

Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	June 9, 2020
Originated By:	Kim Kuntz
Title:	New Business
File:	0609

BACKGROUND/PROPOSAL:

Ordinarily Council Meetings are open to the public, however during times of pandemic this only increases the risk of possible virus spread. In order to mitigate these risks Policy 100-28 was created outlining some policies and precautions that can be taken.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

For Council to review Policy 100-28 and provide feedback.

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

Initials show support- Reviewed by: <i>KK</i> Manager: C.A.O. <i>LW</i>

9a.



VILLAGE OF HINES CREEK
POLICIES AND PROCEDURES MANUAL

Council

TITLE: Council Meetings During Pandemics

POLICY NUMBER: 100-28

EFFECTIVE DATE: 2020-05-28

POLICY STATEMENT:

Ordinarily Council Meetings are open to the public, however during times of pandemic that will only increase the risk of possible virus spread. In order to mitigate the risks certain precautions may be taken as outlined below.

METHODS

1. Council Meetings will be closed to the public, and signage will be posted advising community members to contact the Village office to set up alternative methods of attending Council meetings for the public if they wish to do so.
2. To minimize potential exposure councilors and Village Staff will maintain appropriate physical distancing and follow good hand hygiene and use provided hand sanitizer.
3. Council Chambers will be disinfected prior to Council Meetings as per the subsequent protocol:
 - a. All high touch surfaces will be cleaned including, but not limited to, door knobs, counters, chair arms and light switched.
 - b. Visible soil/dirt will be wiped up followed by a disinfectant that has an approved DIN number for efficacy against viruses. Instructions on the product label will be followed to ensure effective disinfection.
4. Delegations may be requested, but at Council's discretion the Delegation may be asked to attend council remotely via conference call or video chat.

END OF POLICY

APPROVED

AMENDED

VILLAGE OF HINES CREEK
POLICY MANUAL
ADMINISTRATION