

Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	March 23, 2021
Originated By:	Leanne Walmsley, Chief Administrative Officer
Title:	Reports – CAO Report to Council
File:	0101

BACKGROUND/PROPOSAL:

1. GST Remittance received for 07-01-2020 – 12-31-2020 in the amount of \$12,516.20.
2. Staff Training Schedule
 - March 18, 2021 11:00 -12:00 RMA Insurance
 - March 25, 2021 9:00 – 10:30 Election Training Module 5
 - April 20, 2021 1:30-3:00 pm Election Training Module 6
3. 2021 Operating & Capital Budget Date? All Assessment Totals are now in and we need to make the hard decision to take money out of surplus or raise the tax rate to balance the budget for 2021.
4. Transferred from 90 day NDA 749-00386005179 to Main Operating Account 749-00102820024 in the amount of \$500,000.00 March 17, 2021 in preparation for Sidewalk Rehabilitation Project to begin in May.
5. We have a number of curling rink lounge tables and chairs that Playschool has decided they do not want in our storage room upstairs in the lounge. Curling Club thinks these belong to them, just wondering if they are something we wish to go along to the auction on April 20 & 21, 2021.
6. Municipal Stimulus Program 2020 SFE has been certified. It is expected that the 2021 MSP payment will occur in April if applicable.

COSTS/SOURCE OF FUNDING (if applicable)

RECOMMENDED ACTION:

That Council approves the March 23, 2021 CAO Report as information and sets the 2021 Operating and Capital Budget meeting date for _____, 2021.

Initials show support- Reviewed by: _____	Manager: _____	C.A.O. <i>LW</i>
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Management Team

Activity Report for March 23, 2021.

LEGEND

Budget Items: Completed Items Items in Waiting

CAO = Chief Administrative Officer
PWF = Public Works Foreman

EA = Executive Assistant
AA = Administrative Assistant

MOTION	DATE	DESCRIPTION	DEPT.	STATUS
C-295-20	Sept 8, 20	MAP Review timelines	CAO	ongoing
C-305-20	Sept 8, 20	netting for Fitness Center	AA	Netting ordered Sept 15, 2020 Completed Netting has not been installed
C-308-20	Sept 8, 20	Signage for 634-1 st Avenue	CAO	Signage order To DMK Signs Sept 9, 2020 Installation of signage left to do.
C-039-21	Jan 25, 2021	Last Spike Park lighting	CAO	Talked to Luke Hoffman We are researching LED battery Lighting
C-070-21	Feb 23, 2021	Bylaw 604-21	AA	Bylaw 604-21 was placed on the March 23, 2021 Council agenda For 2 nd reading.
C-078-21	Mar 9, 2021	Sprayer and tank	AA	Workhorse Sprayer with 25' Hose ordered from Kubota They will drop off the tank etc After payment on March 23, 21

C-079-21	Mar 9, 2021	Flowers from Playschool Crack Sealing and Financial Clear Hills County	AA CAO	Ordered on Mar 11, 2021 Letter out to Clear Hills Mar 10, 2021.
		Weed Spraying Course	AA	Enrolled on March 16, 2021
C-093-21	Mar 9, 2021	Bylaw No. 606-21 Garbage Rates	CAO	Unfinished Business Mar 23, 21
C-099-21	Mar 9, 2021	Offer to Purchase of Lot 4, Blk 23, Plan 6061 KS	CAO	Letter to Buyer sent March 10, 2021