Village of Hines Creek

Arena - Rental Lease Agreement

GENERAL INFORMATION

Name of Lessee: _____

Group Name _____

Address: _____

_____ Postal Code: _____

Telephone (Home): _____ (Business): _____

Secondary Contact Person:

_____

Telephone (Home): _____ (Business): _____

Group / Organization / Association:

_____

RENTAL INFORMATION

Day of Week: _____ Time of Rental: _____

Start Date: _____ Finish Date: _____

Ice Rental Rate $ _____ /hour

$ _____ G.S.T.

$ _____ **Total Rate**

TERMS OF CONTRACT

Payable: ☐ At Facility ☐ In Advance ☐ Monthly

Contract Approved By: _____

Facility Position: _____

I, the undersigned, have read, understand and agree to the terms and conditions in this contract and hereby accept the same on behalf of the said members of the organization, team or association.
I acknowledge and agree that breach of any of the said conditions may result in the termination of the allotted ice time at the discretion of the Arena Manager and/or Council.

Lessee Signature: _____

Witness: _____

(signature and name)

Initial____

Date: _____

Ice Time Policies and Conditions of Rental

General

1. The Lessee is responsible to ensure all skaters or players 18 years and under entering the ice surface are wearing helmets
2. Rental of ice time is based on a “50” minute hour (ice surface floods, when deemed necessary, will be conducted during 10 minutes of the rented hour).
3. The Lessee shall ensure that all members keep off the ice during the resurfacing thereof and shall not go on the ice until the resurfacing has been completed. Arena attendants have been instructed to leave the ice surface uncompleted if this policy is violated.
4. Teams must leave the ice surface promptly to help maintain our schedules.
5. The Arena will not be responsible for any lost or stolen goods or money, whether from a dressing room or elsewhere.
6. The Lessee renting the ice shall be responsible for all damages caused to the building grounds, chattels and equipment belonging to the Arena, reasonable wear and tear considered. The said damages are to be repaired or paid for to the full satisfaction of Council.
7. The Arena carries public liability and accident insurance for the protection of spectators and employees. The Lessee shall be responsible for adequate liability insurance (with the Village of Hines Creek named on the policy as an additional named insured) for its personnel and shall assume full liability for any accident occurring in connection with the rental of ice.
8. The Arena shall reserve the exclusive right to the sale of all food and beverage concessions within the Arena. The sale of or the solicitation of any tickets, goods or commodities of any nature whether charitable or otherwise, shall not be permitted within the Arena unless approval is obtained from the Arena management.
9. No smoking, vaping, tobacco or marijuana is allowed in the Arena Facility – including dressing rooms.
10. Alcoholic beverages shall not be allowed in the Arena Facility.
11. A damage deposit may be required prior or during the rental of the facility, this deposit will be refunded at the discretion of Council, if facility is left clean and undamaged by Lessee.

Fees

1. Ice time rates and fees will be assessed at the current rates as established by the Council of the Village of Hines Creek.
2. All rentals are payable prior to use of the ice, unless otherwise arranged with the Village of Hines Creek. Employees are entitled to refuse rentals not paid before the start of the designated ice time.
3. All ice time accounts are due when rendered and are net thirty days. Any outstanding account beyond thirty days from the date of billing shall be assessed a late payment charge on the unpaid balance. Lack of payment will also result in a cancellation of any further ice time until account is paid in full.

Cancellations

1. The Arena may cancel ice time at any time in the event of Tournaments and Special Events. For other cancellation situations, the Arena management, whenever possible, will notify the Lessee 48 hours prior to the said cancelled ice time. A scheduled list of such special events will be furnished to the lessee in advance.
2. If the Lessee wishes to cancel ice time on any particular day, the Lessee shall give 48 hours notice, by contacting the Village Office at 780-494-3690 between 8:00 a.m. and 4:30 p.m. If the required notice is not given, the Lessee shall be responsible for payment of said ice time.

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3. Any cancellations caused by storms and flooding, power failure, Act of God or business interruption caused by mechanical failure of the Arena's facilities will be considered unavoidable and the Lessee will not be charged for cancellations of that nature.

Dressing Rooms

1. The Lessee shall ensure that the Dressing Rooms are vacated within 30 minutes of leaving the ice. The representative further ensures that the dressing rooms shall be left in a reasonably tidy condition, being the same condition it was found in.
2. The Lessee agrees that it is their responsibility to obtain a dressing room key from the facility manager. The Village Office may require a deposit of value from the Lessee to secure a dressing room key. It is the responsibility of the Lessee to lock all dressing room doors before going on the ice. Should a lock prove defective or unable to be locked, the Lessee shall notify the Arena Attendant immediately.

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