of Amending Bylaw No. 577-18, for the Establishment and Operation of the Hines Creek Snow Riders Trail within the Village of Hines Creek. CARRIED.**
- C-397-19 **RESOLUTION by Councillor Bjornson that this Council give second reading of Bylaw No. 588-19 A Bylaw of the Village of Hines Creek, in the Province of Alberta for the Purpose of Amending Bylaw No. 577-18, for the Establishment and Operation of the Hines Creek Snow Riders Trail within the Village of Hines Creek. CARRIED.**
- C-398-19 **RESOLUTION by Deputy Mayor Zavisha that this Council proceed with third reading of Bylaw No. 588-19 A Bylaw of the Village of Hines Creek, in the Province of Alberta for the Purpose of Amending Bylaw 577-18, for the Establishment and Operation of the Hines Creek Snow Riders Trail within the Village of Hines Creek. CARRIED UNANIMOUSLY.**
- C-399-19 **RESOLUTION by Councillor Bjornson that this Council give third reading of Bylaw No. 588-19 A Bylaw of the Village of Hines Creek, in the Province of Alberta for the Purpose of Amending Bylaw 577-18, for the Establishment and Operation of the Hines Creek Snow Riders Trail within the Village of Hines Creek. CARRIED.**

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held
in Council Chambers November 12, 2019 at 7:00 p.m.

b. Bylaw No. 589-19

Bylaw No. 589-19

A Bylaw of the Village of Hines Creek, in the Province of Alberta, to Establish a Regional Assessment Review Board

- C-400-19 RESOLUTION by Deputy Mayor Zavisha that this Council give first reading of Bylaw No. 589-19 A Bylaw of the Village of Hines Creek, in the Province of Alberta, to Establish a Regional Assessment Review Board. CARRIED.**
- C-401-19 RESOLUTION by Councillor Bjornson that this Council give second reading of Bylaw No. 589-19 A Bylaw of the Village of Hines Creek, in the Province of Alberta, to Establish a Regional Assessment Review Board. CARRIED.**
- C-402-19 RESOLUTION by Deputy Mayor Zavisha that this Council proceed with third reading of Bylaw No. 589-19 A Bylaw of the Village of Hines Creek, in the Province of Alberta, to Establish a Regional Assessment Review Board. CARRIED UNANIMOUSLY.**
- C-403-19 RESOLUTION by Councillor Bjornson that this Council give third reading of Bylaw 589-19 A Bylaw of the Village of Hines Creek in the Province of Alberta, to Establish a Regional Assessment Review Board. CARRIED.**

c. Bylaw No. 590-19

Bylaw No. 590-19

A Bylaw of the Village of Hines Creek, in the Province of Alberta, for the Purpose Specified in Section 256 of the Municipal Government Act for Municipal Borrowing.

- C-404-19 RESOLUTION by Deputy Mayor Zavisha that this Council give first reading of Bylaw 590-19 A Bylaw of the Village of Hines Creek in the Province of Alberta, for the Purpose Specified in Section 256 of the Municipal Government Act for Municipal Borrowing. CARRIED.**
- C-405-19 RESOLUTION by Councillor Bjornson that this Council give second reading of Bylaw 590-19 A Bylaw of the Village of Hines Creek in the Province of Alberta, for the Purpose Specified in Section 256 of the Municipal Government Act for Municipal Borrowing. CARRIED.**
- C-406-19 RESOLUTION by Deputy Mayor Zavisha that this Council proceed with third reading of Bylaw No. 590-19 A Bylaw of the Village of Hines Creek in the Province of Alberta, for the Purpose Specified in Section 256 of the Municipal Government Act for Municipal Borrowing. CARRIED. UNANIMOUSLY.**
- C-407-19 RESOLUTION by Councillor Bjornson that this Council give third reading of Bylaw 590-19 A Bylaw of the Village of Hines Creek in the Province of Alberta, for the Purpose Specified in Section 256 of the Municipal Government Act for Municipal Borrowing. CARRIED.**

NEW BUSINESS

a. Hines Creek Municipal Library Board Appointment

- C-408-19 RESOLUTION by Deputy Mayor Zavisha to appoint Lee Crystal Wilson to the Hines Creek Library Board for a 3 year term. CARRIED.**

b. Utility Billing and Collection.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held
in Council Chambers November 12, 2019 at 7:00 p.m.

C-409-19 RESOLUTION by Deputy Mayor Zavisha to authorize Administration to forward overdue Utility Accounts #69.008, 175.000, 183.004, 245.005 to collection, Accounts #42.012, 96.007, 119.002, 129.007, 188.011, 199.004, 291.005 be wrote off to bad debts and apply Account #196.001 to tax roll. CARRIED.

c. Grow with Us – Community-Based Seniors Organization Consultation Sessions.

C-410-19 RESOLUTION by Deputy Mayor Zavisha to receive Grow with Us – Community Based Seniors Organization Consultation item as information and to authorize the attendance of Mayor Reintjes at the session held in Peace River on December 3, 2019. CARRIED.

d. Meeting Dates

C-411-19 RESOLUTION by Councillor Bjornson to reschedule the following meeting due to a conflict Councillor's of schedules until January 31, 2020.
November 26th, 2019 to November 27th, 2019
December 10th, 2019 to December 19th, 2019
January 14th, 2020 to January 9th, 2020.
January 21st, 2020 to January 23rd, 2020. CARRIED.

ITEMS FOR INFORMATION

- a. Service Alberta – Broadband Internet
- b. Alberta Municipal Affairs
- c. Alberta Emergency Management Agency- Newsletter

C-412-19 RESOLUTION by Deputy Mayor Zavisha that this Council receive items a-c for information. CARRIED.

Council recessed at 8:51 p.m.

Council reconvened with all members present at 8:58 p.m.

CLOSED SESSION

C-413-19 RESOLUTION by Councillor Bjornson that this Council close the meeting to the public at 8:59 p.m. as per FOIP Sections 17 Personnel. CARRIED.

Chief Administrative Officer Walmsley was present during the closed session.

C-414-19 RESOLUTION by Deputy Mayor Zavisha that this Council open the meeting to the public at 9:25 p.m. CARRIED.

ADJOURNMENT

Mayor Reintjes adjourned the meeting at 9:26 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, Chief Administrative Officer