

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held
in Council Chambers January 11, 2022 at 9:00 a.m.**

Present: Mayor Reinjies
Deputy Mayor Bjornson
Councillor Rimmer

Attending: Chief Administrative Officer Walmsley
Executive Assistant Lund

CALL TO ORDER

Mayor Reinjies called the meeting to order at 9:00 a.m.

AGENDA

- Additions to Agenda Reports
- b. Council Committee Reports
 - 2. North Peace Housing Foundation
- New Business
- e. Hines Creek Composite Sidewalk Clearing

**C-001-22 RESOLUTION by Councillor Rimmer to adopt the agenda with the additions for the January 11, 2022 Regular Meeting of Council with the following correction:
“7.c. Public Works Foreman Foreman Report”
CARRIED.**

MINUTES

a. Minutes of the Regular Meeting of Council December 14, 2021

**C-002-22 RESOLUTION by Deputy Mayor Bjornson to adopt the minutes of the Regular Meeting of Council on December 14, 2021 with the following corrections as presented:
“National Police Federation – Alberta Provincial Police Service (APPS) Transition Study”
“Council recessed for lunch at 11:46 a.m.”
CARRIED.**

DELEGATION

a. IT Support

Damin Massicote entered the meeting by teleconference at 9:15 a.m.

Damin Massicote left the meeting by teleconference at 9:38 a.m.

C-003-22 RESOLUTION by Councillor Rimmer to enter into an agreement with Trinus Stress Free IT for the following options:

- Quote No. QR69024-1170	\$918.75/month
- Quote No. QR69024-11183	\$230.48/month
- Quote No. QR69024-1182	\$551.25
- Quote No. 69024-11189	\$2,546.25 (with 3 cartridges for backup).

CARRIED.

UNFINISHED BUSINESS

a. 2nd Avenue Barrier Options

C-004-22 RESOLUTION by Deputy Mayor Bjornson to receive information on 2nd Avenue Barrier Options as information. CARRIED.

b. Road Rehabilitation Cost Estimates

C-005-22 RESOLUTION by Councillor Rimmer to receive the Road Rehabilitation Cost Estimates as information. CARRIED.

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c. Equipment Donation Agreement

Deputy Mayor Bjornson to abstain from voting due to a pecuniary interest and left Council Chambers at 11:38 a.m.

C-006-22 RESOLUTION by Councillor Rimmer to enter into an Equipment Donation Agreement between the Village of Hines Creek and Dallas Bjornson for the use and enjoyment of donated equipment in the Rodney Bjornson Fitness Center Facility. CARRIED.

Deputy Mayor Bjornson entered Council Chambers at 11:41 a.m.

d. Animal Control

Executive Assistant left Council Chambers at 11:52 a.m.

Executive Assistant entered Council Chambers at 11:59 a.m.

C-007-22 RESOLUTION by Deputy Mayor Bjornson to table discussion on Animal Control on Cats to the next Regular Meeting on January 25, 2022. CARRIED.

Council recessed for lunch at 11:59

Council reconvened with all Council members and Administration present at 12:37 p.m.

REPORTS

a. Chief Administrative Officer Report

C-008-22 RESOLUTION by Deputy Mayor Bjornson to host the Joint Meeting with Clear Hills County at the Dave Shaw Memorial Community Hall on February 7, 2022 at 7:00 p.m. CARRIED.

C-009-22 RESOLUTION by Councillor Rimmer to schedule an Operating and Capital Budget Meeting in Council Chambers on January 20, 2022 at 5:00 p.m. CARRIED.

C-010-22 RESOLUTION by Deputy Mayor Bjornson to receive the Chief Administrative Officer Report as information. CARRIED.

b. Council Committee Reports

1. Clear Creek Fire Committee
2. North Peace Housing Foundation

C-011-22 RESOLUTION by Councillor Rimmer to receive the Clear Creek Fire Committee Report as information. CARRIED.

C-012-22 RESOLUTION by Councillor Rimmer to receive the North Peace Housing Foundation Report as information. CARRIED.

c. Public Works Foreman Report

C-013-22 RESOLUTION by Councillor Rimmer to receive the Public Works Foreman Report as information. CARRIED.

FINANCIAL

a. Bank Reconciliation Month Ending December 31, 2021

C-014-22 RESOLUTION by Councillor Rimmer to receive the Bank Reconciliation Month Ending December 31, 2021 as information. CARRIED.

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b. Municipal Sustainability Initiative 2021 Operating Program & Statement of Funding and Expenditures – Federal Gas Tax 2021

- C-015-22** RESOLUTION by Deputy Mayor Bjornson to receive the Statement of Funding and Expenditures for 2021 MSI Operating Program and GTF-Project # 1322 Sidewalk Rehabilitation Program as information. CARRIED.
- c. North Peace Housing Foundation 2022 Requisition
- C-016-22** RESOLUTION by Councillor Rimmer to receive the North Peace Housing Foundation 2022 Requisition Summary as information. CARRIED.

ACCOUNTS PAYABLE

- a. Cheque Listing for Council
- C-017-22** RESOLUTION by Deputy Mayor Bjornson that Council receives for information the Accounts Payable report for the period of December 15, 2021 to January 11, 2022, cheques 202100599 to 202100620 and Cheques 20220001 to 20220034 totaling in the amount of \$105,389.53 (One hundred and five thousand three hundred eighty nine dollars and fifty three cents). CARRIED.

NEW BUSINESS

- a. Detailed Assessment Audit Report Assessment Year 2020/Tax Year 2021
- C-018-22** RESOLUTION by Deputy Mayor Bjornson to appoint Randy Affolder of Reliance Assessment as the official Municipal Assessor for the Village of Hines Creek. CARRIED.
- C-019-22** RESOLUTION by Councillor Rimmer to receive the Detailed Assessment Audit Report – Assessment Year 2020/Tax Year 2021 as presented as information, and for administration develop a formal MGA section 299/300 request form and process to ensure appropriate handling of a formal request is documented and bring back to the next Regular Meeting on January 25, 2022. CARRIED.
- b. Canada Summer Jobs
- C-020-22** RESOLUTION by Deputy Mayor Bjornson to receive the Canada Summer Jobs – Application for Temporary Summer Workers as information. CARRIED.
- c. Emergency Management Training
- C-021-22** RESOLUTION by Deputy Mayor Bjornson to authorize attendance of Director of Emergency Management (DEM) Kuntz at the upcoming Emergency Management training offered by the Northwest All Hazard Incident Management Team (NWAHIMT) on March 1-4, 2022 at the Entrec Center in Grande Prairie. CARRIED.
- d. Strategic Plan
- C-022-22** RESOLUTION by Councillor Rimmer to have administration draft up a Strategic Plan and to bring back to the next Regular Council Meeting on January 25, 2022. CARRIED.
- e. Hines Creek Composite Sidewalk Clearing
- C-023-22** RESOLUTION by Councillor Rimmer to receive the Hines Creek Composite Sidewalk Clearing as information. CARRIED.

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ITEMS FOR INFORMATION

- a. Peace River School Division – Mental Health
- b. Rural Information Series – Action Coalition on Human Trafficking

C-024-22 RESOLUTION by Councillor Rimmer to send a letter in support for obtaining a replacement for Dr Soper’s position which supports student’s mental health & addiction, and students with learning and physical disabilities through the Peace River School Division. **CARRIED.**

C-025-22 RESOLUTION by Deputy Mayor Bjornson to receive items a and b as information. **CARRIED.**

ADJOURNMENT

Mayor Reintjes adjourned the meeting at 1:52 p.m.



Hazel Reintjes, Mayor



Leanne Walmsley, Chief Administrative Officer