

**VILLAGE OF HINES CREEK
REGULAR COUNCIL MEETING MINUTES**

held upstairs in the Village Office Council Chambers on Tuesday, April 23, 2024, at 7:00 p.m.

PRESENT

Hazel Reintjes	Mayor
Len Rimmer	Councillor
Alison Bjornson	Deputy Mayor

ATTENDING

Leanne Walmsley	Chief Administrative Officer (CAO)
Stacey Basnett	Recording Secretary

DELEGATION

Henry Hoffman
Ashley Zavisha
James Hollett

CALL TO ORDER

Mayor Reintjes called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

C-174-24

RESOLUTION by Deputy Mayor Bjornson to adopt the agenda of the April 23, 2024, 2024, Regular Council Meeting with the following additions:

- 6b. HPEC Meeting**
- 10d. Revenue and expense for water**
- 10e. Soap box race location**

CARRIED.

**APPROVAL OF
MINUTES**

Previous Council
Minutes of the Regular
Meeting of Council
April 9, 24.

C-175-24

RESOLUTION by Deputy Mayor Bjornson to adopt the minutes of the Regular Meeting of Council April 9, 2024, with the following revisions:

“C-140-24 RESOLUTION by Deputy Mayor Bjornson to receive the Rail Head Park project plan as presented, with the follow up implementation and execution as discussed. *Len wants the motion to list what they agreed to do next.* CARRIED”

“C-155-24 RESOLUTION by Councillor Rimmer that Public Works Foreman Cox proceed with filling the large reservoir from George Lake as discussed and to create a status update on the reservoirs, and our expectations for the water quality going forward. CARRIED.”

“C-159-24 RESOLUTION by Councillor Rimmer to receive for information the ~~Back~~ Bank Reconciliation for the Month Ending March 2024. CARRIED.”

“C-162-24 RESOLUTION by Councillor Rimmer to ~~sponsor a one day rent~~ donate the rental of the Hines Creek Seniors Drop-in Center, ~~for~~ to Jean Coppens d’Eeckenbrughe to host a meeting gauging the interest for starting a youth club in the Village of Hines Creek and have him report the results ~~of the~~ to a future Council meeting. CARRIED.”

CARRIED.

Previous Council
Minutes of the Special
Meeting of Council April
16, 24.

C-176-24

“C-169-24 RESOLUTION by Deputy Mayor Bjornson ~~moved the~~ to adopt the minutes of the April 16, 2024, agenda as presented. CARRIED.”

CARRIED.

DELEGATIONS

316-9th Street and 835-4th
Ave.

C-177-24

RESOLUTION by Councillor Rimmer that Council agrees to extend the deadline of the cleanup order issued to 316 9th Street & 835 4th Ave until April 31, 2025. There will be a site inspection of the properties on December 31, 2024, if at this point the property has not been cleaned up further actions will be determined at that time.

CARRIED.

Henry Hoffman and Ashley Zavisha left the Council Chambers at 7:16 p.m.

912 3rd Ave.

C-178-24

RESOLUTION by Deputy Mayor Bjornson to have Maintenance Foreman Cox locate the nearest pip (placed iron pin) to aide Mr. Hollett to properly measure the setbacks and distance indicated in the development package.

CARRIED.

C-179-24

RESOLUTION by Deputy Mayor Bjornson to have Maintenance Foreman Cox advise administration as to the impact of the culvert and fill placed on the neighboring property, to the south and the impact the levels are having on neighboring lot.

CARRIED.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK,
held in Council Chambers April 23, 2024, at 7:00 p.m.

Jim Hollett left the Council Chambers at 7:26 p.m

**UNFINISHED
BUSINESS**

User Group Meeting
C-180-24

RESOLUTION by Councillor Rimmer to direct administration to mail out a letter offering local community user groups the opportunity to operate the arena kitchen as a fundraiser for their organization.

CARRIED.

License to Divert water
from George Lake
C-181-24

RESOLUTION by Deputy Mayor Bjornson to table discussion on the license to divert until later in the meeting.

CARRIED.

C-182-24

RESOLUTION by Councillor Rimmer to have Mayor Reintjes draft a letter on behalf of the Village of Hines Creek Council informing the Village residents, and Clear Hills County residents regarding water conservation measure this summer. The letter will be sent to all the PO Boxes in Hines Creek.

CARRIED.

Small Community
Opportunity Program
C-183-24

RESOLUTION by Deputy Mayor Bjornson that Council authorizes the signing of the Grant Agreement between Small Community Opportunity Program RED-070838 and the Village of Hines Creek for the grant for an Economic Developer Project with a Municipal Contribution of 10% or \$ 9,900.00. which includes hiring a community development officer to help showcase the business and tourism opportunities the Village of Hines Creek has to offer. The council would like this individual to promote the Village by creating a niche marketing campaign, showcasing a real estate marketing strategy.

CARRIED.

Hines Creek & District
Recreational Board
Recommendations
C-184-24

RESOLUTION by Councillor Rimmer to receive the Hines Creek and District Rec Board recommendations regarding allocation of funds for information.

CARRIED.

HPEC Report
C-185-24

RESOLUTION by Deputy Mayor Bjornson to receive the HPEC Report as information.

CARRIED.

REPORTS

Chief Administrative
Officers Report
C-186-24

RESOLUTION by Deputy Mayor Bjornson to receive the April 23, 2024, CAO Report to Council as information.

CARRIED.

FINANCIAL

Financial Statement –
January to December
2023
C-187-24

Council receives the January to December Fiscal Year 2023 Financial statement as information.

RESOLUTION by Councillor Rimmer for Council to receive the January to December Fiscal Year 2023 Financial statement as information.

CARRIED.

Draft Financial
Statement – December
31, 2023
C-188-24

RESOLUTION by Councillor Rimmer to transfer surplus funds in the amount of \$401,082.00 from the 2023 Fiscal Year End, into the General Operating Contingency Reserve for 2024.

CARRIED.

C-189-24

RESOLUTION by Councillor Rimmer receives the December 31, 2023 Financial Statement as presented by Doyle & Co. Ltd and agrees to make the financial statement available on the Village of Hines Creek website and in paper form over the counter at the Municipal Office to the public.

CARRIED.

Special Operating and
Budget meeting
C-190-24

RESOLUTION by Deputy Mayor Bjornson to schedule a Special Operating and Capital Budget Meeting for May 6th at 5:00 p.m., supper included.

CARRIED.

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK,
held in Council Chambers April 23, 2024, at 7:00 p.m.

ACCOUNTS

PAYABLE

C-191-24

RESOLUTION by Councillor Rimmer to receive for information the Cheque listing for Council, including Cheque #20240133 to Cheque #20240184 totaling \$115,618.92 (One hundred and fifteen thousand six hundred and eighteen dollars and ninety-two cents).

CARRIED.

Mayor Reintjes called for a recess at 10:55 p.m.

Mayor Reintjes reconvened at 11:04 p.m.

BYLAWS

Draft Bylaw No. 625-24

Village of Hines Creek

Water Restriction Bylaw

C-192-24

RESOLUTION by Deputy Mayor Bjornson to table the first reading of Bylaw 625-24 to the May 6th Special Council Meeting.

CARRIED.

NEW BUSINESS

Northwestern

Polytechnic – Rural

Medical Education

Program Training Centre

C-193-24

RESOLUTION by Deputy Mayor Bjornson to authorize Councillor Rimmer to attend the Rural Medical Education Program Training Centre held on the 2nd Floor of the Grande Prairie Regional Hospital April 26, 2024, at 1:00 pm if available.

CARRIED.

C-194-24

RESOLUTION by Deputy Mayor Bjornson to receive the Northwestern Polytechnic – Rural Medical Education Program Training Centre invitation for information.

CARRIED.

Seniors Week

C-195-24

RESOLUTION by Councillor Rimmer to declare the first week of June to honor and recognize seniors for their invaluable contributions to our province.

CARRIED.

Risk Pro Credits

C-196-24

RESOLUTION by Councillor Rimmer to table the request of approved projects to RMA Insurance for their consideration until after Council can see the demonstration of surveillance camera.

CARRIED.

Inspection Schedule

Policy

C-197-24

RESOLUTION by Deputy Mayor Bjornson to review the Inspection Schedule Policy for Spike Park at the Operating and Capital Budget Council Meeting.

CARRIED.

C-198-24

RESOLUTION by Councillor Rimmer to investigate all Water & Sewer rates at the Special Operating & Capital Budget meeting scheduled for May 6, 2024.

CARRIED.

C-199-24

RESOLUTION by Deputy Mayor Bjornson to receive the Soap Box Derby discussion as information.

CARRIED.

ITEMS FOR

INFORMATION

The News from Alberta

Counsel

C-200-24

RESOLUTION by Deputy Mayor Bjornson to receive the Alberta's Premier Review of Politics and Government Vitality Issue 198 for information.

CARRIED.

CLOSED SESSION

Legal Land

C-201-24

RESOLUTION by Deputy Mayor Bjornson to close the meeting to the public as per Section 16, of FOIP at 11:20 p.m.

CARRIED.

All members of Council, CAO Walmsley and Recording Secretary Basnett were present.

C-202-24

RESOLUTION by Deputy Mayor Bjornson to open the meeting to the public as per Section 16, of FOIP at 11:33 p.m.

CARRIED.

C-203-24

RESOLUTION by Councillor Rimmer to proceed with the purchase of the CN property as discussed in Closed Session.

CARRIED.

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK,
held in Council Chambers April 23, 2024, at 7:00 p.m.**

ADJOURNMENT

Mayor Reintjes adjourned the meeting at 11:34 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, Chief Administrative Officer