

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF HINES CREEK, held in Council Chambers on March 11, 2025, at 7:00 p.m.

**PRESENT**

Hazel Reintjes Mayor  
Len Rimmer Councillor

**ATTENDING**

Leanne Walmsley Chief Administrative Officer  
Eleanor Smith Executive Assistant

Derek Young entered the meeting at 7:00 p.m.

**CALL TO ORDER**

Mayor Reintjes called the meeting to order at 7:00 p.m.

**AGENDA**

**APPROVAL OF AGENDA**

March 11, 2025  
C-090-25

**RESOLUTION by Councillor Rimmer to approve the Agenda for March 11, 2025, Regular Meeting with the following addition:**

- 6. Reports**  
**d) Parks**

**CARRIED**

**MINUTES**

February 25, 2025,  
Regular Meeting of  
Council.  
C-091-25

**RESOLUTION by Councillor Rimmer to approve the minutes of the February 25, 2025, Regular Council meeting with the following corrections.**

**C-070-25 RESOLUTION by Councillor Rimmer to allow the Montagneuse Valley 4-H Multi Club to utilize the Dave Shaw Memorial Complex for their 4-H Club Show and Sale on May 30, 2025 - June 4, 2025 with a waived fee.**

**The facility must be left in the same condition as upon arrival; Must supply rubber matting and bedding to accommodate the animals brought in.**

- a. Must ensure a proper handling system is used for loading/unloading and confinement of animals during the Show and Sale.**
- b. During cleanup all matting and bedding must be removed and discarded away from the facility. Floors must be swept, and no remnants remain.**
- c. ~~During cleanup all the matting and bedding must be removed and discarded away from the facility. Floors must be swept, and no remnants remain.~~**
- d. Ensure that the facility is completely locked at the end of each day. CARRIED**

**CLOSED CLOSED SESSION**

**C-088-25 RESOLUTION by Councillor Rimmer to open the meeting to the public with all members of Council and ~~Administration~~ CAO Walmsley present at 11:43 p.m.**

**CARRIED**

**CARRIED**

**DELEGATION**

Derek Young  
Regional Director,  
Peace Region  
Transportation and  
Economic Corridors

Discussion on Alberta Transportation and Economic Corridors on contract work within the Village of Hines Creek on Secondary Highway 685.

Derek Young left the meeting at 8:09 p.m.

C-092-25

**Resolution by Councillor Rimmer authorizing administration to write a letter to Derek Young acknowledging his presence at the Village of Hines Creek Council Meeting on March 11, 2025, and thanking him for his explanations and discussions regarding contract work completed within the Village of Hines Creek on Secondary Highway 685 and receiving all discussions for information.**

**CARRIED**

Deputy Mayor Bjornson entered the meeting at 8:29 p.m.

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**UNFINISHED BUSINESS**

Dave Shaw Memorial Facility Manager  
C-093-25

**RESOLUTION by Councillor Rimmer to approve the Dave Shaw Memorial Complex Facility Manager Advertisement and Policy 1400-07, Policy 1400-08, Policy 1400-09, and Policy 1400-10 with amendments as discussed.**

**CARRIED**

Alberta PAD Program  
C-094-25

**RESOLUTION by Deputy Mayor Bjornson to receive the benefits of joining the Alberta PAD Program as information.**

**CARRIED**

**REPORTS**

Chief Administrative Officer Report  
C-095-25

**RESOLUTION by Councillor Rimmer to receive the Chief Administrative Officer report as information.**

**CARRIED**

February 2025 Water Usage Tracking Report  
C-096-25

**RESOLUTION by Deputy Mayor Bjornson to receive the February 2025 Administration Water Usage Tracking Report as information.**

**CARRIED**

AB Environment Water Testing  
C-097-25

**RESOLUTION by Deputy Mayor Bjornson to authorize administration to prepare and submit the letters to Alberta Environment with amendments as discussed.**

**CARRIED**

Parks  
C-098-25

**RESOLUTION by Deputy Mayor Bjornson to receive the Parks 2025 Outline Project as information.**

**CARRIED**

**FINANCIAL**

2025 Education Property Tax Requisition  
C-099-25

**RESOLUTION by Deputy Mayor Bjornson to receive the 2025 Alberta School Tax Requisition as information and defer its contents to the next scheduled Operating Budget meeting.**

**CARRIED**

Mayor Reintjes called a brief recess at 9:26 p.m.

Mayor Reintjes reconvened the meeting at 9:32 p.m. with all members of Council and Administration present.

Assessment Summary for 2025  
C-100-25

**RESOLUTION by Deputy Mayor Bjornson to receive the Assessment Summary for 2025 based on the 2024 Assessment year as information and defer its contents to the next scheduled Operating Budget meeting.**

**CARRIED**

North Peace Housing Foundation 2025 Requisition  
C-101-25

**RESOLUTION by Deputy Mayor Bjornson to receive the North Peace Housing Foundation 2025 Requisition as information and defer its contents to the next scheduled Operating Budget meeting.**

**CARRIED**

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**ACCOUNTS**

**PAYABLE**

C-102-25

**RESOLUTION by Deputy Mayor Bjornson to receive the Cheque Listing for Council including Cheque #20250106 to Cheque#20250138 totaling \$ 227,442.60 (two hundred and twenty- seven thousand -four hundred and forty-two dollars, and sixty cents) as information.**

**CARRIED**

**NEW BUSINESS**

Letter of Support End of Steel Museum

C-103-25

**RESOLUTION by Councillor Rimmer to approve the Letter of Support for the End of Steel Museum, to join the Alberta Museum Association with amendment as discussed.**

**CARRIED**

**ITEMS FOR INFORMATION**

Alberta Municipal Affairs Provincial Priorities Act

C-104-25

**RESOLUTION by Deputy Mayor Bjornson to receive the letter received from Minister Ric McIver on the Alberta Municipal Affairs Provincial Priorities Act as information.**

**CARRIED**

**CLOSED SESSION**

C-105-25

**RESOLUTION by Deputy Mayor Bjornson to close the meeting to the public as per section 27 of the FOIP Act at 9:43 p.m.**

**CARRIED**

Executive Assistant Eleanor Smith left the meeting at 9:44 p.m.

CAO Walmsley was present during closed session

C-106-25

**RESOLUTION by Councillor Rimmer to open the meeting to the public with all members of Council and CAO Walmsley present at 12:05 p.m.**

**CARRIED**

C-107-25

**RESOLUTION by Councillor Rimmer for Administration to review all policies relating to the Use of Village owned Equipment, Facilities, and Vehicles and bring back to the next regular scheduled Council meeting for review.**

**CARRIED**

**ADJOURNMENT**

Mayor Reintjes adjourned the Regular Council meeting at 12:07 p.m.

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**Hazel Reintjes, Mayor**

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**Leanne Walmsley, Chief Administrative Officer**