

**BYLAW NO. 605-21**

**A BYLAW OF THE VILLAGE OF HINES CREEK, IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF PROVIDING FOR THE DETERMINATION OF WATER, AND SEWER RATES AND PROVIDING FOR A METHOD FOR COLLECTING THESE AMOUNTS.**

- WHEREAS:** the Council of the Village of Hines Creek deems it expedient to set the rates charged for the public utilities of water and sewer; and
- WHEREAS:** the Council of the Village of Hines Creek deems it expedient to provide for a method of collection of the public utility charges.
- WHEREAS:** in accordance with the provisions of Section 7 (f, g, i), Section 41 and Section 42, of the Municipal Government Act, revised Statutes of Alberta, 2000 Chapter M-26 and amendments thereto, the Council may pass a bylaw establishing rates for the public utilities of water and sewer.

**NOW THEREFORE:** The Council of the Village of Hines Creek enacts as follows:

1. This Bylaw is cited as the "Utility Bylaw".
2. That:
  - 2.1. To open a new Utility Account a "Utility Account Application" (see Schedule "A") must be completed and submitted.
  - 2.2. As of the date this Bylaw comes into effect, applications for a new Utility Account will only be accepted from the Owner of the parcel of land. Account Name and contact information will be based on the information sent from Alberta Land Titles.
  - 2.3. Existing Utility Accounts, in good standing, in the name of a Person other than the Owner shall be maintained but cannot be assigned or transferred to any Person other than the owner.
  - 2.4. Owners may apply to have a copy of the bill sent to another mailing address.

Public Utility Charges:

3. All rates will be established on a monthly basis and billed to the subscribers on a bi-monthly basis.
4. For Metered Connections which are outlined in Schedule "B":
  - 4.1. Charges for sewer are established at 35% of the total cost of the water used for those premises.
  - 4.2. Water rates will be billed out as per Schedule "C"
5. For Non-Metered Connections:
  - 5.1. Sewer rates are established at \$14.00 per month per dwelling.
  - 5.2. Water rates are set at \$44.00 per month per dwelling.
6. Having regard to multiple housing developments, such as apartments, 4-plex's, condominiums, etc., each dwelling unit shall be considered as a separate dwelling, for calculation of rates and charges in accordance with this Bylaw.
7. An account will be considered outstanding if receipt of payment does not occur on the last day of the month following the bi-monthly billing. A penalty of 3.5% will be added to and form part of the outstanding billing.
8. In the case of an account not being in the name of the landowner where there is an amount that is 45 days passed due the procedure outlined below will be followed:
  - 1) A written notice will be forwarded or hand delivered, giving 72 hours notice to pay the account in full or water service will be terminated.
  - 2) If account remains unpaid, water to that residence will be turned off at the curb shut off valve.
  - 3) Water services will not be restored until the account is paid in full AND a new Utility Account Application has been completed and submitted by the landowner. A landowner is not responsible for their tenants' utility bill, in the event the tenant whose account is in arrears moves out, the

**BYLAW NO. 605-21**  
**A BYLAW OF THE VILLAGE OF HINES CREEK, IN THE PROVINCE OF ALBERTA FOR THE**  
**PURPOSE OF PROVIDING FOR THE DETERMINATION OF WATER, AND SEWER RATES AND**  
**PROVIDING FOR A METHOD FOR COLLECTING THESE AMOUNTS.**

landowner may open an account in their own name for new tenants without the debt of the prior tenant being paid.

- 8.2. Where an outstanding account cannot be collected as a result of disconnection of water services the Village shall undertake collection by any means provided by law.
9. In the case of an account being in the name of the landowner:
- 9.1. Any account or portion thereof remains unpaid for 45 days following the date of billing, a written notice will be forwarded or hand delivered, giving 72 hours notice to pay the account in full or water service will be terminated. Utility services will not be restored until the account is paid in full
- 9.2. Any utility account in arrears beyond 60 days may (at the discretion of Village administration), be transferred to the Owner's property tax account, including all accrued penalties plus an administration charge of \$25.00. Village Administration shall notify the Owner that the transfer has occurred and the amount owing shall become part of the taxes owing on the property.
- 9.3. If the Owner of a property changes, any utility account balance will be added to the new Owner's utility account.
10. In the event water service has been discontinued, by reason of non-payment, a reconnection of water service will be carried out as quickly as possible upon receipt of payment for the full amount in arrears including penalties as well as a reconnection fee of \$50.00.
11. The Chief Administrative Officer will be authorized to levy and collect the rates and charges for the public utilities of water and sewer in a manner as outlined by this bylaw.
12. Bylaw 586-19 will be hereby repealed effective upon third reading of this Bylaw.

**READ** a first time in Council this 9 day of March, 2021

**READ** a second time in Council this 9 day of March, 2021.

**GIVEN UNANIMOUS** consent to go to third reading on this 9 day of March, 2021.

**READ a third** time in Council and finally passed this 9 day of March, 2021.

**SIGNED** this 9 day of March, 2021.

  
  
Hazel Reintjes, Mayor

  
  
Leanne Walmsley, Chief Administrative Officer.

**BYLAW NO. 605-21  
A BYLAW OF THE VILLAGE OF HINES CREEK, IN THE PROVINCE OF ALBERTA FOR THE  
PURPOSE OF PROVIDING FOR THE DETERMINATION OF WATER, AND SEWER RATES AND  
PROVIDING FOR A METHOD FOR COLLECTING THESE AMOUNTS.**

Schedule "A"



## Utility Account Application

Civic Address of Property: \_\_\_\_\_

**Property Owner**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Requested Utility Commencement Date: \_\_\_\_\_

**Duplicate Bill**

I do not require a duplicate of my bill.

I would like a duplicate of my bill sent to the following address:

Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

**Authorization:**

I/We the undersigned agree to the terms as specified in the Utilities Account Bylaw and on this form.

\_\_\_\_\_  
Property Owner(s)

\_\_\_\_\_  
Date

*Handwritten signature*

**BYLAW NO. 605-21**  
**A BYLAW OF THE VILLAGE OF HINES CREEK, IN THE PROVINCE OF ALBERTA FOR THE**  
**PURPOSE OF PROVIDING FOR THE DETERMINATION OF WATER, AND SEWER RATES AND**  
**PROVIDING FOR A METHOD FOR COLLECTING THESE AMOUNTS.**

Schedule "B"

Service connections for which meters are to be read and accounts billed accordingly are as follows:

1. 104 10<sup>th</sup> Street
2. 904 2<sup>nd</sup> Avenue
3. 331 Government Road West
4. 110 10<sup>th</sup> Street
5. 1044 1<sup>st</sup> Avenue
6. Part of SW 32-83-04 W6M
7. 911 2<sup>nd</sup> Avenue

Schedule "C"

Water & Sewer Rates

	Rate
Residential Dwelling, or any service connection not specifically named in this bylaw.	Water: \$44.00/month Sewer: \$14.00/month
Service Connections as outlined in Schedule "B"	<u>Water</u> \$27.00/month for 0-3000 gallons \$6.75/1000 gallons for volumes exceeding 3000 gallons <u>Sewer</u> \$14.00/month 35% of any water charges exceeding 3000 gallons
Domestic Bulk Water within the Village	\$23.00/1000 gallons
Rural Domestic Bulk Water	\$40.00/1000 gallons
Commercial Bulk Water	\$55.00/1000 gallons