

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held  
in Council Chambers November 23, 2021 at 9:00 a.m.**

Present: Mayor Reintjes  
Deputy Mayor Bjornson  
Councillor Rimmer

Attending: Chief Administrative Officer Walmsley  
Executive Assistant Lund

**CALL TO ORDER**

Mayor Reintjes called the meeting to order at 9:00 a.m.

**AGENDA**

Additions to Agenda  
Reports  
b. Council Committee Reports  
    2. Health Professional Enhancement Committee  
    3. Hines Creek Volunteer Fire Department

New Business  
g. Bulk Water Rates

**C-453-21 RESOLUTION by Deputy Mayor Bjornson to adopt the agenda with the additions for the November 23, 2021 Regular Meeting of Council with the following corrections as presented:  
“AGENDA OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held in Council Chambers November 23, 2021 at 9:00 ~~p.m.~~ a.m.”  
“3a. Minutes of the ~~Organizational~~ Regular Meeting of Council November 9, 2021”  
CARRIED.**

**MINUTES**

a. Minutes of the Regular Meeting of Council November 9, 2021

**C-454-21 RESOLUTION by Councillor Rimmer to adopt the minutes of the Regular Meeting of Council on November 9, 2021. CARRIED.**

**UNFINISHED BUSINESS**

a. Policy 100-05 Honorarium Payment to Council Members

**C-455-21 RESOLUTION by Deputy Mayor Bjornson to receive Policy 100-05 Honorarium Payment to Council Members as information. CARRIED.**

b. Public Works Duties & Responsibilities

**C-456-21 RESOLUTION by Councillor Rimmer to receive Public Works Duties & Responsibilities as information. CARRIED.**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held  
in Council Chambers November 23, 2021 at 9:00 a.m.**

c. Fitness Center Donation Request

**C-457-21 RESOLUTION by Councillor Rimmer to approve the Donation of Equipment to the Rodney Bjornson Fitness Center and to draft an agreement between the Village of Hines Creek and the Donator, with the option to buy back the equipment back for \$1.00 and donator have first right of refusal. CARRIED.**

**REPORTS**

a. Chief Administrative Officer Report

**C-458-21 RESOLUTION by Deputy Mayor Bjornson to organize a summer barbeque when COVID-19 restrictions lift instead of having a Christmas party, and to write a letter to each employee to show Council's appreciation, and to purchase Village of Hines Creek Merchandise, and a turkey & ham for each employee, and to recognize previous Council members Megan Bjornson and Camille Zavisha with a card, flowers, turkey & ham for their 4 years of service. CARRIED.**

**C-459-21 RESOLUTION by Councillor Rimmer to receive the Chief Administrative Officer Report as information. CARRIED.**

b. Council Committee Reports

1. Rodney Bjornson Fitness Center Operating Board
2. Health Professional Enhancement Committee
3. Hines Creek Volunteer Fire Department

Council recessed at 11:04 a.m.

Council reconvened with all Council members & staff present at 11:14 a.m.

Executive Assistant Lund left Council Chambers at 11:20 a.m.

**C-460-21 RESOLUTION by Councillor Rimmer to receive the Council Committee Reports as information. CARRIED.**

**FINANCIAL**

a. 2021 Interim Operating Budget

**C-461-21 RESOLUTION by Deputy Mayor Bjornson to adopt the first quarter of the 2021 Operating Budget as the Interim 2022 Operating Budget. CARRIED.**

b. Hines Creek & District Recreation Board and Fitness Center October 31, 2021 Financial Statement

Executive Assistant Lund entered Council Chambers at 11:31 a.m.

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held in Council Chambers November 23, 2021 at 9:00 a.m.**

**C-462-21 RESOLUTION by Deputy Mayor Bjornson to have administration research a camera system for the Fitness Center and to allocate money for a camera system in the 2022 budget. CARRIED.**

**C-463-21 RESOLUTION by Councillor Rimmer to receive the Hines Creek & District Recreation Board and Fitness Center October 31, 2021 Financial Statement as information. CARRIED.**

Council recessed at 11:38 a.m.

Council reconvened with all Council members & staff present at 12:06 a.m.

**ACCOUNTS PAYABLE**

a. Cheque Listing for Council

**C-464-21 RESOLUTION by Deputy Mayor Bjornson that Council receives for information the Accounts Payable report for the period of November 10, 2021 to November 23, 2021, cheques 202100546 to 202100565 totaling, in the amount of \$42,420.68(Forty two thousand four hundred and twenty dollars and sixty-eight cents). CARRIED.**

**NEW BUSINESS**

a. Jubilee Insurance 2022

**C-465-21 RESOLUTION by Deputy Mayor Bjornson to receive the breakdown for the 2022 Insurance from Jubilee Insurance as information. CARRIED.**

b. Diesel Fuel Tank

**C-466-21 RESOLUTION by Deputy Mayor Bjornson to purchase a 1000 gallon fuel tank from United Farmers of Alberta in the amount of \$10,215.00 + G.S.T, and research delivery options. CARRIED.**

c. Peace Regional Subdivision and Development Appeal Board

**C-467-21 RESOLUTION by Councillor Rimmer to approve the appointment of the following individuals as Members of the Peace Regional Subdivision and Development Appeal Board for a three-year term, effective November 30, 2021 to November 30, 2024:**

<b><u>Member</u></b>	<b><u>Municipality (representing)</u></b>
<b>Randy Morden</b>	<b>Village of Berwyn</b>
<b>Avis Gagne</b>	<b>Town of MacLennan</b>
<b>Monica Robinson</b>	<b>Town of Peace River</b>
<b>Owen Sanford</b>	<b>Town of Fairview</b>
<b>Theresa Johnson</b>	<b>MD of Peace No. 135</b>
<b>Camille Zavisha</b>	<b>Village of Hines Creek</b>
<b>Alison Bjornson</b>	<b>Village of Hines Creek</b>

**CARRIED.**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held  
in Council Chambers November 23, 2021 at 9:00 a.m.**

**C-468-21 RESOLUTION by Deputy Mayor Bjornson to approve the appointment of Bradley Drouin as a Member of the Peace Regional Subdivision and Development Appeal Board, effective November 30, 2021, to serve the remainder of the term of office for Guy Beaudoin who has resigned from the Board as the representative for the Town of Falher. CARRIED.**

d. Holiday Greeting – Fairview Post

**C-469-21 RESOLUTION by Councillor Rimmer to send a mail out at the Hines Creek Post Office with a Holiday Greeting from the Village of Hines Creek. CARRIED.**

e. Workshops & Webinars

**C-470-21 RESOLUTION by Deputy Mayor Bjornson to receive the Workshops & Webinars as information. CARRIED.**

f. Basic Emergency Management, Municipal Elected Officials, and ICS 100

**C-471-21 RESOLUTION by Councillor Rimmer to receive the Basic Emergency Management, Municipal Elected Officials, and Incident Command Systems (ICS) 100 as information. CARRIED.**

g. Bulk Water Rates

**C-472-21 RESOLUTION by Councillor Rimmer to research more information on Bulk Water Rates and bring research back to the next Regular Meeting on December 14, 2021. CARRIED.**

**ITEMS FOR DISCUSSION**

a. Alberta Provincial Police Service Transition Study

**C-473-21 RESOLUTION by Deputy Mayor Bjornson to receive Alberta Provincial Police Service Transition Study as information. CARRIED.**

**ITEMS FOR INFORMATION**

a. Alberta Ombudsman (0101)

b. Premier of Alberta – Welcome Letter (0101)

c. Alberta Municipal Affairs – Welcome Letter (0101)

d. MuniWare joins the MuniSight Family (0115)

e. Library Association of Alberta (0906)

**C-474-21 RESOLUTION by Deputy Mayor Bjornson to receive items a to e as information. CARRIED.**

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held  
in Council Chambers November 23, 2021 at 9:00 a.m.**

**CLOSED SESSION**

**C-475-21 RESOLUTION by Councillor Bjornson that this Council close the meeting to the public at 1:34 p.m. as per FOIP Section 27 Personnel. CARRIED.**

Chief Administrative Officer Walmsley and Executive Assistant Lund were present during the closed session.

**C-476-21 RESOLUTION by Councillor Bjornson that this Council open the meeting to the public at 1:58 p.m. CARRIED.**

**ADJOURNMENT**

Mayor Reintjes adjourned the meeting at 1:59 p.m.

---

Hazel Reintjes, Mayor

---

Leanne Walmsley, Chief Administrative Officer