




## Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	April 27, 2021
Originated By:	Kimberley Kuntz – Administrative Assistant
Title:	Unfinished Business-Teleconference System
File:	0117

### BACKGROUND/PROPOSAL:

At the Regular Council Meeting on April 13<sup>th</sup>, 2021 Council requested administration to research some options for a teleconference system for Council Chambers.

	<p><b>Yealink CP960 - Teams Edition - conference VoIP phone</b></p>	<p><b>\$819.99 Plus \$258.99 (for 2 Wireless Microphones) Total: \$1078.98</b></p>	<ul style="list-style-type: none"> <li>• VoIP Phone</li> <li>• Background noise cancelling microphone</li> <li>• Bluetooth Connection to cell phones</li> </ul>
	<p><b>VTech ErisStation Conference Phone with Wireless Mics – cordless conference</b></p>	<p><b>\$584.99</b></p>	<ul style="list-style-type: none"> <li>• 4 wireless micro phones with 8 hours of talk time</li> <li>• Comes with mute buttons</li> <li>• Connects to your smart phone and laptop</li> <li>• Plugs in to a landline</li> </ul>
	<p><b>Poly SoundStation IP 6000 – conference VoIP phone – 3-way call capability</b></p>	<p><b>\$796.99 Plus \$358.99 (for Microphone Expansion Kit- 2 Wired Microphones) Total: \$1155.98</b></p>	<ul style="list-style-type: none"> <li>• VoIP Phone</li> <li>• HD Voice</li> <li>• Eliminates background noise</li> </ul>

4.a.

Either of the VoIP options would require to be hooked up to a laptop and run through an online teleconferencing platform. Prices are outlined below:

Zoom	Free	<ul style="list-style-type: none"> <li>• 100 Participants</li> <li>• Group meetings up to 40 minutes</li> </ul>
	\$200.00/Year	<ul style="list-style-type: none"> <li>• 100 Participants</li> <li>• Group meetings for up to 30 hours</li> <li>• Social Media Streaming</li> </ul>
Cisco Webex	Free	<ul style="list-style-type: none"> <li>• 100 Participants</li> <li>• Group Meetings up to 50 minutes</li> <li>• 1 Host</li> </ul>
	\$215.40/Year	<ul style="list-style-type: none"> <li>• 150 Participants</li> <li>• Group meetings for up to 24 hours</li> <li>• 1-50 Hosts</li> </ul>

Initials show support- Reviewed by: *TD* Admin Assist: *KK* C.A.O.

*.A.H*

## Kim Kuntz

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**From:** Jason Martin - Outsmartin Technology <tech@outsmartin.com>  
**Sent:** Monday, March 29, 2021 9:17 AM  
**To:** adminassistant@hinescreek.com  
**Subject:** Teleconference System for Council Chambers  
**Attachments:** Estimate\_195\_2021-04-28.pdf

As discussed by phone, here is the estimate for a teleconferencing setup identical to what is in the Town of Fairview Council Chambers.

There are a few notes on the estimate just for planning purposes. One very important one though is that this system requires a computer in the Council Chambers and the estimate does not include the cost of a computer as many Council Chambers already have a computer in place. The only requirements for the computer is that it has a headphone output jack and a microphone input jack (most computers do) and that it is connected to the Internet. This system works with any teleconferencing solution (including Zoom, Uberconference, etc) that supports using a computer.

One other note is that due to the pandemic, the microphone system is frequently back ordered. The vendor that I purchase from is expecting to have more available within the next two weeks.

Jason Martin - Outsmartin Technology  
780-835-9481 --- [www.outsmartin.com](http://www.outsmartin.com)

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# ESTIMATE

Grand Total (CAD)

**\$1,605.00**

BILL TO  
**Village of Hines Creek**

**Estimate Number:** 195

**Estimate Date:** March 29, 2021

**Expires On:** April 28, 2021

PRODUCT/SERVICE	QUANTITY	PRICE	AMOUNT
<b>Computer Parts</b> Pyle PDWM8300 8 channel wireless microphone system	1	\$500.00	\$500.00
<b>Computer Parts</b> Five 9V rechargeable batteries with USB powered charger	2	\$50.00	\$100.00
<b>Computer Parts</b> Yamaha MG06 Stereo Mixer	1	\$170.00	\$170.00
<b>Computer Parts</b> 10 outlet power bar with 4 USB charging ports	1	\$45.00	\$45.00
<b>Computer Parts</b> Headphones	1	\$50.00	\$50.00
<b>Computer Parts</b> Speaker (single)	1	\$240.00	\$240.00
<b>Computer Parts</b> XLR cable, 3 feet, from microphone system to mixer	1	\$10.00	\$10.00
<b>Computer Parts</b> TRS cable, 10 feet, from mixer to computer	1	\$20.00	\$20.00
<b>Computer Parts</b> Speaker wall mount	1	\$50.00	\$50.00



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# ESTIMATE

Grand Total (CAD)  
**\$1,605.00**

PRODUCT/SERVICE	QUANTITY	PRICE	AMOUNT
<b>Computer Parts</b> TRS cable, 10 feet, from computer to speaker	1	\$20.00	\$20.00
<b>Consulting</b> Installation	1	\$400.00	\$400.00
		<b>Total:</b>	\$1,605.00
		<b>Grand Total (CAD):</b>	<b>\$1,605.00</b>

## Notes / Terms

8 channel complete wireless system.

All warranties are per the terms of the equipment manufacturers.

Installation fee includes travel, installation of equipment, testing and initial audio settings, and system training.

Assumptions made:

- Computer available to connect system to
- Computer will be within 10 feet of the mixer system
- Speaker will be within 10 feet of the computer
- A table or shelf will be available to sit the audio components on
- An available electrical outlet to plug the power bar into
- Installation, setup, testing and training not to exceed 5 hours



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