Village of Hines Creek Council
Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	August 25, 2020
Originated By:	Delayna Lund – Executive Assistant
Title:	Delegation – Prairie Disposal Ltd.
File:	1001

Delegation Time: 7:00 pm
Representative: Bart Wisekal

BACKGROUND/PROPOSAL:

At the Capital Budget Meeting on June 11, 2020, Council discussed purchasing a new garbage truck, or contracting garbage to Prairie Disposal Ltd. Bart Wiskal will be coming to discuss the different options, and answer any questions.

ATTACHMENTS

1. Hines Creek Proposal Solid Waste Management

RECOMMENDED ACTION:

Initials show support- Reviewed by:	Manager:	C.A.O. AW

PRAIRIE DISPOSAL LTD
65029 HWY 43
Grande Prairie, AB
T8W 5E7

BOOKLET 1

Hines Creek

Proposal for Solid Waste Collection

Prairie Disposal Ltd.
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Grande Prairie, AB
T8W 5E7
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Contact: Erik Jorgensen
Email: erik.jorgensen@prairiedisposal.com

Contact: Bart Wisekal
Email: bart.wisekal@prairiedisposal.com

About Us:

Prairie Disposal Ltd. is a locally owned and operated business based in the City of Grande Prairie. We have been proudly serving Grande Prairie and its surrounding communities since 1985. We are a leading provider of waste removal and recycling services for the Peace Region. We were awarded the 2015 Service Excellence Award by the Grande Prairie Home Builders Association.

With a local dispatch, office, recycling facility, and licensed service shop in Grande Prairie, Fairview, and Whitecourt. Prairie Disposal Ltd. services over ten thousand satisfied customers. We currently have eighty-four units in operation, enabling Prairie Disposal Ltd. to offer a full range of services to residential, commercial, industrial, and oilfield customers.

Prairie Disposal Ltd. provides solid waste collection services across the Peace Region, ranging in size from the single residential to the large industrial customers requiring comprehensive, one-source waste programs to serve multiple locations. We are committed to excellence in customer satisfaction through fair pricing and unmatched service.

By constantly reviewing and revamping our services we are able to meet the needs of each of our customer groups and ensure consistent, superior service at the local level. We are able to draw from our resources and experience, and actively pursue projects that benefit the communities we serve and the environment we all share.

As a responsible employer, Prairie Disposal Ltd. has a responsibility to establish and maintain programs which promote and enhance health and safety in our workplace. Prairie Disposal Ltd. goes over and above the minimum standards set by Provincial and Federal regulations such as the Occupational Health and Safety Act and the Employment Standards Act. We have developed a Substance Abuse Policy which is a reflection of our commitment to protect the health and safety of employees, co-workers, the general public and the environment. The Substance Abuse Policy combines drug and alcohol testing with employee education, supervisor training and access to assistance.

Our Substance Abuse Policy has been recognized by the Grande Prairie Community Action on Crime Prevention with Prairie Disposal Ltd. being presented with the 2008 Partner in Crime Prevention Award.

Being the longest running local garbage hauler in Grande Prairie, Prairie Disposal Ltd. has proven over and over again its financial stability throughout the years by having to keep up with the demand of one of fastest growing cities in Canada as well as competing with the largest waste hauling company in the world at the same time.

Recycling Programs:

Prairie Disposal Ltd. provide cost-efficient, environmentally-sound curbside programs for municipals, businesses and households across the Peace Region. Some of the most notable of these would be contracts with:

-City of Grande Prairie	-County of Grande Prairie	-Town of Spirit River
-Town of Grimshaw	-Town of Fairview	-Town of Beaverlodge
-Town of Sexsmith	-Town of Wembley	-M.D. of Fairview
-M.D. of Clearhills	-M.D. of Saddle Hills	-Falher

- We have recycling programs at many commercial, industrial and oilfield companies across the Peace Region.

Recycling Facility:

In May 2011, Prairie Disposal Ltd completed its new 36000sqft facility and is capable of handling all types of recyclables. We are currently processing 700+ Metric Tonnes of product per month. All of Prairie Disposal Ltd. recycling contracts are being partially sorted at our site, and then we sell off the commodities to plants in Alberta and British Columbia.

We work very closely with Capital Paper, Emterra Environmental and CasCell Trading Group to market all of our commodities. We utilize Capital Paper Facility in Edmonton, AB, and Emterra's Materials Recycling Facility in Surrey, BC to process our single stream/co-mingle product. We currently accept the following commodities, OCC, MWP, SOW, ONP, Tins & Plastic 1-7, from local haulers, private residents, businesses, oilfield, etc. that are located throughout the Peace Region.

Community Involvement:

Prairie Disposal believes in giving back to the community and to those in need. Some of the causes and groups we have donated and continue to donate to include:

- Dream Home Lottery
- Habitat for Humanity
- GP Minor Ball
- Grande Prairie Live Theater
- Communities in Bloom (Town of Beaverlodge Clean Up)
- County of Grande Prairie #1 Clean-a-thon
- County of Grande Prairie #1 Cardboard Recycle Program
- Cash and Camping Lottery
- Fairview Clean-a-thon
- Peace River Air Show
- Peace River Clean-a-thon
- Many a Silent Auction for Good Cause's
- Annual Dunes Clean-up
- Grande Prairie City Scrub
- Grande Prairie Chuck Wagon Association
- Alberta Red Cross
- The Key to Care Capital Campaign (Grande Prairie Regional Hospital Foundation)
- Northern Light Baseball Academy

Project Overview

Prairie Disposal Ltd. will assign two dedicated and trained drivers to the awarded contract along with an experienced and capable Project Management Team. To ensure smooth operation all Prairie Disposal Ltd. employees are cross trained on all equipment that is being operated for services. This ensures that any unexpected sick days or required time off does not interfere with collection of the garbage.

Our office is well equipped to handle complaints or any incidents. Prairie Disposal Ltd. employs three full time Dispatchers (Lead Dispatcher - Tammy Savidan; 13yr employee), three office admins (Office Manager -Diane Davis; 24yr employee), Safety Supervisor (Joanne Laver; 18yr employee), Operations Manager (Bart Wisekal; 17yr employee), and General Manager (Erik Jorgensen; 20yr employee) to ensure that no complaints are missed and any incidents are fixed within a timely manner.

Equipment Description:

Prairie Disposal Ltd., if awarded this contract, would utilize a 2019 Freightliner Tandem Axle Chassis equipped with Labrie Side Loader body. Our trucks are equipped with drop frames with standup right hand drive systems for quick and easy access for the drivers to get in and out of the trucks. The low entry height into the cab reduces impact on the drivers so that it reduces fatigue and the chance of injuries. The hopper is also low so that the drivers do not have to reach far to throw the bags into the truck also reducing fatigue and chance for injuries. The trucks are equipped with rear and side camera systems to increase the driver's visibility which is key when working in congested residential areas. As well as making it possible to make it so the drivers can see potential hazards better, our trucks are equipped with a backup alarm, strobe light, backup lights, and LED lights so that the public can see and hear better what our trucks and drivers are doing.

In an emergency situation, Prairie Disposal Ltd. has an additional fourteen residential units that it can draw from to ensure undisrupted service.

All of Prairie Disposal Ltd.'s Residential Units are Manual/Automated Side Loader trucks. Thus enabling Prairie Disposal Ltd. to service the residential contract either as a manual or fully automated as per the contracts requirements.

Experience with Curbside Collection:

Prairie Disposal Ltd. has been offering residential curbside collection for 15+ years. Some of the more notable of these are:

- City of Grande Prairie – 18,000+ residences collected weekly
- County of Grande Prairie – 1700+ residences collected weekly
- Town of Sexsmith – 900+ residences collected weekly
- Town of Wembley – 600+ residences collected weekly
- Town of Beaverlodge – 1170+ residences collected weekly
- Town of Spirit River – 450+ residences collected weekly
- Town of Fairview & Area – 1500+ residences collected weekly
- Town of Grimshaw & Area – 1150+ residences collected weekly
- Village of Donnelly, Town of Falher, & Town of Mclennan – 950+ residences collected weekly

Project Team Details:

We have been proudly serving Grande Prairie and its surrounding communities since 1985 and have become very knowledgeable in the waste industry. With this combined knowledge and experience Prairie Disposal Ltd. has a very capable leadership team that is more than qualified for the task at hand.

In projects of this magnitude it takes a strong team of people to make it a success. Prairie Disposal Ltd. is led by Carl Linden who is the owner and founder of Prairie Disposal Ltd. He has 34 years' experience with Prairie Disposal Ltd. and the waste hauling industry. On top of this experience he has numerous more years of experience in the business and trucking sector. With this experience Prairie Disposal Ltd. has grown from one truck and a few commercial bins to the largest hauler of solid waste in the Grande Prairie region. Carl's prime role in this project is financial planning and security as well as giving guidance to his management team using his many years of experience.

Erik Jorgensen is Prairie Disposal's General Manager and has been with the company for 20 years. He has a Business Diploma from the Grande Prairie Regional College and has performed every operation in the company from driving truck to helping to lead this company to where it is today. Erik will be filling the manager role for this contract. His responsibilities will include, but not limited to, insuring all the requirements of the contract are met, Monthly Project Reports, and the Health and Safety of the employees. The monthly project reports will include summary of all residential missed pickups, customer complaints, traffic violations, and any property damage by Prairie Disposal Ltd. while performing this contract.

Bart Wisekal is Prairie Disposal's Operation Manager and has been with the company for 17 years. Likewise as Erik he has post-secondary education and has worked his way up in the company performing numerous tasks. Bart will be filling the Supervisor role for this contract. His responsibilities will include, but not limited to, ensuring supervision of Prairie Disposal's crew and answering any and all complaints in a speedy manor. Bart will be Prairie Disposal's representative and meet with the appointed representative for Hines Creek on a regular basis to make sure all work is operating smoothly and that there are no complaints in Prairie Disposal's service.

Along with the Management team there are other key individuals that will be involved with this contract as well. Prairie Disposal Ltd. employs a full-time local dispatcher who is Tammy Savidan. This ensures speedy communication with the drivers in case of any concerns, complaints or an emergency. Tammy has many years of experience in the dispatching role and has been with Prairie Disposal Ltd. for 13 years. Prairie Disposal Ltd. also employs two full time Company Secretary's, Sue Schollar who has been with Prairie Disposals for 7 years, and Diane Davis. Diane has been with Prairie Disposal Ltd. for 24 years and is responsible for the billing of all invoices. Last, but not least, another key member to our team is Alan Shumard. Alan is our shop foreman/licensed heavy duty mechanic and responsible for the maintenance of all our equipment. Alan and his team made up of four licensed Heavy-Duty Mechanics and four apprentices are a very integral part to the success of Prairie Disposal Ltd. in that it is very important that our equipment be well maintained and in good running order.

The equipment operators are also a key component in the success of Prairie Disposal Ltd. All drivers of Prairie Disposal Ltd have to go through an extensive training program. Prairie Disposal's drivers are all cross trained to ensure coverage where it may be needed. All drivers first are required to pass an alcohol and drug test and provide consent for disclosure of their criminal record information. This ensures that

- the employees we hire are more reliable and it creates a safer work environment for everyone involved. Once hired drivers are subject to drug and alcohol testing (Pre-Access testing) once per year as well as they are tested after any incident that is due to driver error as per our Drug and Alcohol Policy. As part of their driver training they are given a policy and procedure manual that ensures that all daily tasks are completed in the safest manner possible to prevent incidents from happening. Driver's abstracts are pulled on all drivers on a regular basis as to monitor their driving habits and behavior. Prairie Disposal Ltd. has very high expectations of our drivers as they are our representatives with the public and the way they act and behave reflects on the company. Prairie Disposal Ltd. has always made it a priority to pay our drivers top wages in the industry to ensure long term employees and to attract the best drivers that are available.

Client Reference Information:

Company Name:	Aquatera
Address:	10205 – 98th Street
City/Prov/Postal:	Grande Prairie, AB T8V 4C4
Contact/Title/Phone:	Jeff Johnston/ Chief Operating Officer (780) 832.8820
Description of work done:	Curbside Garbage & Recycling Collection/ Cardboard Program

Company Name:	Town of Sexsmith
Address:	9927 – 100 Street
City/Prov/Postal:	Sexsmith, AB T0H 3C0
Contact/Title/Phone:	Rachel Wueschener/ CAO/ (780) 568.7246
Description of work done:	Curbside Recycle Program & Garbage Collection
Comments:	

Company Name:	Town of Beaverlodge
Address:	P.O. Box 30
City/Prov/Postal:	Beaverlodge, AB T0H 0C0
Contact/Title/Phone:	Town Manager/ (780) 354.2201
Description of work done:	Curbside Recycle Program & Garbage Collection
Comments:	

Company Name:	Town of Wembley
Address:	9940 – 101 Street
City/Prov/Postal:	Wembley, AB T0H 3S0
Contact/Title/Phone:	Tanya Skinner/ Acting CAO/ (780) 766.2269
Description of work done:	Curbside Recycle Program & Garbage Collection

Company Name:	Saddle Hills County
Address:	PO Box 69
City/Prov/Postal:	Spirit River, AB T0H 3G0
Contact/Title/Phone:	Janice Murray (780) 864.3760
Description of work done:	Curbside Recycle Program & Garbage Collection

Company Name:	Town of Fairview
Address:	PO Box 730
City/Prov/Postal:	Fairview, AB T0H 1L0
Contact/Title/Phone:	Public Works (780) 835.4026
Description of work done:	Curbside Recycle Program & Garbage Collection

BOOKLET 2

Hines Creek

Proposal for Solid Waste Collection

"Rate Sheet"

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Contact: Bart Wisekal
Email: bart.wisekal@prairiedisposal.com

Option 1: Bag Collection (Manual)
Hines Creek Scheduled Cost - Garbage Rates:

Year	Curbside Stops	Rate per Dwelling Unit	Monthly Total	Annual Total
2021	193	$8.87	$1,711.91	$20,542.92

* Increased each year based on the Edmonton Consumer Price Index

- **Hines Creek responsible for all tipping fees**
- Includes yard waste collection
- Includes 2 weeks of Christmas Tree Collection

Option 2: 5 Year Contract (Carts Paid for Prairie Disposal Ltd.)
Hines Creek Scheduled Cost - Garbage Rates:

Year	Curbside stops & cart count	Rate per Dwelling Unit	Monthly Total	Annual Total
(1) 2021-2022	193	$9.87	$1,904.91	$22,858.92
(2) 2022-2023	193	$9.87*	$1,904.91*	$22,858.92*
(3) 2023-2024	193	$9.87*	$1,904.91*	$22,858.92*
(4) 2024-2025	193	$9.87*	$1,904.91*	$22,858.92*
(5) 2025-2026	193	$9.87*	$1,904.91*	$22,858.92*

* Increased each year based on the Edmonton Consumer Price Index

- **Hines Creek responsible for all tipping fees**
- **Yard waste would have to be collected in the provided carts or an additional fee added on for bags to placed at the curb to be collected at the same time as the carts**
- Prairie Disposal Ltd. to purchase carts and manage carts
- 64 gallon cart replacement fee - $85.00
- Includes 2 weeks of Christmas Tree Collection
- Maintenance to all containers owned by Prairie Disposal Ltd. to be provided for free