

**MINUTES OF THE TUESDAY, JANUARY 9, 2024  
REGULAR MEETING OF COUNCIL  
held in Village of Hines Creek Council Chambers**

**PRESENT**

Len Rimmer	Councillor
Alison Bjornson	Deputy Mayor
Leanne Walmsley	Chief Administrative Officer (CAO)
Stacey Basnett	Recording Secretary

**ATTENDING**

**ABSENT**

Hazel Reintjes	Mayor
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**CALL TO ORDER**

Deputy Mayor Bjornson called the meeting to order at 7:00pm

**ACCEPTANCE OF  
AGENDA**

**C-001-24**

**RESOLUTION by Councillor Rimmer to accept the January 9, 2024 Regular Council Meeting Agenda with the following additions:**

**6d. Railhead Park  
10i. BC Hydro Site C Reservoir Filling**

**CARRIED.**

**APPROVAL OF  
MINUTES**

Previous Council Meeting Minutes  
**C-002-24**

**RESOLUTION by Councillor Rimmer to adopt the minutes of the December 11, 2023 Council minutes with the following corrections:**

**“C-463-23 RESOLUTION by Councillor Rimmer to have Administration contact *Land of the Mighty Peace, AB Tourism* Mighty Peace Tourism, and a professional marketing firm; to create a budget for the Economic Development of Hines Creek. Then Administration is to proceed with the Small Community Opportunity Program application for \$125,000.00 plus the total cost of the Marketing budget. CARRIED.”**

**CARRIED.**

**DELEGATIONS**

Mighty Peace Wireless  
**C-003-24**

Natalie Nikiforuk and Joseph Cassidy entered the meeting at 6:58 pm  
Natalie Nikiforuk and Joseph Cassidy left the meeting at 7:47 p.m.

**RESOLUTION by Deputy Mayor Bjornson to accept the delegation from Mighty Peace Wireless for information.**

**CARRIED.**

**UNFINISHED  
BUSINESS**

AD-hoc Committee  
**C-004-24**

**RESOLUTION by Councillor Rimmer to receive the AD-hoc Committee Policy 100-31 for information.**

**CARRIED.**

Donation Policy 100-07  
**C-005-24**

**RESOLUTION by Councillor Rimmer to receive the revised Donation Policy 100-07 as presented.**

**CARRIED.**

Hines Creek Composite Graduating Class  
**C-006-24**

**RESOLUTION by Councillor Rimmer to authorize Administration to donate promotional items to the 2024 Graduating Class Auction/Dinner fundraiser scheduled for February 16, 2024 at Hines Creek Composite School.**

**CARRIED.**

Municipal Census Regulation and Municipal Census  
**C-007-24**

**RESOLUTION by Councillor Rimmer to table Municipal Census Regulation and Municipal Census until the January 23, 2024 meeting, so Administration can verify the census timeline.**

**CARRIED.**

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Report on Branding  
Hines Creek  
Recreation Area  
C-008-24

**RESOLUTION by Deputy Mayor Bjornson to contact Mighty Peace Tourism Association to arrange a tour around the village; for the purpose of updating our advertising.**

**CARRIED.**

Park Inspection  
Policy  
C-009-24

**RESOLUTION by Councillor Rimmer to approve the revisions to Policy 1400-11 Park Inspection Policy as presented.**

**CARRIED.**

AEMA – Facilities  
Management Course  
C-010-24

**RESOLUTION by Deputy Mayor Bjornson to have Administration approach the Hines Creek Fire Department to participate in the Alberta Emergency Management Association – Facilities Management Course. Councillor Rimmer and Administration will also participate if there is available space in the course.**

**CARRIED.**

**REPORTS**

Chief Administrative  
Officer Report  
C-011-24

**RESOLUTION by Councillor Rimmer to approve the Chief Administrative Report as presented.**

**CARRIED.**

Council Committee  
Report  
Rail Park Report  
C-012-24

**RESOLUTION by Deputy Mayor Bjornson to approve the Rail Park Report as presented.**

**CARRIED.**

C-013-24

**RESOLUTION by Councillor Rimmer to approve Deputy Mayor Bjornson to design a QR Code for a public participation survey that will be posted at the Rail Head Park.**

**CARRIED.**

Physician  
Recruitment  
C-014-24

**RESOLUTION by Councillor Rimmer to accept the information regarding Physician Recruitment as presented.**

**CARRIED.**

**FINANCIAL**

Local Gov't Fiscal  
Framework – Capital  
& Operating Funding  
2024-2025  
C-015-24

**RESOLUTION by Councillor Rimmer to accept the Local Gov't Fiscal Framework – Capital & Operating Funding Allocation for 2024-2025 as information and defer discussions until guidelines become available in 2024.**

**CARRIED.**

Bank Reconciliation  
Month Ending  
December 2023  
C-016-24

Council was presented with the Bank Reconciliation for the Month Ending December 2023.

**RESOLUTION by Councillor Rimmer to approve the Bank Reconciliation for the Month Ending December 2023 as presented.**

**CARRIED.**

C-017-24

**RESOLUTION by Councillor Rimmer to take the following amounts out of Notice Demand Accounts.**

31 Day Account	\$180,000.00	January 30, 2024
60 Day Account	\$400,000.00	February 28, 2024
90 Day Account	\$200,000.00	March 29, 2024

**CARRIED.**

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**ACCOUNTS**

**PAYABLE**

Expenditures Dec.11-  
Dec 31. 2023

**C-018-24**

**RESOLUTION** by Deputy Mayor Bjornson to approve the Cheque listing for Council including Cheques #20230649 to Cheques #20230686 totaling \$108,103.21 (One hundred and eight thousand, one hundred and three dollars and twenty-one cents) as presented.

**CARRIED.**

**NEW BUSINESS**

Risk Pro 2024

**C-019-24**

**RESOLUTION** by Councillor Rimmer to approve Chief Administration Officer Leanne Walmsley and Administrative Assistant Kim Kuntz to attend the annual insurance management education symposium designed to help municipal and community organizations learn how to better protect their facilities, residents, and staff from potential risks and losses in Enoch, Alberta April 8-10, 2024.

**CARRIED.**

PRSD Joint meeting  
with the PRSD Board  
of Trustees

**C-020-24**

**RESOLUTION** by Councillor Rimmer to approve Deputy Mayor Bjornson to attend the Peace River School Division Board Joint meeting (virtually) with the Peace River School Division Board of Trustees February 7, 2024 at 7:00 p.m.

**CARRIED.**

Bursary Partnership  
Program

**C-021-24**

**RESOLUTION** by Councillor Rimmer to add the Bursary Partnership Program to the next Health Professional Enhancement Committee meeting agenda for their consideration.

**CARRIED.**

Nurse Practitioner  
Bursary

**C-022-24**

**RESOLUTION** by Councillor Rimmer to add the Nurse Practitioner Bursary Program to the next Health Professional Enhancement Committee meeting agenda for their consideration.

**CARRIED.**

Water North  
Coalition –  
Membership

**C-023-24**

**RESOLUTION** by Councillor Rimmer to authorize Deputy Mayor Bjornson to represent the Village of Hines Creek Council as a voting member on the Water North Coalition and Councillor Rimmer as the alternate member. The Council authorize Jason Cox as a non-voting member, and Kimberley Kuntz as the alternate non-voting member.

**CARRIED.**

Jubilee Insurance  
2024

**C-024-24**

**RESOLUTION** by Deputy Mayor Bjornson to receive the Insurance breakdown as presented, and to authorize payment in full of \$59,800.77 (Fifty-nine thousand, eight hundred dollars and seventy-seven cents) as invoiced.

**CARRIED.**

CAO Leanne Walmsley left the meeting at 9:23 p.m.

CAO Leanne Walmsley re-entered the meeting at 9:27 p.m.

**ITEMS FOR  
INFORMATION**

Letter to Council –  
Ken Fortier  
Requesting Legal  
Support

**C-025-24**

**RESOLUTION** by Councillor Rimmer to accept, for information letter from Ken Fortier to Todd Loewen's office requesting that the provincial government support him by supplying a lawyer in forming a class action lawsuit against the federal government on problems with the Justice system.

**CARRIED.**

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Alberta Health  
Services Fairview  
Health Complex  
Report  
C-026-24

**RESOLUTION by Deputy Mayor Bjornson to receive the Alberta Health Services Fairview Health Complex report for information.**

**CARRIED.**

Letter from Minister  
of Environment  
C-027-24

**RESOLUTION by Deputy Mayor Bjornson to receive the Letter from Minister of Environment for information.**

**CARRIED.**

Posting Procedures  
for Website  
C-028-24

**RESOLUTION by Deputy Mayor Bjornson to receive Policy 100-25 regarding the information on the posting procedures for the website.**

**CARRIED.**

Western Alberta  
Regional Victim  
Serving Society  
C-029-24

**RESOLUTION by Deputy Mayor Bjornson to receive the information on the posting for the Western Alberta Regional Victim Serving Society as presented.**

**CARRIED.**

**CLOSED SESSION**

Stacey Basnett left the meeting at 9:50 p.m. and CAO was present during the closed session.

C-030-24

**RESOLUTION by Deputy Mayor Bjornson that Council closes the meeting to the public as per Section 27, of Freedom of Information and Privacy Act at 9:39 p.m.**

**CARRIED.**

C-031-24

**RESOLUTION by Deputy Mayor Bjornson that Council opens the meeting to the public as per Section 27, of Freedom of Information and Privacy Act at 10:08 p.m.**

**CARRIED.**

Councillors and CAO were present when Council reconvened.

C-032-24

**RESOLUTION by Council Rimmer to have Administration consult with Legal Counsel as discussed.**

**CARRIED.**

**ADJOURNMENT**

Deputy Mayor Bjornson adjourn the January 9, 2024 Regular Council meeting at 10:10 p.m.

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Alison Bjornson, Deputy Mayor

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Leanne Walmsley, Chief Administrative Officer