

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held  
by Teleconference December 14, 2020 at 7:00 p.m.**

Present: Mayor Reintjes  
Deputy Mayor Zavisha  
Councillor Bjornson

Attending: Chief Administrative Officer Walmsley  
Executive Assistant Lund

**CALL TO ORDER**

Mayor Reintjes called the meeting to order at 7:00 p.m.

**AGENDA**

Additions to Agenda:

Reports

b. Council Committee Reports

4. Health Professional Enhancement Committee

**C-429-20 RESOLUTION by Councillor Bjornson to adopt the agenda with the addition for the December 14, 2020 Regular Meeting of Council. CARRIED.**

**MINUTES**

a. Minutes of the Regular Meeting of Council November 23, 2020

**C-430-20 RESOLUTION by Councillor Bjornson to adopt the minutes for the Regular Meeting of Council on November 23, 2020 with the corrections as follows:**

**“C-404-20 RESOLUTON by Deputy Mayor Zavisha to adopt the first quarter of the 2020 Operating Budget ass as the Interim 2021 Operating Budget. CARRIED.”**

**“C-413-20 RESOLUTION by Deputy Mayor Zavisha to enter into the 2021 Software Support Agreement and 2021 Software License Agreement with Municipal Information Systems Inc. in the amount of \$8,777.88 for the 2021 year. CARRIED.”**  
**CARRIED.**

a. Minutes of the Special Operating and Capital Budget Meeting of Council November 30, 2020

**C-431-20 RESOLUTION by Councillor Bjornson to adopt the minutes for the Regular Meeting of Council on November 30, 2020 with the corrections as follows:**

**“C-428-20 RESOLUTION by Deputy Mayor Zavisha to table the Draft Utility Bylaw 604-20 and Draft Garabge Garbage Bylaw 605-20 until further investigation on commercial garabge garbage rates. CARRIED.”**  
**CARRIED.**

**UNFINISHED BUSINESS**

2. a.

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held  
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a. Prairie Disposal Ltd. Hines Creek Proposal for Solid Waste Collection

**C-432-20 RESOLUTION by Councillor Bjornson to have Prairie Disposal Ltd. start garbage collection on January 1, 2021 garbage services will continue as provided now, and if not January 1, 2021 to start garbage collection February 1, 2021. CARRIED.**

b. Policies & Procedures Review

**C-433-20 RESOLUTION by Councillor Bjornson to adopt Policy 1200-02 on Municipal Planning Commission as presented. CARRIED.**

**C-434-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-01 on Curbs as presented. CARRIED.**

**C-435-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-02 on Excavations as presented. CARRIED.**

**C-436-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-03 on the Use of Village Owned Equipment, Facilities and Vehicles as presented. CARRIED.**

**C-437-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-04 on Snow Removal with the amendments as presented. CARRIED.**

**C-438-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-05 on Annual Clean-up of the Village as presented. CARRIED.**

**C-439-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-06 on Sand & Salt of Village Streets with the amendments as presented. CARRIED.**

**C-440-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-07 on Pre & Post Trip Inspection as presented. CARRIED.**

**C-441-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-08 on Street Maintenance as presented. CARRIED.**

**C-442-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-09 on Hydrant Flushing as presented. CARRIED.**

**C-443-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-10 on Utility Locate Request with the amendments as presented. CARRIED.**

**C-444-20 RESOLUTION by Councillor Bjornson to adopt Policy 1300-11 on Emergency Services Public Works COVID-19 Virus as presented. CARRIED.**

**REPORTS**

a. Chief Administrative Officer Report

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- C-445-20 RESOLUTION by Deputy Mayor Zavisha to approve the additional cost of barb wire on top of the Lagoon and Reservoir fence for approximately \$2,700.00, and the additional cost for fence removal for total of \$16,480.80 from Duraguard Fencing Ltd. CARRIED.**
- C-446-20 RESOLUTION by Councillor Bjornson that Council receives the Chief Administrative Officer Report as information. CARRIED.**
- b. Council Committee Reports
1. Mighty Peace Tourism
  2. Peace Library System
  3. Clear Creek Fire Committee
  4. Health Professional Enhancement Committee
- C-447-20 RESOLUTION by Councillor Bjornson to receive the Mighty Peace Tourism Report as information. CARRIED.**
- C-448-20 RESOLUTION by Councillor Bjornson to receive the Peace Library System Report as information. CARRIED.**
- C-449-20 RESOLUTION by Councillor Bjornson to receive the Clear Creek Fire Committee Report as information. CARRIED.**
- C-450-20 RESOLUTION by Councillor Bjornson to receive the Health Professional Enhancement Committee Report as information. CARRIED.**

**FINANCIAL**

- a. Bank Reconciliation Month Ending November 30, 2020
- C-451-20 RESOLUTION by Councillor Bjornson to receive the Bank Reconciliation for Month Ending November 30, 2020 as information. CARRIED.**
- b. Notice Demand Account – Withdrawal Notice
- C-452-20 RESOLUTION by Councillor Bjornson to approve the transfer of \$500,000.00 from the 90 day Notice Demand Account #749-00386005179 to the General Operating Mush Account #749-00102820024 after March 13, 2021. CARRIED.**
- c. Financial Statement November 30, 2020
- C-453-20 RESOLUTION by Councillor Bjornson to receive the Financial Statement for month ending November 30, 2020 as information. CARRIED.**

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**ACCOUNTS PAYABLE**

a. Cheque Listing for Council

**C-454-20 RESOLUTION by Councillor Bjornson that Council receives for information the Accounts Payable report for the period of November 24, 2020 to December 14, 2020, cheques 2020563 to 2020605, in the amount of \$114,505.46 (One hundred fourteen thousand five hundred and five dollars and forty six cents.) CARRIED.**

**BYLAWS**

a. Bylaw No. 603-20 – Bylaw Enforcement Officer

**C-455-20 RESOLUTION by Councillor Bjornson to have administration amend changes to Bylaw Enforcement Officer Bylaw No. 603-20 as discussed and bring back to the Regular Meeting on January 11, 2021. CARRIED.**

**NEW BUSINESS**

a. Sewer Policy 1600-01

**C-456-20 RESOLUTION by Councillor Bjornson to have administration do additional research on Sewer Repair Policy and bring information back to the Regular Meeting on January 11, 2021. CARRIED.**

b. Village of Hines Creek Agricultural Society Agreement Renewal

**C-457-20 RESOLUTION by Councillor Bjornson to renew the Memorandum of Agreement between the Village of Hines Creek and the Hines Creek and District Agricultural Society for five year term starting January 1, 2021 and ending December 31, 2026. CARRIED.**

c. Virtual Joint Meeting with Peace River School Division Board of Trustees

**C-458-20 RESOLUTION by Councillor Bjornson to authorize the attendance of Mayor Reintjes and Chief Administrative Officer Walmsley at the virtual joint meeting with Peace River School Division Board of Trustees on February 3, 2021 at 7:00 pm. CARRIED.**

**ITEMS FOR INFORMATION**

a. Chris Warkentin – November 18, 2020 News Release

**C-459-20 RESOLUTION by Councillor Bjornson to receive the Chris Warkentin November 18, 2020 News Release as information. CARRIED.**

**ADJOURNMENT**

Mayor Reintjes adjourned the meeting at 7:57 p.m.

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Hazel Reintjes, Mayor

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Leanne Walmsley, Chief Administrative Officer

