

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK,  
held in Council Chambers, October 27, 2020 at 7:00 pm**

Present: Councillors Reintjes, Bjornson, Zavisha

Attending: CAO Walmsley

**CALL TO ORDER**

Chief Administrative Officer Walmsley called to order the Organizational Meeting of the Council of the Village of Hines Creek at 7:03 p.m.

**AGENDA**

**C-359-20 RESOLUTION by Councillor Bjornson to adopt the agenda for the October 27, 2020 Organizational Meeting of Council. CARRIED.**

**METHOD OF VOTING AT ORGANIZATIONAL MEETING**

**C-360-20 RESOLUTION by Councillor Reintjes that the method of voting will be a show of hands. CARRIED.**

**ELECTION OF MAYOR**

Chief Administrative Officer Walmsley called for nominations for the position of Mayor.

**C-361-20 RESOLUTION by Councillor Bjornson to nominate Councillor Reintjes for the position of Mayor. CARRIED.**

Chief Administrative Officer Walmsley called for second nominations for the position of Mayor.

Chief Administrative Officer Walmsley called for third nominations for the position of Mayor.

**C-362-20 RESOLUTION by Councillor Zavisha that nominations for the position of Mayor cease. CARRIED.**

Councillor Reintjes was appointed the position of Mayor.

Mayor Reintjes assumed the Chair.

**ELECTION OF DEPUTY MAYOR**

Mayor Reintjes called for nominations for the position of Deputy Mayor.

**C-363-20 RESOLUTION by Councillor Bjornson to nominate Councillor Zavisha for the position of Deputy Mayor. CARRIED.**

Mayor Reintjes called for second nominations for the position of Deputy Mayor.

Mayor Reintjes called for third nominations for the position of Deputy Mayor.

**C-364-20 RESOLUTION by Councillor Bjornson that nominations for the position of Deputy Mayor cease. CARRIED.**

Councillor Zavisha was appointed the position of Deputy Mayor.

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**SIGNING AUTHORITIES**

**C-365-20 RESOLUTION by Deputy Mayor Zavisha that signing authorities be established for the Village of Hines Creek as Chief Administrative Officer Leanne Walmsley, and one of, Mayor Hazel Reintjes, Deputy Mayor Camille Zavisha or Councillor Megan Bjornson or in the absence of Chief Administrative Officer Walmsley, signing authorities be Administrative Assistant Kimberley Kuntz and one of Mayor Hazel Reintjes, Deputy Mayor Camille Zavisha or Councillor Megan Bjornson. CARRIED.**

**DATE, TIME AND PLACE FOR REGULAR MEETINGS**

**C-366-20 RESOLUTION by Deputy Mayor Zavisha that Regular Council meetings be held the second and fourth Tuesday of each month at 7:00 p.m. in Council Chambers. CARRIED.**

**C-367-20 RESOLUTION by Deputy Mayor Zavisha that if there should be a shortage of Councillors available to meet the second and fourth Tuesdays of each month at 7:00 p.m. in Council Chambers that meetings be re-scheduled to every second and fourth Monday of each month at 7:00 p.m. in Council Chambers. CARRIED.**

**STANDING COMMITTEE APPOINTMENTS (Chairperson & Members)**

- a. General Government and Administrative Services – Mayor & Deputy Mayor
- b. By-law Enforcement – Council as a whole
- c. Streets & Sidewalk's – Council as a whole
- d. Water & Sewer – Council as a whole
- e. Sanitation – Council as a whole
- f. Finance – Council as a whole
- g. Rural Crime Watch – Council as a whole
- h. Intermunicipal Protocols – Council as a whole
- i. Emergency Advisory Committee – Council as a whole

**JOINT COMMITTEES & ORGANIZATIONS**

- a) Clear Creek Fire Committee  
Member: Megan Bjornson, Camille Zavisha  
Alternate: Hazel Reintjes
- b) Hines Creek & District Recreation Board  
Member: Megan Bjornson  
Alternate: Camille Zavisha
- c) North Peace Housing Foundation  
Member: Hazel Reintjes
- d) North Peace Regional Landfill Commission  
Member: Hazel Reintjes  
Alternate: Camille Zavisha

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- e) Hines Creek & District Agricultural Society  
Member: Megan Bjornson  
Alternate: Camille Zavisha
- f) Fairview Medical Clinic Management Committee  
Member: Camille Zavisha  
Alternate: Megan Bjornson
- g) Health Professional Enhancement Committee  
Member: Camille Zavisha  
Alternate: Megan Bjornson
- h) Mighty Peace Tourist Association  
Member: Camille Zavisha  
Alternate: Hazel Reintjes
- i) Hines Creek Fitness Centre Board  
Council Member: Megan Bjornson  
Council Alternate: Hazel Reintjes  
Employee of Hines Creek Composite: Dallas Bjornson  
Employee of Canadian Forest Product: Vacant  
Hines Creek & District Recreation Board: Vacant  
Member at Large: Candice Blake  
Member at Large: Shairlynn Dionne  
Clerk: Delayna Lund
- j) Hines Creek Volunteer Fire Department  
Member: Megan Bjornson  
Alternate: Camille Zavisha
- k) Hines Creek Library Board  
Council Member: Camille Zavisha  
Chairperson: Kimberley Kuntz  
Member: Ken Fortier  
Member: Suzanne Zavisha  
Member: Cindy Doll  
Member: Vacant  
Librarian: Denise Wiseman
- l) Peace Library Systems  
Member: Camille Zavisha
- m) Municipal Planning Commission  
Member: Hazel Reintjes  
Member: Megan Bjornson  
Member at Large: Cindy Ostrem  
Alternate member at large: Vacant  
Clerk: Delayna Lund

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- n) Peace Regional Subdivision & Development Appeal Board  
Member: Camille Zavisha  
Member at Large: Vacant  
Clerk: Delayna Lund

**C-368-20 RESOLUTION by Councillor Bjornson to approve all Council, Board Members, Members at Large, and Administration appointments to Joint Committees, Committees, Commissions, Organizations, and Boards. CARRIED.**

**APPOINTMENT OF PROFESSIONAL SERVICES**

- a.) Auditor
- b.) Legal
- c.) Assessor

**C-369-20 RESOLUTION by Councillor Bjornson that this Council appoint Doyle & Company Chartered Accounts as Auditors, Brownlee LLP and KMSC Law LLP as Legal Counsel and Reliance Assessment Consulting as Assessor for the Village of Hines Creek. CARRIED.**

**ADJOURNMENT**

Mayor Rientjes adjourned the meeting at 7:22 p.m.

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Hazel Reintjes, Mayor

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Leanne Walmsley, C.A.O.