

## Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	September 8, 2020
Originated By:	Leanne Walmsley, Chief Administrative Officer
Title:	Reports – CAO Report to Council
File:	0101

### BACKGROUND/PROPOSAL

1. Photocopier arrival Wednesday September 9<sup>th</sup>, 2020.
2. Letter to Clear Hills County requesting Joint meeting August 27, 2020.

#### Agenda items

- Recreation Board Agreement
  - Fire Department Agreement
  - Operating Funding
3. Playground Spray Park and RV Dump Closure – after the long weekend (weather permitting).
  4. Assessment Review Board Complaint – Filed August 31, 2020.
  5. Subdivision and Development Appeal Board meeting – Camille & Delayna 10:00 – 12:00, Sept 16, 2020 in Berwyn.
  6. Assessment Review Board Clerk Training – Delayna & Leanne – online Sept 18, 2020.
  7. Dr. Clinic meeting – Megan & Leanne – Sept 7, 2020 I at 2:00 pm n Town of Fairview Council Chambers.

### RECOMMENDED ACTION:

That Council receive the CAO Report to Council for September 8, 2020 as information.

Initials show support- Reviewed by:	Manager:	C.A.O. <i>LW</i>
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### Management Team

#### Activity Report for July 28, 2020.

#### LEGEND

Budget Items:   Completed Items   Items in Waiting  

CAO = Chief Administrative Officer  
PWF = Public Works Foreman

EA = Executive Assistant  
AA = Administrative Assistant

MOTION	DATE	DESCRIPTION	DEPT.	STATUS
C-195-20	June 23, 20	Permission from Canfor To use name/logo for Signage	CAO	Approved: Canfor would We need to Have signs Printed and Approved by Canfor prior to placement
C-214-20	June 23, 20	Research applicator License, etc for the Village	AA	Research ongoing
C-215-20	June 23, 20	University/College Students use of Of municipal complex	CAO	Library already new and are agreeable to Use of internet
C-228-20	July 14, 20	Investigate prices for lawn Mowers and weed spraying Equipment	AA	Ongoing
C-229-20	July 14, 20	Contract Weed spraying For the 2020 year to Municipal buildings, parks And vacant village owned Property	AA	Ongoing

C-230-20	July 14, 20	Contacted Edith Chan from Canfor on the extension of From a 3 year lease to a 10 Year lease	CAO	Waiting to hear back from Edith Chan - Canfor has Agreed to a 10 Year lease
C-238-20	July 14, 20	Approval to amend the Recreation Board agreement For members at large	CAO	Letter out July 16, 2020.
		Agenda item for the Joint Council's meeting		
C-268-20	Aug 25, 20	Joint Meeting with Clear Hills County September 15, 2020	CAO	Letter to CHC Aug 26, 2020
C-270-20	Aug 25, 20	ATB Financial Loan Agreement	CAO	Agreement out Aug 26, 2020
C-278-20	Aug 25, 20	Letter to user groups For booking ice rental	EA	letters out. Sept 8, 20
C-279-20	Aug 25, 20	Lease Agreement with Hi Tech for new copier	CAO	Sept 8 20
C-280-20	Aug 25, 20	Agreement with Municipal Affairs – Municipal Stimulus Program	CAO	Agreement sent to M.A. Aug 26, 20
C-281-20	Aug 25, 20	Recreation Board Agreement	CAO	On the agenda For the joint Meeting.