

Village of Hines Creek Council Request for Decision (RFD)

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2021
Originated By:	Kimberley Kuntz-Administrative Assistant
Title:	Teleconference System
File:	0117

BACKGROUND

As the pandemic continues more and more meetings are being held by teleconference, and even after restrictions ease people may choose to continue to attend meetings virtually to save time and money on travel.

Due to this, would council like to consider upgrading the teleconference system in Council Chambers?

I spoke with Jason Martin with Outsmartin Technology and he provided me with a quote to install a teleconference system in Council Chambers.

Cost of Hardware (includes 8 wireless microphones)	\$1205.00
Cost of Installation	<u>\$ 400.00</u>
Total:	\$1605.00

*Notes:

This system needs to be routed through a computer (not included in quote) that has a headphone output jack and a microphone jack. The computer needs to be connected to the internet and can be used with any teleconferencing solution (ie: Zoom, Googlemeet etc)

This system is frequently backordered, at this moment the hardware would be at least two weeks away.

RECOMMENDED ACTION

Initials show support- Reviewed by:	Manager:	C.A.O <i>lu</i>
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Kim Kuntz

From: Jason Martin - Outsmartin Technology <tech@outsmartin.com>
Sent: Monday, March 29, 2021 9:17 AM
To: adminassistant@hinescreek.com
Subject: Teleconference System for Council Chambers
Attachments: Estimate_195_2021-04-28.pdf

As discussed by phone, here is the estimate for a teleconferencing setup identical to what is in the Town of Fairview Council Chambers.

There are a few notes on the estimate just for planning purposes. One very important one though is that this system requires a computer in the Council Chambers and the estimate does not include the cost of a computer as many Council Chambers already have a computer in place. The only requirements for the computer is that it has a headphone output jack and a microphone input jack (most computers do) and that it is connected to the Internet. This system works with any teleconferencing solution (including Zoom, Uberconference, etc) that supports using a computer.

One other note is that due to the pandemic, the microphone system is frequently back ordered. The vendor that I purchase from is expecting to have more available within the next two weeks.

Jason Martin - Outsmartin Technology

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ESTIMATE

Grand Total (CAD)
\$1,605.00

BILL TO
Village of Hines Creek

Estimate Number: 195

Estimate Date: March 29, 2021

Expires On: April 28, 2021

PRODUCT/SERVICE	QUANTITY	PRICE	AMOUNT
Computer Parts Pyle PDWM8300 8 channel wireless microphone system	1	\$500.00	\$500.00
Computer Parts Five 9V rechargeable batteries with USB powered charger	2	\$50.00	\$100.00
Computer Parts Yamaha MG06 Stereo Mixer	1	\$170.00	\$170.00
Computer Parts 10 outlet power bar with 4 USB charging ports	1	\$45.00	\$45.00
Computer Parts Headphones	1	\$50.00	\$50.00
Computer Parts Speaker (single)	1	\$240.00	\$240.00
Computer Parts XLR cable, 3 feet, from microphone system to mixer	1	\$10.00	\$10.00
Computer Parts TRS cable, 10 feet, from mixer to computer	1	\$20.00	\$20.00
Computer Parts Speaker wall mount	1	\$50.00	\$50.00



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ESTIMATE

Grand Total (CAD)
\$1,605.00

PRODUCT/SERVICE	QUANTITY	PRICE	AMOUNT
Computer Parts TRS cable, 10 feet, from computer to speaker	1	\$20.00	\$20.00
Consulting Installation	1	\$400.00	\$400.00
		Total:	\$1,605.00
		Grand Total (CAD):	\$1,605.00

Notes / Terms

8 channel complete wireless system.

All warranties are per the terms of the equipment manufacturers.

Installation fee includes travel, installation of equipment, testing and initial audio settings, and system training.

Assumptions made:

- Computer available to connect system to
- Computer will be within 10 feet of the mixer system
- Speaker will be within 10 feet of the computer
- A table or shelf will be available to sit the audio components on
- An available electrical outlet to plug the power bar into
- Installation, setup, testing and training not to exceed 5 hours



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