

## Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	November 9, 2020
Originated By:	Leanne Walmsley, Chief Administrative Officer
Title:	Reports – CAO Report to Council
File:	0101

### BACKGROUND/PROPOSAL

1. Fall Lagoon draining was conducted in November 2020.
2. Christmas decorations will be turned on weather permitting after Remembrance Day.
3. Due to COVID restrictions Remembrance Day ceremonies have been cancelled. Does Council wish to still lay the wreath on November 11<sup>th</sup> as per usual?
4. Operating & Capital Budget date for meeting?
5. Interim Audit is tentatively scheduled for November 25<sup>th</sup> (all day) and 26<sup>th</sup> (half day) depending on availability of flights.
6. Executive Assistant Lund is scheduled to take PRSDAB training November 23-25, 2020 online.
7. Administrative Assistant Kuntz and myself are registered to take the free Year End Webinar offered November 24 10:00 am – 11:30 am.

### RECOMMENDED ACTION:

That Council receive the CAO Report to Council for November 9, 2020 as information.

Initials show support- Reviewed by:	Manager:	C.A.O. <i>lw</i>
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### Management Team

#### Activity Report for November 9, 2020.

#### LEGEND

Budget Items:   Completed Items   Items in Waiting  

CAO = Chief Administrative Officer

EA = Executive Assistant

PWF = Public Works Foreman

AA = Administrative Assistant

MOTION	DATE	DESCRIPTION	DEPT.	STATUS
C-214-20	June 23, 20	Research applicator License, etc for the Village	AA	Research ongoing
C-215-20	June 23, 20	University/College Students use of Of municipal complex	CAO	Library already new and are agreeable to Use of internet
Peace Library Board will not grant public access with your own computer on their internet. You may use their computers but not your own. Contacted Mighty Peace Wireless about user names and passwords for the Municipal Complex and Arena. No word back on this item to date.				
C-228-20	July 14, 20	Investigate prices for lawn Mowers and weed spraying Equipment	AA	Ongoing
C-229-20	July 14, 20	Contract Weed spraying For the 2020 year to Municipal buildings, parks And vacant village owned Property	AA	Ongoing
C-291-20	Sept 22, 20	Bottle Fill Stations at Arena and Fitness Center	AA	Sept 22, 2020
		Completed		2 Bottle fill stations were ordered on Arrival date Oct 27, 2020
C-295-20	Sept 8, 20	MAP Review timelines	CAO	ongoing

C304-20	Sept 8, 20	Amend Mighty Peace Wireless Agreement To include power	CAO	Letter out to Mighty Peace Sept 17, 20 No response to Date.
C-305-20	Sept 8, 20	netting for Fitness Center	AA	Netting ordered Sept 15, 2020 Completed Netting has not been installed
C-308-20	Sept 8, 20	Signage for 634-1 <sup>st</sup> Avenue	CAO	Signage order To DMK Signs Sept 9, 2020 Installation of signage left to do.
C-323-20	Sept 22, 20	Critical Leak Detection Monitoring System  Signage for Sirens etc.	CAO	Contact Stone Mountain on Sept 24, 20 he Will install When new Gauges arrive. ordered from DMK Signs.
C-334-20	Oct 13, 20	Memorandum of With Clear Hills County Fire Services Agreement	EA	Agreement sent Oct 14, 20
C-372-20	Oct 13, 20	Discussions with Prairie Disposal on clarification On rate sheet	CAO	Contacted Bart on Oct 19, 20 Nov 9, 20 Meeting
C-354-20	Oct 13, 20	Memorandum of Agreement with MA Municipal Operating Support Transfer	CAO	EA emailed out to MA on Oct 14, 20 Waiting for Confirmation
C-355-20	Oct 13, 20	Purchase of Zoll AED Plus-Complete Package	AA	AED arrived Oct 22, 20 Installed in Hall & Fitness Center

C-356-20	Oct 13, 20	Request to meet to With PRSD to discuss the Joint Use Agreement	CAO	Emailed C Warne on meeting with Mayor and Deputy Mayor Nov 5, 20 at 10:00 am in Council.
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Mayor Reintjes and I met with Paul & Rhonda from PRSD Tuesday Nov 5, 2020.

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C-379-20	Oct 27, 20	Flexible Spending Account	CAO	Tabled until Operating Budget meeting
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C-381-20	Oct 27, 20	Wifi at Playschool & Fitness Center Area	AA	AA contacted Mighty Peace Wireless Nov 6,
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