

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK, held
in Council Chambers December 20, 2022 at 7:00 p.m.**

Present: Mayor Reintjes
Deputy Mayor Bjornson
Councillor Rimmer

Attending: Chief Administrative Officer Walmsley
Executive Assistant Lund

CALL TO ORDER

Mayor Reintjes called the meeting to order at 7:00 p.m.

AGENDA

C-599-22 RESOLUTION by Deputy Mayor Bjornson to adopt the agenda for the December 20, 2022 Regular Meeting of Council. CARRIED.

MINUTES

a. Minutes of the Regular Meeting of Council December 6, 2022

C-600-22 RESOLUTION by Councillor Rimmer to adopt the minutes of the Regular Meeting of Council on December 6, 2022 with the following correction: "C-583-22 RESOLUTION by Councillor Rimmer to schedule Incident Command Systems (ICS) Training 100 on January 23, 2023 held at the Municipal Complex with ~~Alan~~ Alan Stebbing from the Alberta Emergency Management Agency (AEMA). CARRIED." CARRIED.

UNFINISHED BUSINESS

a. Clear Hills County Request for Consideration

C-601-22 RESOLUTION by Deputy Mayor Bjornson to receive the response from Clear Hills County for the Request for Consideration as information. CARRIED.

b. Application for Subdivision

C-602-22 RESOLUTION by Councillor Rimmer to approve the Application for Subdivision Railway Plan 4060 E.O.; Pt. NW 32.83.4.W6M and OT31.83.4.6e as presented. CARRIED.

REPORTS

a. Chief Administrative Officer Report

Council recessed at 7:28 p.m.

Council reconvened at 7:45 p.m. with all members and administration present.
Executive Assistant Lund left the meeting at 7:46 p.m.

C-603-22 RESOLUTION by Deputy Mayor Bjornson to table the Chief Administrative Officer Report until later in the meeting as an Item for Discussion. CARRIED.

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- b. Council Committee Reports
 - 1. Peace Library Systems
 - 2. North Peace Housing Foundation

C-604-22 RESOLUTION by Deputy Mayor Bjornson to receive the Council Committee Reports as information. CARRIED.

FINANCIAL

- a. Bank Reconciliation Month Ending November 2022

C-605-22 RESOLUTION by Councillor Rimmer to receive the Bank Reconciliation Month Ending November 2022 as information. CARRIED.

- b. Audit Letter of the Financial Statements of the Village of Hines Creek Year Ending December 31, 2022

C-606-22 RESOLUTION by Deputy Mayor Bjornson to receive the Audit Letter of the Financial Statements of the Village of Hines Creek Year Ending December 31, 2022 as information. CARRIED.

- c. Financial Statement Month Ending December 2022

C-607-22 RESOLUTION by Deputy Mayor Bjornson to receive the Financial Statement Month Ending December 2022 as information. CARRIED.

ACCOUNTS PAYABLE

- a. Cheque Listing for Council

C-608-22 RESOLUTION by Councillor Rimmer that Council receives for information the Accounts Payable report for the period of December 7, 2022 to December 20, 2022, cheques 20220662 to 20220686 totaling in the amount \$109,358.98 (One hundred nine thousand three hundred fifty eight dollars and ninety eight cents). CARRIED.

Executive Assistant entered the meeting at 8:08 p.m.

NEW BUSINESS

- a. FCSS Funding Application 2022 and Funding for 2023

C-609-22 RESOLUTION by Councillor Rimmer to forward a letter to Clear Hills County requesting interest in jointly operating a Family and Community Support Services (FCSS) program. CARRIED.

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b. Joint Use Planning Agreement (JUPA)

C-610-22 RESOLUTION by Councillor Rimmer to forward a letter to Peace River School Division requesting a meeting to discuss a Joint Use Planning Agreement. CARRIED.

c. Hines Creek Playschool Society – Lease Agreement

C-611-22 RESOLUTION by Councillor Rimmer to enter into a 3-year Lease Agreement with the Hines Creek Playschool Society to lease the area commonly known as the Curling Lounge from January 1, 2023 to December 31, 2026, this will include a shared use of the Hines Creek Fitness Center entrance, into the lobby to access the second floor in the sum of \$1,500.00 a year. CARRIED.

d. Policy 200-43 Tax Recovery Procedures

C-612-22 RESOLUTION by Deputy Mayor Bjornson to adopt the Administration Policy 200-43 Tax Recovery Procedures as presented. CARRIED.

e. 50th Anniversary Annual Figure Skating Carnival

C-613-22 RESOLUTION by Councillor Rimmer to forward a letter to Hines Creek Figure Skating to approve donation request of ice time at the Dave Shaw Memorial Complex Arena on March 10th to 12th, 2022 for the 50th Anniversary Annual Figure Skating Carnival, and to approve lifting the netting around the rink for this one-time special event. CARRIED.

f. Zavisha Sawmills Ltd. Christmas Party

C-614-22 RESOLUTION by Councillor Rimmer to approve a one-time exception on rental of the Dave Shaw Memorial Hall and Kitchen in the amount of \$100.00 due to a planned power outage at the Seniors Drop-in Center on December 22, 2022. CARRIED.

ITEMS FOR DISCUSSION

a. Chief Administrative Officer Report

C-615-22 RESOLUTION by Councillor Rimmer to receive the Chief Administrative Officer Report as information. CARRIED.

ITEMS FOR INFORMATION

- a. Mighty Geocache Hunt & Photo Contest
- b. Alberta Public Safety & Emergency Services – Victim Services
- c. Viability Warning Lights You Can't Ignore
- d. Alberta Precision Laboratories – Community Lab Services Transition
- e. AHS – Air Ambulance Access to Spirit River During Winter Months

C-616-22 RESOLUTION by Deputy Mayor Bjornson to receive items a to e as information. CARRIED.

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CLOSED SESSION

C-617-22 RESOLUTION by Councillor Rimmer that Council closes the meeting to the public at 9:23 p.m. as per FOIP Section 17 Personnel. CARRIED.

Chief Administrative Officer Walmsley and Executive Assistant Lund were present during the Closed Session.

C-618-22 RESOLUTION by Deputy Mayor Bjornson that Council reverts to regular session at 9:32 p.m. CARRIED.

C-619-22 RESOLUTION by Councillor Rimmer to pay-out Vacation Pay to employees as presented. CARRIED.

C-620-22 RESOLUTION by Deputy Mayor Bjornson to adopt the Personnel Policy 1100-19 Vacations as presented. CARRIED.

ADJOURNMENT

Mayor Reintjes adjourned the meeting at 9:33 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, Chief Administrative Officer