

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF HINES CREEK, held in Council Chambers on March 25, 2025, at 7:00 p.m.

PRESENT

Hazel Reintjes Mayor
Alison Bjornson Deputy Mayor
Len Rimmer Councilor

ATTENDING

Leanne Walmsley Chief Administrative Officer
Eleanor Smith Executive Assistant

Luke Hoffman entered the meeting at 6:55 p.m.

CALL TO ORDER

Mayor Reintjes called the meeting to order at 7:00 p.m.

AGENDA

APPROVAL OF AGENDA

March 25, 2025
C-108-25

RESOLUTION by Deputy Mayor Bjornson to approve the Agenda for March 25, 2025, Regular Meeting with the following addition:

6. Closed Session
a) Personnel

CARRIED

MINUTES

March 11, 2025,
Regular Meeting of
Council.
C-109-25

RESOLUTION by Councillor Rimmer to approve the minutes of the March 11, 2025, Regular Council meeting with the following corrections.

C-106-25 RESOLUTION by Councillor Rimmer to open the meeting to the public with all members of Council and CAO Walmsley present on March 12, 2025 at 12:05 a.m. ~~12:05 p.m.~~ CARRIED

Mayor Reintjes adjourned the Regular Council meeting at ~~12:07 p.m.~~ 12:07 a.m. on March 12, 2025. **CARRIED**

CARRIED

DELEGATION

Hines Creek
Adventure Group
LTD

Presentation by Luke Hoffman, Discussion on the Hines Creek Race Day Itinerary to be held on June 21, 2025 in Hines Creek.

C-110-25

RESOLUTION by Councillor Rimmer authorizing administration to explore the purchase of a banner to be used for future events in the Village of Hines Creek, and to authorize the use of the property at the Hines Creek Ball Diamonds. The closure of 10th street from 2nd Avenue to 3rd Avenue and closure of 2nd Avenue to 8th Street for the events during Hines Creek Race Day.

CARRIED

UNFINISHED BUSINESS

Atco Electric Energy
Systems
C-111-25

RESOLUTION by Deputy Mayor Bjornson to receive the Atco Electric Energy Systems Franchise Payment as information and defer its contents to the next scheduled Operating Budget meeting.

CARRIED

Luke Hoffman left the meeting at 7:48 p.m.

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REPORTS

Chief Administrative Officer Report
C-112-25

RESOLUTION by Councillor Rimmer authorizing administration to hire a professional cleaner to complete a deep, thorough cleaning of the Dave Shaw Memorial Complex.
CARRIED

C-113-25

RESOLUTION by Deputy Mayor Bjornson to defer the discussion on the New Score Clock for the Dave Shaw Memorial Complex to the next scheduled Operating Budget meeting.
CARRIED

C-114-25

RESOLUTION by Deputy Mayor Bjornson that Council will schedule a Special Meeting for April 1, 2025 at 5:00 p.m. with supper included, for the purpose of a Closed Session to discuss Personnel.
CARRIED

C-115-25

RESOLUTION by Councillor Rimmer authorizing administration to apply for the backup Computer Project for the Water Treatment Plant under the CCBF Federal Grant Funding Program as outlined in Chief Administrative Officer's Report.
CARRIED

C-116-25

RESOLUTION by Deputy Mayor Bjornson to receive the Chief Administrative Officer's Report as information.
CARRIED

C-117-25

RESOLUTION by Councillor Rimmer to approve the recommendations of the Rodney Bjornson Fitness Center Operating Board from March 13, 2025.
CARRIED

FINANCIAL

2024 & 2025 Grants Update
C-118-25

RESOLUTION by Deputy Mayor Bjornson to approve the 2024 Statement of Funding & Expenditures and to receive the 2025 Income - Expense Reports for the 2024 Grants as information.
CARRIED

Peace Library System
C-119-25

RESOLUTION by Deputy Mayor Bjornson to approve the requisition for the Peace Library System in the amount of \$1244.28 for January - June 2025 as information and defer it to the next scheduled Operating Budget Meeting.
CARRIED

Bank Reconciliation Month Ending February 2025
C-120-25

RESOLUTION by Councillor Rimmer to receive the Bank Reconciliation Month ending February 2025 as information.
CARRIED

ACCOUNTS

PAYABLE

C-121-25

RESOLUTION by Deputy Mayor Bjornson to receive the cheque listing for Council including Cheque # 20250139 to Cheque # 20250155 totaling \$36,683.52 (thirty- six thousand, six- hundred and eighty- three dollars and fifty -two cents) as information.
CARRIED

NEW BUSINESS

Structural Assessment Summary for the Dave Shaw memorial Complex Inspection
C-122-25

RESOLUTION by Councillor Rimmer authorizing administration to contact Aztec Engenering and enquire about the modifications to the kitchen area in the Dave Shaw Memorial Complex as discussed and to hire a professional contractor to repair the crack in

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the outside east wall of the Fitness Center as per the recommendations of the Aztec Engineering inspection.

CARRIED

Returning Officer
Municipal Election
2025
C-123-25

RESOLUTION by Deputy Mayor Bjornson to appoint Kimberley Kuntz as the Returning Officer, and Stacey Basnett as the Substitute Returning Officer for the 2025 Municipal Election.

CARRIED

Directors Notice
Removal of
Monitoring
Requirements
C-124-25

RESOLUTION by Councillor Rimmer to receive the Directors Notice – Removal of Monitoring Requirements for 18 Chemical Parameters withdrawn from the guidelines for Canadian Drinking Water Quality as information.

CARRIED

Review of Fire
Services Policies and
Bylaws
C-125-25

RESOLUTION by Deputy Mayor Bjornson to adopt Policy 800 - 01 Fire Hall Usage as presented.

CARRIED

C-126-25

RESOLUTION by Councillor Rimmer to adopt Policy 800 - 02 Fire Department Office as presented.

CARRIED

C-127-25

RESOLUTION by Deputy Mayor Bjornson to adopt Policy 800 – 03 Use of Village Facilities as presented.

CARRIED

C-128-25

RESOLUTION by Councillor Rimmer to adopt Policy 800 – 04 Municipal Employees as Volunteer Fire Fighters with amendments as discussed.

CARRIED

C-129-25

RESOLUTION by Deputy Mayor Bjornson to adopt Policy 800 – 05 Fire Protection Services as presented.

CARRIED

C-130-25

RESOLUTION by Councillor Rimmer to adopt Policy 800 – 06 Fire Protection Fees with amendments as discussed.

CARRIED

C-131-25

RESOLUTION by Deputy Mayor Bjornson that council gives 1st reading of Bylaw No. 628-25 a Bylaw of the Village of Hines Creek, in the Province of Alberta, for the Purpose of Providing for the Establishment and Operation of a Regional Fire Services Committee.

CARRIED

C-132-25

RESOLUTION by Councillor Rimmer that Council gives 2nd reading of Bylaw No. 628-25 a Bylaw of the Village of Hines Creek, in the Province of Alberta, for the Purpose of Providing for the Establishment and Operation of a Regional Fire Services Committee

CARRIED

C-133-25

RESOLUTION by Deputy Mayor Bjornson that Council gives unanimous consent to proceed to 3rd reading of Bylaw No. 628-25 a Bylaw of the Village of Hines Creek, in the Province of Alberta, for the Purpose of Providing for the Establishment and Operation of a Regional Fire Services Committee.

CARRIED

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C-134-25	RESOLUTION by Councillor Rimmer that Council gives 3rd reading of Bylaw No. 628-25 a Bylaw of the Village of Hines Creek, in the Province of Alberta, for the Purpose of Providing for the Establishment and Operation of a Regional Fire Services Committee. CARRIED
C-135-25	RESOLUTION by Deputy Mayor Bjornson that Council gives 1st reading of Bylaw No. 629-25 a Bylaw of the Village of Hines Creek, in the Province of Alberta, for the Prevention of Fires and the Preservation of Life and Property from Injury or Destruction by Fire. CARRIED
C-136-25	RESOLUTION by Councillor Rimmer that Council gives 1st reading of Bylaw No.630-25 a Bylaw of the Village of Hines Creek, in the Province of Alberta, Regarding the Extinguishing of Fires and the Preserving of Life and Property from Injury or Destruction by Fire. CARRIED
C-137-25	RESOLUTION by Deputy Mayor Bjornson that Council gives 2nd reading of Bylaw No.630-25 a Bylaw of the Village of Hines Creek, in the Province of Alberta, Regarding the Extinguishing of Fires and the Preserving of Life and Property from Injury or Destruction by Fire. CARRIED
Alberta Health Services Inspection Report, Dave Shaw Memorial Complex C-138-25	RESOLUTION by Deputy Mayor Bjornson to receive the Alberta Health Services Inspection Report – Dave Shaw Memorial Complex as information. CARRIED
<u>ITEMS FOR INFORMATION</u> Alberta Energy C-139-25	RESOLUTION by Councillor Rimmer to receive the Nuclear Power Project Overview and Alberta Energy items as information. CARRIED
Letter from Adriana LaGrange Minister of Health C-140-25	RESOLUTION by Deputy Mayor Bjornson to receive the Letter from Adriana LaGrange Minister of Health, regarding the Maskwa Medical Center as information. CARRIED
	Mayor Reintjes called a brief recess at 9:24 p.m. Mayor Reintjes reconvened the meeting at 9:30 p.m. with all members of Council and Administration present.
<u>CLOSED SESSION</u> C-141-25	RESOLUTION by Deputy Mayor Bjornson to close the meeting to the public as per section 27 of the FOIP Act at 9:30 p.m. CARRIED Executive Assistant Eleanor Smith left the meeting at 9:31 p.m. CAO Walmsley was present during closed session
C-142-25	RESOLUTION by Councillor Rimmer to open the meeting to the public with all members of Council and CAO Walmsley present at 10:07 p.m. CARRIED
C-143-25	RESOLUTION by Deputy Mayor Bjornson to receive the Letter of Resignation from CAO Walmsley as information. CARRIED

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ADJOURNMENT

Mayor Reintjes adjourned the Regular Council meeting at 10:20 p.m.

Hazel Reintjes, Mayor

Leanne Walmsley, Chief Administrative Officer

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