

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE VILLAGE OF HINES CREEK,  
held in Council Chambers, October 24, 2023 at 7:00 p.m.**

Present: Councillors Reintjes, Bjornson, Rimmer  
Attending: Chief Administrative Officer Walmsley

**CALL TO ORDER**

Chief Administrative Officer Walmsley called to order the Organizational Meeting of the Council of the Village of Hines Creek at 7:00 p.m.

**AGENDA**

**C-381-23 RESOLUTION by Councillor Bjornson to adopt the agenda for the October 24, 2023 Organizational Meeting of Council. CARRIED.**

**METHOD OF VOTING AT ORGANIZATIONAL MEETING**

**C-382-23 RESOLUTION by Councillor Reintjes that the method of voting will be a show of hands. CARRIED.**

**ELECTION OF MAYOR**

Chief Administrative Officer Walmsley called for nominations for the position of Mayor.

Councillor Bjornson nominated Councillor Reintjes for the position of Mayor. Councillor Reintjes accepted the nomination.

Chief Administrative Officer Walmsley called for second nominations for the position of Mayor.

Councillor Rimmer nominated Councillor Bjornson for the position of Mayor. Councillor Bjornson declined the nomination.

Chief Administrative Officer Walmsley called for third nominations for the position of Mayor.

**C-383-23 RESOLUTION by Councillor Rimmer that nominations for the position of Mayor cease. CARRIED.**

Councillor Reintjes was appointed to the position of Mayor.

Mayor Reintjes assumed the Chair.

**ELECTION OF DEPUTY MAYOR**

Mayor Reintjes called for nominations for the position of Deputy Mayor.

Councillor Rimmer nominated Councillor Bjornson for the position of Deputy Mayor.

Councillor Bjornson accepted the nomination for the position of Deputy Mayor. Mayor Reintjes called for second nominations for the position of Deputy Mayor. Mayor Reintjes called for third nominations for the position of Deputy Mayor.

**C-384-23 RESOLUTION by Councillor Rimmer that nominations for the position of Deputy Mayor cease. CARRIED.**

Councillor Bjornson was appointed to the position of Deputy Mayor.

**SIGNING AUTHORITIES**

**C-385-23 RESOLUTION by Councillor Rimmer that signing authorities be established for the Village of Hines Creek as Chief Administrative Officer Barbara Leanne Walmsley, and one of, Mayor Hazel Sylvia Reintjes, Deputy Mayor Alison Jane Bjornson or Councillor Leonard Wayne Rimmer or in the absence of Chief Administrative Officer Barbara Leanne Walmsley, signing authorities be Administrative Assistant Kimberley Robin Kuntz and one of Mayor Hazel Sylvia Reintjes, Deputy Mayor Alison Jane Bjornson or Councillor Leonard Wayne Rimmer. CARRIED.**

**DATE, TIME, AND PLACE FOR REGULAR MEETINGS**

**C-386-23 RESOLUTION by Deputy Mayor Bjornson that Regular Council meetings be held the second and fourth Tuesday of each month at 7:00 p.m. in Council Chambers. CARRIED.**

**STANDING COMMITTEE APPOINTMENTS (Chairperson & Members)**

a. General Government and Administrative Services – Mayor & Deputy Mayor

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- b. By-law Enforcement – Council as a whole
- c. Streets & Sidewalk's – Council as a whole
- d. Water & Sewer – Council as a whole
- e. Sanitation – Council as a whole
- f. Finance – Council as a whole
- g. Rural Crime Watch – Council as a whole
- h. Intermunicipal Protocols – Council as a whole
- i. Emergency Advisory Committee – Council as a whole
- j. Clean Sweep 2024 – Council as a whole
- k. New Park Project - Council as a whole

**JOINT COMMITTEES & ORGANIZATIONS**

- a. Joint Regional Assessment Review Board  
Member: Councillor Rimmer  
Clerk: Vacant
  
- b. Clear Creek Fire Committee  
Members: Mayor Reintjes and Councillor Rimmer  
Alternate: Deputy Mayor Bjornson
  
- c. End of Steel Museum  
Member: Deputy Mayor Bjornson  
Alternate: Mayor Reintjes
  
- d. Fairview Medical Clinic Management Committee  
Member: Councillor Rimmer  
Alternate: Deputy Mayor Bjornson
  
- e. Health Professional Enhancement Committee  
Member: Councillor Rimmer  
Alternate: Deputy Mayor Bjornson
  
- f. Hines Creek & District Agricultural Society  
Member: Deputy Mayor Bjornson  
Alternate: Councillor Rimmer
  
- g. Hines Creek & District Recreation Board  
Council Member: Deputy Mayor Bjornson  
Alternate: Councillor Rimmer  
Member at Large: Dallas Bjornson  
Member at Large: Megan Bjornson  
Clear Hills County Member at Large: Sherri Larson  
Clear Hills County Member at Large: Ed Walmsley  
Recording Secretary: Eleanor Smith
  
- h. Hines Creek Municipal Library  
Council Member: Deputy Mayor Bjornson  
Chairperson: Kimberley Kuntz  
Member: Sharilynn Dionne  
Member: Joanne Frixel  
Member: Cindy Doll  
Librarian: Stacey Obrigewitch
  
- i. Hines Creek Volunteer Fire Department  
Member: Mayor Reintjes  
Alternate: Councillor Rimmer
  
- j. Mighty Peace Tourist Association  
Member: Deputy Mayor Bjornson  
Alternate: Mayor Reintjes
  
- k. Municipal Planning Commission  
Member: Mayor Reintjes  
Member: Councillor Rimmer  
Member at Large: Cindy Ostrem  
Alternate Member at Large: Sharilynn Dionne  
Clerk: Eleanor Smith

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- l. North Peace Housing Foundation  
Member: Hazel Reintjes
  
- m. North Peace Protocol Steering Committee  
Member: Mayor Reintjes  
Member: Leanne Walmsley  
Alternate: Councillor Rimmer
  
- n. North Peace Regional Landfill Commission  
Member: Councillor Rimmer  
Alternate: Mayor Reintjes
  
- o. Peace Library Systems  
Member: Deputy Mayor Bjornson
  
- p. Peace Regional Subdivision & Development Appeal Board  
Member: Deputy Mayor Bjornson  
Member at Large: Lynn Lekisch  
Alternate Member at Large: Camille Zavisha  
Clerk: Vacant
  
- q. Rodney Bjornson Fitness Centre Operating Board  
Council Member: Deputy Mayor Bjornson  
Alternate: Councillor Rimmer  
Hines Creek & District Recreation Board: Dallas Bjornson  
Member at Large: Candice Blake  
Member at Large: Sharilynn Dionne  
Member at Large: Lynn Lekisch  
Member at Large: Michelle Williams  
Member at Large: Megan Bjornson  
Recording Secretary: Eleanor Smith
  
- r. Youth Enhancement Society  
Member: Deputy Mayor Bjornson  
Alternate: Councillor Rimmer

**C-387-23 RESOLUTION by Deputy Mayor Bjornson to approve all Council, Board Members, Members at Large and Administration appointments to Joint Committees, Committees, Commissions, Organizations, and Boards. CARRIED.**

**APPOINTMENT OF PROFESSIONAL SERVICES**

- a. Auditor
- b. Legal
- c. Assessor

**C-388-23 RESOLUTION by Deputy Mayor Bjornson that this Council appoint Doyle & Company Chartered Accounts as Auditors. CARRIED.**

**C-389-23 RESOLUTION by Councillor Rimmer to appoint Brownlee LLP and KMSC Law LLP as Legal Counsel. CARRIED.**

**C-390-23 RESOLUTION by Deputy Mayor Bjornson to appoint Randy Affolder with Reliance Assessment Consulting as Assessor for the Village of Hines Creek. CARRIED.**

**ADJOURNMENT**

Mayor Reintjes adjourned the meeting at 7:25 p.m.

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Hazel Reintjes, Mayor

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Leanne Walmsley, Chief Administrative Officer