

**MINUTES OF VILLAGE OF HINES CREEK
REGULAR COUNCIL MEETING
VILLAGE OF HINES CREEK COUNCIL CHAMBERS
Monday, December 11, 2023**

PRESENT

Hazel Reintjes	Mayor
Len Rimmer	Councillor
Leanne Walmsley	Chief Administrative Officer (CAO)
Stacey Basnett	Recording Secretary

ATTENDING

Alison Bjornson via telephone	Deputy Mayor
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REGRETS

ABSENT

CALL TO ORDER

Mayor Reintjes called the meeting to order at 7:01 p.m.

ACCEPTANCE OF AGENDA

C-459-23

RESOLUTION by Councillor Rimmer to accept the December 11, 2023 regular Council Meeting Agenda with the following additions:

- 6e) Park Project Discussion**
- 11a) 3-to-5-year Capital Consideration**
- 11b) Fiber Internet**

CARRIED.

APPROVAL OF MINUTES

Joint Meeting with VOHC and CHC
C-460-23

RESOLUTION by Councillor Rimmer to adopt the minutes of the November 27, 2023 Joint Meeting between Clear Hills County (CHC) and the Village of Hines Creek (VOHC) as presented.

CARRIED.

Previous Council Meeting Minutes
C-461-23

RESOLUTION by Deputy Mayor Bjornson to adopt the minutes of the November 28, 2023 Regular Council Meeting with the following correction:

“C-458-23 RESOLUTION by Council Rimmer to have Administration draft a letter to Clear Hills County requesting up to a maximum of \$130,000.00 for the 2024 *Equalization Assessment* Tax Incentive Program.”

“C-455-23 Administration would like Council to “*accept the Q2 for information*”. adopt the first quarter of the 2023 Capital Budget as the Interim 2024 Operating Budget & Capital Budget.

CARRIED.

DELEGATIONS

Alvin Zavisha – Superior Landscaping entered the meeting at 7:16p.m.

UNFINISHED BUSINESS

Small Community Opportunity Prog.
C-462-23

Council discussed what the Small Communities Grant could be used for.

RESOLUTION by Councillor Rimmer to have Administration contact Land of the Mighty Peace, AB Tourism and a professional marketing firm; to create a budget for the Economic Development of Hines Creek. Then Administration is to proceed with the Small Community Opportunity Program application for \$50,000.00 plus the total cost of the Marketing budget.

CARRIED.

Draft Park Maintenance Policy
C-463-23

Council was presented with a draft copy of the Park Inspection Policy for their review.

RESOLUTION by Councillor Rimmer to have the Maintenance Policy redrafted for the Jan 9th, 2023 meeting.

CARRIED.

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REPORTS

Peace Library
Systems Board
Meeting Highlights
C-464-23

Council received the Peace Library Board meeting highlights from November 01, 23 for information.

RESOLUTION by Deputy Mayor Bjornson to accept the Peace Library Systems Board Meeting Highlights for information.

CARRIED.

NPHF Board
Meeting Synopsis
C-465-23

Council received the North Peace Housing Foundation Board Meeting Synopsis for Information.

RESOLUTION by Deputy Mayor Bjornson to accept the NPHF Board Meeting Synopsis for information.

CARRIED.

Rodney Bjornson
Fitness Center Board
Meeting Highlights
C-466-23

Council received the Rodney Bjornson Fitness Centre Board Meeting Highlights for information.

RESOLUTION by Deputy Mayor Bjornson to purchase the pickle ball equipment and net from Amazon in the amount of \$143.31 for use at the fitness center.

CARRIED.

C-467-23

RESOLUTION by Deputy Mayor Bjornson to adopt the custodian job description for the fitness center as presented.

CARRIED.

C-468-23

RESOLUTION by Deputy Mayor Bjornson to authorize the Fitness Center Board to proceed with the proposed activities at the Complex on Family Day (Monday, February 19th, 2024)

CARRIED.

Councillor Report
Park Project

Councillor Rimmer and Alvin Zavisha discussed the blueprint of Railway Park with Council, and the anticipated phases that will encompass the growth of the park.

RESOLUTION by Mayor Reintjes to have Councillor Rimmer contact a welder to complete the fire guard on the outside of the firepit.

CARRIED.

C-469-23

RESOLUTION by Deputy Mayor Bjornson to approve the Park Project Press Release.

CARRIED

C-470-23

Alvin Zavisha – Superior Landscaping left the meeting at 9:10 p.m.

FINANCIAL

Bank Reconciliation
Month Ending
November 2023
C-471-23

Council was presented with the Bank Reconciliation for the Month Ending November 2023.

RESOLUTION by Councillor Rimmer to accept the Bank Reconciliation Month ending November 2023 as presented.

CARRIED.

ACCOUNTS

PAYABLE

Expenditures
November 28th –
December 10th, 2023
C-472-23

Council was presented with the expenditures from November 28 – December 10, 2023.

RESOLUTION by Deputy Mayor Bjornson to receive for information the Cheque listing for Council including Cheque #20230599 to Cheque #20230648 totaling \$58,833.48 (Fifty-eight thousand, eight hundred and thirty-three dollars and forty-eight cents) as presented.

CARRIED.

NEW BUSINESS

Lease Agreement
VOHC/HC
Playschool Society
C-473-23

RESOLUTION by Mayor Reintjes to have Administration contact the Hines Creek Playschool Society and arrange that the signed lease agreement be returned immediately for our records. If the Society does not return the signed lease agreement in a timely manner: Administration will draft a letter outlining the consequences of possible eviction.

CARRIED.

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Lease Agreement
VOHC/HC Dist.
Arts & Crafts
C-474-23

RESOLUTION by Councillor Rimmer to have Administration contact the Hines Creek & District Arts & Crafts Society and arrange the extension of their lease to 2027 and the Agreement/Understanding for insurance purpose be signed and one copy returned to the Village for our records.

CARRIED.

Donation Request
C-475-23

Hines Creek Composite Grad Class of 2023 requested that a donation be made for the Grad Supper.
RESOLUTION by Councillor Rimmer to table the donation request until the Jan. 9, 2024 meeting so the Council can review the Donation Policy.

CARRIED.

Mayor Reintjes recessed the meeting at 9:17 p.m.
Mayor Reintjes reconvened the meeting at 9:19 p.m. with all Councillors (Deputy Mayor Bjornson via telephone) and Administration present.

ITEMS FOR DISCUSSION

3-5yr Capital
Consolidation

Fiber Optics
C-476-23

RESOLUTION by Deputy Mayor Bjornson to have Administration invite Mighty Peace Wireless to the January 9, 2024 meeting to discuss Fiber Optics.

CARRIED.

Post Office Plastic
Garbage Barrel

Due to the weight of the blue 45-gallon barrel used for garbage in front of the Post Office the Prairie Disposal driver is unable to lift the Barrel when it is full. Prairie Disposal reached out to see if they could supply a garbage bin as a 1 time, no cost replacement of the plastic barrel at the Post Office.

C-477-23

Resolution by Councillor Rimmer to have Administration contact the Post Office regarding replacing the plastic barrel with a bin; if in agreement Prairie Disposal shall be contacted to accept their offer.

CARRIED.

CLOSED SESSION

C-478-23

Performance
Evaluation of Chief
Administrative
Officer

RESOLUTION by Deputy Mayor Bjornson to go into Camera at 9:47 p.m.

CARRIED.

C-479-23

RESOLUTION by Councillor Rimmer to come out of Camera at 9:49 p.m.

CARRIED.

C-480-23

RESOLUTION by Mayor Reintjes to arrange a meeting with the Deputy Mayor Bjornson and Councillor Rimmer to complete the performance Evaluation for the Chief Administration Officer.

CARRIED.

ADJOURNMENT

Mayor Reintjes adjourned the December 11, 2023 Regular Council Meeting at 9:50 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, Chief Administrative Officer