

Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	July 14, 2020
Originated By:	Leanne Walmsley, Chief Administrative Officer
Title:	Reports – CAO Report to Council
File:	0101

FILE COPY

BACKGROUND/PROPOSAL:

1. Vouchers were made up to distribute to school to go in Report Cards as well as vouchers for Utility billing inserts in the June 2020 billing.
2. Walking Trail signage. Waiting for approvals from Canfor prior to making signage.
3. RhPAP Rural Community Health Provider Attraction and Retention Conference in Drayton Valley October (Tuesday) 6th – 8th. Early bird deadline for registration is July 15, 2020.
4. Financial Statement clarification
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4. Taxes and Grants in Place of Taxes Receivable
Payment by tax payer before the yew year property taxes have been issued.
Current \$205,748.86

All taxes current need to be rolled over after year end roll over to reflect current to arrears by journal entry. Which has been done for 2020.
5. Grading on 4th Avenue West road. Deputy Mayor Zavisha talked to Zavisha Sawmills about continuing the grading agreement. Greg is in agreement to continue with same terms and conditions of grading from March – October of 2020. Accounts Payable will invoice the Village in two payments during that time.
6. Big Hills will be here to clean the boards in the Arena on July 15, 2020. Paint and lines for ice making has already arrived.

RECOMMENDED ACTION:

That Council receive the CAO Report to Council for July 14, 2020 as information.

Initials show support- Reviewed by:

Manager:

C.A.O. 



Management Team

Activity Report for July 14, 2020.

LEGEND

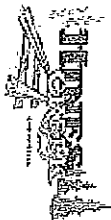
Budget Items: Completed Items Items in Waiting

CAO = Chief Administrative Officer
PWF = Public Works Foreman

EA = Executive Assistant
AA = Administrative Assistant

MOTION	DATE	DESCRIPTION	DEPT.	STATUS
C-195-20	June 23, 20	Permission from Canfor To use name/logo for Signage	CAO	Waiting Letter out to Canfor June 24
C-196-20	June 23, 20	Signage at Fitness Centre	CAO	Old Curling Rink Sign to DMK Signs and new Installed July15
C-199-20	June 23, 20	Amendment to Health Professionals Agreement	CAO	Letter to Town Fairview June 24, 20
C-201-20	June 23, 20	NDA withdrawal notice 90 day account	CAO	Confirmation to ATB Financial June 24, 20 Date of with- draw Sept 21
C-213-20	June 23, 20	New agreement with Arts & Crafts	CAO	Agreement out to Arts & Crafts June 24, 2020.
C-214-20	June 23, 20	Research applicator License, etc for the Village	AA	Research ongoing

C-15-20	June 23, 20	University/College Students use of Of municipal complex	CA0	Library already new and are agreeable to Use of internet
C-220-19	July 2, 20	WSP – Hines Creek Sidewalk Project	CA0	Contacted Josh Warkentin WSP July 3, 20.



VILLAGE OF HINES CREEK
 Tax Trial Balance (Full Listing)
 Trial Balance As Of 2020-01-02

PBC

Roll # Title Holder Tax Levy Penalty Accum. Out. Penalty Outstanding Current 1 Year 2 Years 3 Years Over 3

Sub Ledger		General Ledger							
Tax Levy	Penalty	Local Improvement Levy	Accumulated Penalty	Outstanding Penalty	Current	1 Year	2 Years	3 Years	Over 3
555,242.66	0.00				0.00				
Additional Tax Levy					0.00				
					0.00				
Current		3-00-00-211-00 205,748.86 3-00-00-212-00 (3,939.06) 3-00-00-213-00 0.00 Totals 201,809.80							
1 Year	128,989.47								
2 Years	39,607.50								
3 Years	12,684.05								
Over 3	31,854.57								
Outstanding	201,809.80								
Total GL		201,809.80							
Total SL		201,809.80							
Proof		0.00							

*** End of Report ***

① Payment by tax payer balance file was your property taxes have been issued.

After Roll-Over Jan 2, 2020

GA

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Village of Hines Creek
Notes to the Financial Statements
December 31, 2019

4. TAXES AND GRANTS IN PLACE OF TAXES RECEIVABLES

	2019	2018
	\$	\$
Current taxes and grants in place of taxes	205,749	74,175
Arrears taxes (recovery)	(3,939)	46,718
	201,810	120,893

Note there is an operating reserve set-up for doubtful accounts. See note 13 Accumulated Surplus under operating reserves for the amount.

5. TRADE AND OTHER RECEIVABLES

	2019	2018
	\$	\$
Trade and other receivables	62,224	62,261
GST receivable	12,470	72,013
Government receivable	292,829	100,000
	367,523	234,274

In coordination with Municipal Affairs, the prior year receivable based on the programs annual allocation is reflected in the current year financial statements and will be in subsequent years.

The Government receivable is comprised of Municipal Sustainability Initiative - Capital \$142,829 (2018 - \$0) and \$150,000 (2018 - \$100,000) Federal Gas Tax Fund.

6. INVESTMENTS

	2019	2018
	\$	\$
United Farmers of Alberta Co-operative Ltd.	2,546	3,744
Alberta Municipal Financing Corporation Shares - at cost	10	10
Alberta Association of Municipal Districts and Counties	85	85
	2,641	3,839

Village of Hines Creek
Notes to the Financial Statements
December 31, 2019

1. **SIGNIFICANT ACCOUNTING POLICES - continued**

(k) **Financial Instrument - continued**

(ii) **Measurement of financial instruments - continued**

Financial liabilities measured at amortized cost include accounts payable, accrued liabilities, deposit liabilities, and long-term liabilities.

(iii) **Impairment**

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would be reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

2. **MEASUREMENT UNCERTAINTY**

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

3. **CASH AND TEMPORARY INVESTMENTS**

	2019	2018
	\$	\$
Bank account - operating	603,373	1,276,473
Bank account - sale of tax properties	52,971	11,913
Temporary investments	1,015,701	-
	1,672,045	1,288,386

Included in temporary investments is a restricted amount of \$198,019 (2018 - \$148,019) received from the Federal Gas Tax Fund held for approved projects.

Leanne Walmsley

From: Chan, Edith <Edith.Chan@canfor.com>
Sent: July 08, 2020 5:12 PM
To: cao@hinescreek.com
Cc: Wong-hen, Valerie; Tazsikowicz, Jon
Subject: Canfor Walking Park Land Lease - Village of Hines Creek

Hi Leanne,

I hope you are keeping well and it is great to hear from you.

Thanks for your fax letter of June 24, 2020. We fully support your proposal to add signage to promote the walking trails on the leased site. For use of the Canfor name and our logo, please contact Valerie Wong-hen of our communication department and she can provide you with assistance on how best to incorporate the Canfor name and logo in your signage design. I have copied Valerie on this email so please feel free to reach out to her by email as we are all working from home.

I would also like to mention that our land lease for the walking park is expiring this October. If the Village is interested in renewing the lease for another 3 years or would like to consider a longer term, please let me know and I can put together the renewal document for your review.

Thanks,

EDITH CHAN RI
Manager, Property
Canadian Forest Products Ltd.

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