

Village of Hines Creek Council

Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	January 23, 2020
Originated By:	Leanne Walmsley, Chief Administrative Officer
Title:	New Business – Assessment Review Board Training Dates 2020
File:	0701

BACKGROUND/PROPOSAL:

The Municipal Government Board (MGB) is responsible for delivering Assessment Review Board (ARB) Member and Clerk training.

Registration for 2020 ARB training courses is now open, Courses will run from February – May 2020 at various locations across Alberta.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Frequently Asked Questions

1. How do Members and Clerks register for a course?

Please refer to the MGB website at,

<http://www.municipalaffairs.gov.ab.ca/assessment-review-board-member-and-clerk-training>.

2. Do ARB Members and Clerks need to recertify?

Yes, in order to have an “active” status, the certification must be refreshed every 3 years. Please ask those individuals to contact the MGB office at 780-427-4864 to confirm that they have their current contact information, and sponsoring municipality/municipal organization.

3. Is there a cost to register in the course?

No. At this time there is no cost to register for the course. MGB does require a sponsoring municipality/municipal organization to confirm that the participant is authorized (i.e. Appointed to the role of ARB Member or Clerk for that municipality/municipal organization).

4. How do I know if my Members’ or Clerks’ certifications are current?

Certification status for all current ARB Members and Clerks is maintained by the Municipal Government Board. Please email them with the names of the individuals we want to verify certification status for, at mgb.training@gov.ab.ca.

Closest date for training a New Clerk/Clerk Refresher is:

March 31, 2020 in Grande Prairie.

Attached is the Assessment Review Board Training Dates for 2020

COSTS/SOURCE OF FUNDING (if applicable)

Costs associated with training would be mileage, motel and meals.

RECOMMENDED ACTION:

That Council appoint Delayna Lund to the Assessment Review board as the Village of Hines Creek's Clerk and authorize her attendance at the Assessment Review Board training scheduled for March 31, 2020 in Grande Prairie.

Initials show support- Reviewed by:	Manager:	C.A.O.
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Assessment Review Board Training Dates 2020

Registration is required. Please visit our website for registration information or call 780-427-4864.

<http://www.municipalaffairs.gov.ab.ca/assessment-review-board-member-and-clerk-training>

Course Date	Course	City
January		
28	New Clerk/Clerk Refresher	Calgary
February		
4-6	New Member	Calgary
20	New Clerk/Clerk Refresher	Edmonton
26-27	Member Refresher	Edmonton
March		
5	New Clerk/Clerk Refresher	Red Deer
10-12	New Member	Edmonton
19-20	Member Refresher	Edmonton
31	New Clerk/Clerk Refresher	Grande Prairie
April		
7-8	Member Refresher	Red Deer
15	New Clerk/Clerk Refresher	Edmonton
21-23	New Member	Lethbridge
28	New Clerk/Clerk Refresher	Calgary
29-30	Member Refresher	Calgary
May		
5-7	New Member	Edmonton
20-21	Member Refresher	Edmonton
21	New Clerk/Clerk Refresher	Red Deer
26-28	New Member	Red Deer