

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held  
in Council Chambers October 13, 2020 at 7:00 p.m.**

Present: Mayor Reintjes  
Deputy Mayor Zavisha  
Councillor Bjornson

Attending: Chief Administrative Officer Walmsley  
Executive Assistant Lund

**CALL TO ORDER**

Mayor Reintjes called the meeting to order at 7:01 p.m.

**AGENDA**

Additions

Reports

Council Committee Reports

1. Hines Creek Fitness Center
2. Hines Creek Municipal Library Board

New Business

- f. Hines Creek Composite School – Awards Night Ceremonies

**C-331-20 RESOLUTION by Councillor Bjornson to adopt the agenda with the additions for the October 13, 2020 Regular Meeting of Council. CARRIED.**

**MINUTES**

- a. Minutes of the Regular Meeting of Council September 22, 2020

**C-332-20 RESOLUTION by Deputy Mayor Zavisha to adopt the minutes for the Regular Meeting of Council on September 22, 2020. CARRIED.**

**UNFINISHED BUSINESS**

- a. Hines Creek Playschool Society Memorandum of Agreement

**C-333-20 RESOLUTION by Deputy Mayor Zavisha to sign the Memorandum of Agreement with the Hines Creek Playschool Society to rent the portion of the property known as the “Curling Lounge” in the Dave Shaw Memorial Complex for the school year October 1, 2020 to May 31, 2020. CARRIED.**

- b. Joint Council Meeting with Clear Hills County – Clear Creek Fire Service Agreement

**C-334-20 RESOLUTION by Councillor Bjornson to enter into a new Agreement which provides fire services to the residents of the Clear Hills County and The Village of Hines Creek. CARRIED.**

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c. Prairie Disposal Ltd. Hines Creek Proposal for Solid Waste – Rate Sheet

**C-335-20 RESOLUTION by Councillor Bjornson to table discussion on Prairie Disposal Ltd. Hines Creek Proposal for Solid Waste – Rate Sheet until the October 27, 2020 Regular Meeting of Council, so administration can bring back additional information. CARRIED.**

d. Municipal Accountability Program Review Legislative Gap Progress

**C-336-20 RESOLUTION by Deputy Mayor Zavisha to approve Policy 200-36 for 3 Year Operations and 5 Year Capital Plan Policy as presented. CARRIED.**

**C-337-20 RESOLUTION by Councillor Bjornson to approve Policy 1700-03 for Peace Regional Subdivision and Development Appeal Board Clerk Duties and Forms. CARRIED.**

**REPORTS**

a. Chief Administrative Officer Report

**C-338-20 RESOLUTION by Deputy Mayor Zavisha that Council receives the Chief Administrative Officer Report as information. CARRIED.**

**C-339-20 RESOLUTION by Councillor Bjornson to pay upfront cost for employee healthcare benefit, subject to AUMA reimbursing the Village of Hines Creek directly for hearing device. CARRIED.**

b. Council Committee Reports

1. Hines Creek Fitness Center Board
2. Hines Creek Municipal Library Board

Councillor Bjornson left Council Chambers at 8:00 p.m.

Councillor Bjornson entered Council Chambers at 8:05 p.m.

**C-340-20 RESOLUTION by Councillor Bjornson to receive the Council Committee Reports as information. CARRIED.**

**FINANCIAL**

a. Bank Reconciliation Month Ending September 30, 2020

**C-341-20 RESOLUTION by Deputy Mayor Zavisha to receive the Bank Reconciliation Month Ending September 30, 2020 as information. CARRIED.**

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b. Hines Creek & District Recreation Board and Fitness Center September 30,  
2020 Financial Statements

- C-342-20 RESOLUTION by Councillor Bjornson to receive the Hines Creek &  
District Recreation Board and Fitness Center September 30, 2020 Financial  
Statements as information. CARRIED.**

**ACCOUNTS PAYABLE**

a. Cheque Listing for Council

- C-343-20 RESOLUTION by Councillor Bjornson that Council receives for  
information the Accounts Payable report for the period of September 23,  
2020 to October 13, 2020, cheques 2020454 to 2020485, in the amount of  
\$43,738.47 (Forty three thousand seven hundred and thirty eight dollars  
and forty seven cents). CARRIED.**

**BYLAWS**

a. Bylaw No. 600-20

Bylaw No. 600-20

A Bylaw of the Village of Hines Creek, in the Province of Alberta, For the  
Purpose of Establishing a Code of Conduct for Members of Council.

- C-344-20 RESOLUTION by Deputy Mayor Zavisha that this Council give first  
reading of Bylaw 600-20 A Bylaw of the Village of Hines Creek, For the  
Purpose of Establishing a Code of Conduct for Members of Council.  
CARRIED.**
- C-345-20 RESOLUTION by Councillor Bjornson that this Council give second  
reading of Bylaw 600-20 A Bylaw of the Village of Hines Creek, For the  
Purpose of Establishing a Code of Conduct for Members of Council.  
CARRIED.**
- C-346-20 RESOLUTION by Deputy Mayor Zavisha that this Council proceed with  
third reading of Bylaw No. 600-20 A Bylaw of the Village of Hines Creek, in  
the Province of Alberta, For the Purpose of Establishing a Code of Conduct  
for Members of Council. CARRIED UNANIMOUSLY.**
- C-347-20 RESOLUTION by Councillor Bjornson that this Council give third reading  
of Bylaw 600-20 A Bylaw of the Village of Hines Creek, in the Province of  
Alberta, For the Purpose of Establishing a Code of Conduct for Members of  
Council. CARRIED.**

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b. Bylaw 601-20

Bylaw No. 601-20

A Bylaw of the Village of Hines Creek, in the Province of Alberta, Regarding the Procedure of Council and Council Committees and Other Bodies Established by Council.

- C-348-20 RESOLUTION by Deputy Mayor Zavisha that this Council give first reading of Bylaw 601-20 A Bylaw of the Village of Hines Creek, Regarding the Procedure of Council and Council Committees and Other Bodies Established by Council. CARRIED.**
- C-349-20 RESOLUTION by Councillor Bjornson that this Council give second reading of Bylaw 601-20 A Bylaw of the Village of Hines Creek, Regarding the Procedure of Council and Council Committees and Other Bodies Established by Council. CARRIED.**
- C-350-20 RESOLUTION by Deputy Mayor Zavisha that this Council proceed with third reading of Bylaw No. 601-20 A Bylaw of the Village of Hines Creek, in the Province of Alberta, Regarding the Procedure of Council and Council Committees and Other Bodies Established by Council. CARRIED UNANIMOUSLY.**
- C-351-20 RESOLUTION by Councillor Bjornson that this Council give third reading of Bylaw 601-20 A Bylaw of the Village of Hines Creek, in the Province of Alberta, Regarding the Procedure of Council and Council Committees and Other Bodies Established by Council. CARRIED.**

**NEW BUSINESS**

- a. Request to sit on the Hines Creek Municipal Library Board
- C-352-20 RESOLUTION by Councillor Bjornson to appoint Cindy Doll to a two year term as a member of the Hines Creek Library Board. CARRIED.**
- b. Bare Land Lease Agreement – Canadian Forest Products Ltd. & the Village of Hines Creek
- C-353-20 RESOLUTION by Councillor Bjornson to enter into an agreement with Canadian Forest Products Ltd. for a 10 year term subject terms and conditions outlined in the Bare Land Lease Agreement commencing November 1, 2020 and ending October 31, 2030. CARRIED.**
- c. Municipal Operating Support Transfer (MOST)
- C-354-20 RESOLUTION by Councillor Bjornson to enter into an agreement with Municipal Operating Support Transfer to use on incremental costs, and in compensation of foregone or reduced revenues, resulting from the COVID-19 pandemic. CARRIED.**

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d. AED for Fitness Center

**C-355-20 RESOLUTION by Councillor Bjornson to authorize purchase of a Zoll AED Plus-Complete Package for the Hines Creek Fitness Center in the amount of \$1908.64. CARRIED.**

e. Meeting with Peace River School Division – Joint Use Agreement between Peace River School Division and the Hines Creek Recreation Board

**C-356-20 RESOLUTION by Councillor Bjornson to authorize Mayor Reintjes and Deputy Mayor Zavisha to attend the Joint Use Agreement Meeting with Superintendent of Schools Paul Bennett and Secretary-Treasurer, Rhonda Freeman on November 5<sup>th</sup>, 2020 at 10:00 am in Hines Creek. CARRIED.**

f. Hines Creek Composite School – Awards Night Ceremonies

**C-357-20 RESOLUTION by Deputy Mayor Zavisha to approve awards for Grade 7 Highest Academic and Honorable Mention from the Village of Hines Creek and for sport awards for Junior and Senior girls and boys from the Hines Creek District & Recreation Board on October 22, 2020 in the total amount of \$450.00. CARRIED.**

**ITEMS FOR INFORMATION**

a. Municipal Accountability Program – Summary Report Approval

**C-358-20 RESOLUTION by Deputy Mayor Zavisha to receive Municipal Accountability Program – Summary Report Approval item as information. CARRIED.**

**ADJOURNMENT**

Mayor Reintjes adjourned the meeting at 8:37 p.m.

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Hazel Reintjes, Mayor

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Leanne Walmsley, Chief Administrative Officer

