

Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	February 13, 2020
Originated By:	Leanne Walmsley, Chief Administrative Officer
Title:	New Business – Northern Alberta Elected Leaders
File:	0105

BACKGROUND/PROPOSAL:

Norther Alberta Elected Leaders (NAEL), a consortium of elected representatives from across urban and rural communities in northwestern Alberta. The group meets bi-annually to explore issues collectively impacting the region, and is coordinated through the Norther Alberta Development Council (NADC) office. NAEL is renewing its community memberships and updating contact information to ensure that we maintain a robust association and that stakeholders continue to receive current information.

They are requesting that our Council confirm the name, position on council, email and phone number for our community's one representative and one administrative support.

Please note that the NAEL Terms of Reference (TOR) stipulates that each member jurisdiction can "send as delegates their chief elected official or designate, and their chief administrative officer or delegate". The NAEL TOR are attached for information.

NAEL Terms of Reference is attached

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

COSTS/SOURCE OF FUNDING (if applicable)

NAEL will not charge membership fees to current members for the 2019/2020 year. This membership update will stand until the next general Municipal Election in 2021.

RECOMMENDED ACTION:

That Council appoint _____ and administration _____ as members of Northern Alberta Elected Leaders to represent the Village of Hines Creek until the next general Municipal Election in 2021.

Initials show support- Reviewed by:	Manager:	C.A.O. <i>SW</i>
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Northern Alberta Elected Leaders

206, 9621-96 Avenue, Bag 900-14

Peace River, Alberta T8S 1T4

Phone: 780-624-6274 Fax: 780-624-6184

TERMS OF REFERENCE

- Name** Northern Alberta Elected Leaders (NAEL)
- Members** Any municipality, First Nation or Métis Settlement located within the northwestern boundaries of the Northern Alberta Development Council (NADC) as outlined on the attached map
- Mission** To provide a positive environment for local leaders to discuss issues of concern, educate themselves on issues, and, where appropriate, to find ways to impact the decisions of the other orders of government
- Vision** Our group will improve the understanding of municipal, First Nations and Métis leaders of issues that affect our northwest region and, where appropriate, will lobby other orders of government on issues that affect northern Alberta

Principles

Our group will:

- focus the agenda on issues of a regional nature that impact more than one member
- be open to guests, including members of the other orders of government, - Rural Municipalities of Alberta (RMA), the Alberta Urban Municipalities Association (AUMA), the Federation of Canadian Municipalities (FCM), education boards, health boards, and individuals or members of any other group that have valuable information to share (see Appendix A, "Request to Present")
- not compete with RMA, AUMA, or FCM

Strategies

Our group may take on an advocacy role on issues of a regional nature that impact more than one member, and will:

- allow a member to opt out of any decision that the group may make
- request that motions on action items be submitted at least one month in advance of any meeting (see Appendix B, "NAEL Policy for Submitting Motions")
- emergent issues will be considered

Administrative practices

Our group will:

- set an annual member administration fee; membership may vote to waive the fee based on NAEL's financial situation at the time of the annual review
- allow each member to send as delegates their chief elected official or designate, and their chief administrative officer or designate
- allow one vote per paid member
- elect a chair and a co-chair for one year terms
- meet at least twice each year at rotating locations, preferably co-hosted by at least two members, more often as required (see Appendix C, "Hosting Policy for NAEL Members") and invite the Minister of Municipal Affairs to join one meeting annually.

Our group may:

- meet with the northeastern local leaders annually
- request that the NADC provide administrative and other support as may be within its mandate